

## SECURITY

## USER AND GROUP SECURITY - REQUISITION RELEASE FOR APPROVAL OVERRIDE

**Ribbon Access:** Security > User and Group Security

522	Ŧ				BPO Cor	nfigurator : Version 1.	1.0.1 - Example	e Company				-		$\times$
222	Accounts	Call Centre	Company	Contract	Departments	Human Resources	Inventory	Reporting	Sales	Scheduling	Security	Services	Static Data	5
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User	Management	User and Group Security	Grid Captions	Re-Register BPO										
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Open	Windows <b>*</b>											03 0	lec 2018	÷ //

The User Rights screen will be displayed.

• Click on the *drop-down arrow* in the *Find Group* ribbon frame.



## Requisition Release for Approval Override



- 1. The *Group Name* list will be displayed.
- 2. Select *Procurement Management* from this list.





A list of *Procurement Codes* and *Access Levels* will be displayed.

• Click on the *expand* button in the *PRCH\_Main* - *Procurement* row.



			User	Rights - BPO Co	nfigurator : Version 1.1.0	.1 - Example Company				100		j	×
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E PROD MA	IN	Manufacturing		MAIN	4	No Access							
E PRCH_MA	IN	Procurement		MAIN	2	Full Access							
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	IN	Reporting		MAIN	4	No Access							
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- 1. The *Level 1* frame for *PRCH\_Procurement* will be expanded.
- 2. Click on the *expand* button in the *PRRQ Requisitions* row.



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- 1. The *Level 2* frame for PRRQ Requisitions will be expanded.
- 2. Click in the *Access Level* column in the *PRRELOR Release Requisition* row.



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- 1. The *Access Type Code* list will be displayed.
- 2. Click on *2 Full Access*.



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- 1. When the Access Level has changed to **2** in the Release Requisition row,
- 2. click on *Save* .



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- A *User Rights* message box will pop up informing you that;
  - User Rights updated successfully.
- Click on **OK**.



## Requisition Release for Approval Override

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