

# GETTING STARTED

## HUMAN RESOURCES

### EMPLOYEES

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Human Resources in BPO covers all details that the Company needs to know regarding your employees . By loading your employees correctly, you will be able to keep track of employee shifts and manage your resources more efficiently. In BPO, not all employees are users but all users are employees. Employees who are not users do not take up a license seat.

### USERS

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A user is a person who can log in to the system with a user-name and password. Your organisation can have as many users as you need. An employee is a person for whom you are collecting or processing data.

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