

EQUIPMENT

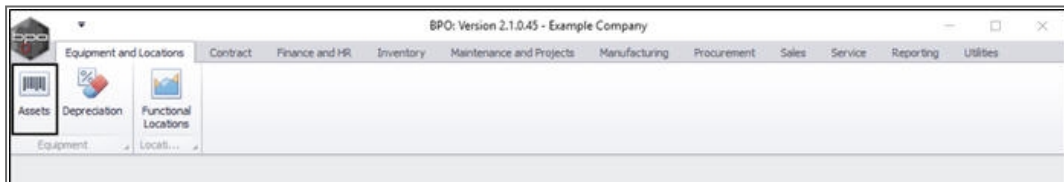
ASSETS – CONVERT ASSET TO STOCK

Stock v Asset: A stock item is a serialised item in store ready to be sold. It can be converted into an Asset.

Convert Stock to Asset will set the stock item to an asset. This means that the item will be creating a revenue, for example, a machine for rental purposes.

Convert Asset to Stock will set the serialised item to a stock item. This means that the item will be sold without a rental or service agreement, for example, a machine for sales purposes.

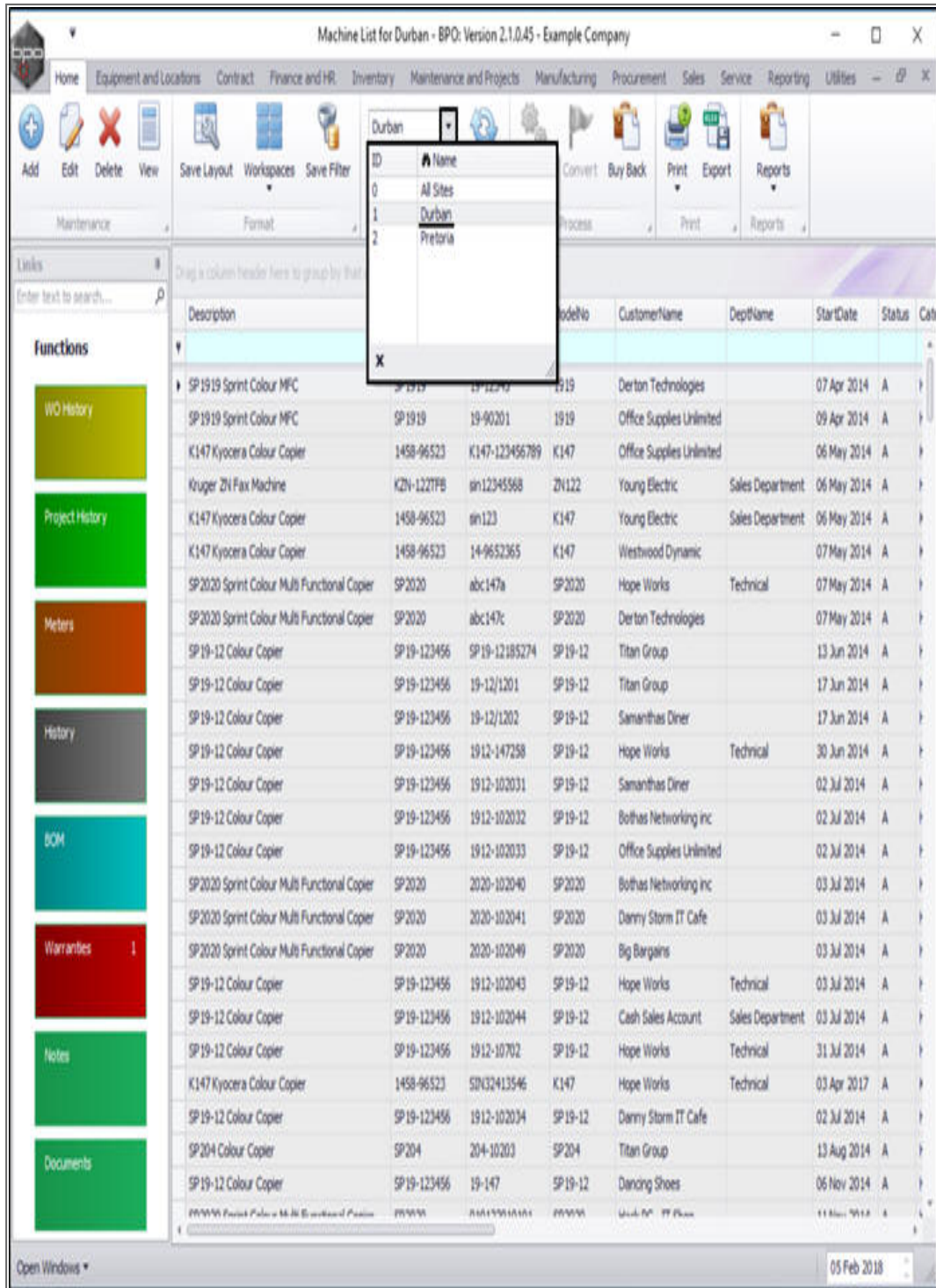
Ribbon Access: *Equipment and Locations > Assets*



