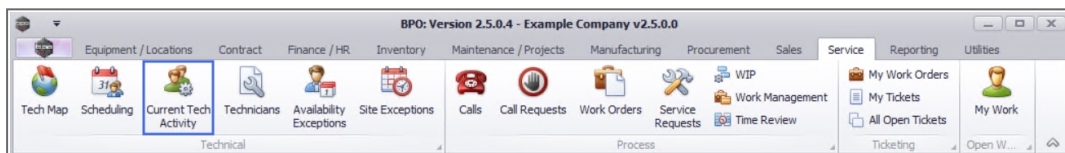


SERVICE

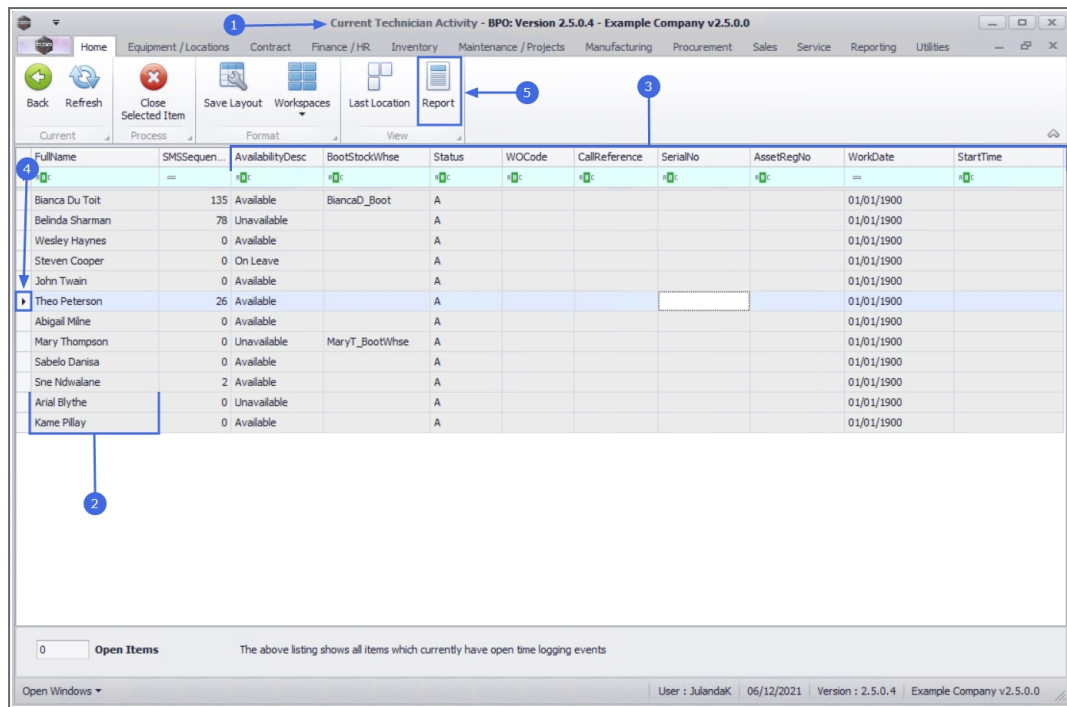
CURRENT TECH ACTIVITY - VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** function shows what a technician is currently working on.

Ribbon Access: *Service > Current Tech Activity*



1. **Current Technician Activity** screen will be displayed.
2. All the technicians linked to items that currently have open time logging events, will be listed.
3. In the data grid you can view:
 - Whether a technician is **Available** or not.
 - Which **Boot Stock Warehouse** each technician is linked to.
 - Which **Work Order, Call, Serial Number** and / or **Asset Register Number** each technician is currently linked to, and
 - the technician **Work Date** and **Start Time**.
4. Select the **Name** of the technician you wish to view the report of.
5. Click on **Report**.



6. The Open Work Time Report will display in the **Report Preview** screen.

7. The report will contain details regarding:

- the **Work Order Code** and **Description**,
- the **Location** of the work and
- the **No. of employees** involved in carrying out the work order.

8. From this screen you can you can make cosmetic changes to the document, as well as **Save**, **Zoom**, **Add a Watermark**, **Export** or **Email** the Open Work Time Report.

9. **Close** the report screen when done.

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