

# INTERFACE AND ENVIRONMENT

## USING BPO – INTRODUCTION

Understanding the [Controls and Functions](#) and the [Working Environment](#) of BPO2 is very important as it minimises confusion when using the system. All BPO2 beginners should familiarise themselves with the following manuals to get the most out of the system functionality:

- [Logging on to BPO](#)
- [Working Environment](#)
- [Controls and Functions](#)
- [Quick Access Toolbar](#)
- [Ribbon Configuration](#)
- [Data grids](#)
- [Data grid Filtering](#)
- [Multiple Views](#)
- [Open Windows](#)
- [Logging out of BPO](#)
- [Reset Password](#)

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