The ***Machine Listing for []*** screen will be displayed.

SELECT THE SITE AND STATUS

- Select the **site**.
 - In this image **Durban** has been selected.



Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter

Durban

Convert Buy Back Print Export Reports

Process Print Reports

Links

Enter text to search...

Drag a column header here to group by that

Description

ModelNo CustomerName DeptName StartDate Status Category

SP 19 19 Sprint Colour MFC SP 19 19 19-12-2014 19 19 Derton Technologies 07 Apr 2014 A

SP 19 19 Sprint Colour MFC SP 19 19 19-09-201 19 19 Office Supplies Unlimited 09 Apr 2014 A

K147 Kyocera Colour Copier 1458-96523 K147-123456789 K147 Office Supplies Unlimited 06 May 2014 A

Kruger ZH Fax Machine K2H-1227FB sin1234568 ZH122 Young Electric Sales Department 06 May 2014 A

K147 Kyocera Colour Copier 1458-96523 sin123 K147 Young Electric Sales Department 06 May 2014 A

K147 Kyocera Colour Copier 1458-96523 14-9652365 K147 Westwood Dynamic 07 May 2014 A

SP 2020 Sprint Colour Multi Functional Copier SP 2020 abc147a SP 2020 Hope Works Technical 07 May 2014 A

SP 2020 Sprint Colour Multi Functional Copier SP 2020 abc147c SP 2020 Derton Technologies 07 May 2014 A

SP 19-12 Colour Copier SP 19-123456 SP 19-12185274 SP 19-12 Titan Group 13 Jun 2014 A

SP 19-12 Colour Copier SP 19-123456 19-12/1201 SP 19-12 Titan Group 17 Jun 2014 A

SP 19-12 Colour Copier SP 19-123456 19-12/1202 SP 19-12 Samanthas Diner 17 Jun 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-147258 SP 19-12 Hope Works Technical 30 Jun 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-102031 SP 19-12 Samanthas Diner 02 Jul 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-102032 SP 19-12 Bothas Networking inc 02 Jul 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-102033 SP 19-12 Office Supplies Unlimited 02 Jul 2014 A

SP 2020 Sprint Colour Multi Functional Copier SP 2020 2020-102040 SP 2020 Bothas Networking inc 03 Jul 2014 A

SP 2020 Sprint Colour Multi Functional Copier SP 2020 2020-102041 SP 2020 Danny Storm IT Cafe 03 Jul 2014 A

SP 2020 Sprint Colour Multi Functional Copier SP 2020 2020-102049 SP 2020 Big Bargains 03 Jul 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-102043 SP 19-12 Hope Works Technical 03 Jul 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-102044 SP 19-12 Cash Sales Account Sales Department 03 Jul 2014 A

SP 19-12 Colour Copier SP 19-123456 1912-10702 SP 19-12 Hope Works Technical 31 Jul 2014 A

K147 Kyocera Colour Copier 1458-96523 SIN32413546 K147 Hope Works Technical 03 Apr 2017 A

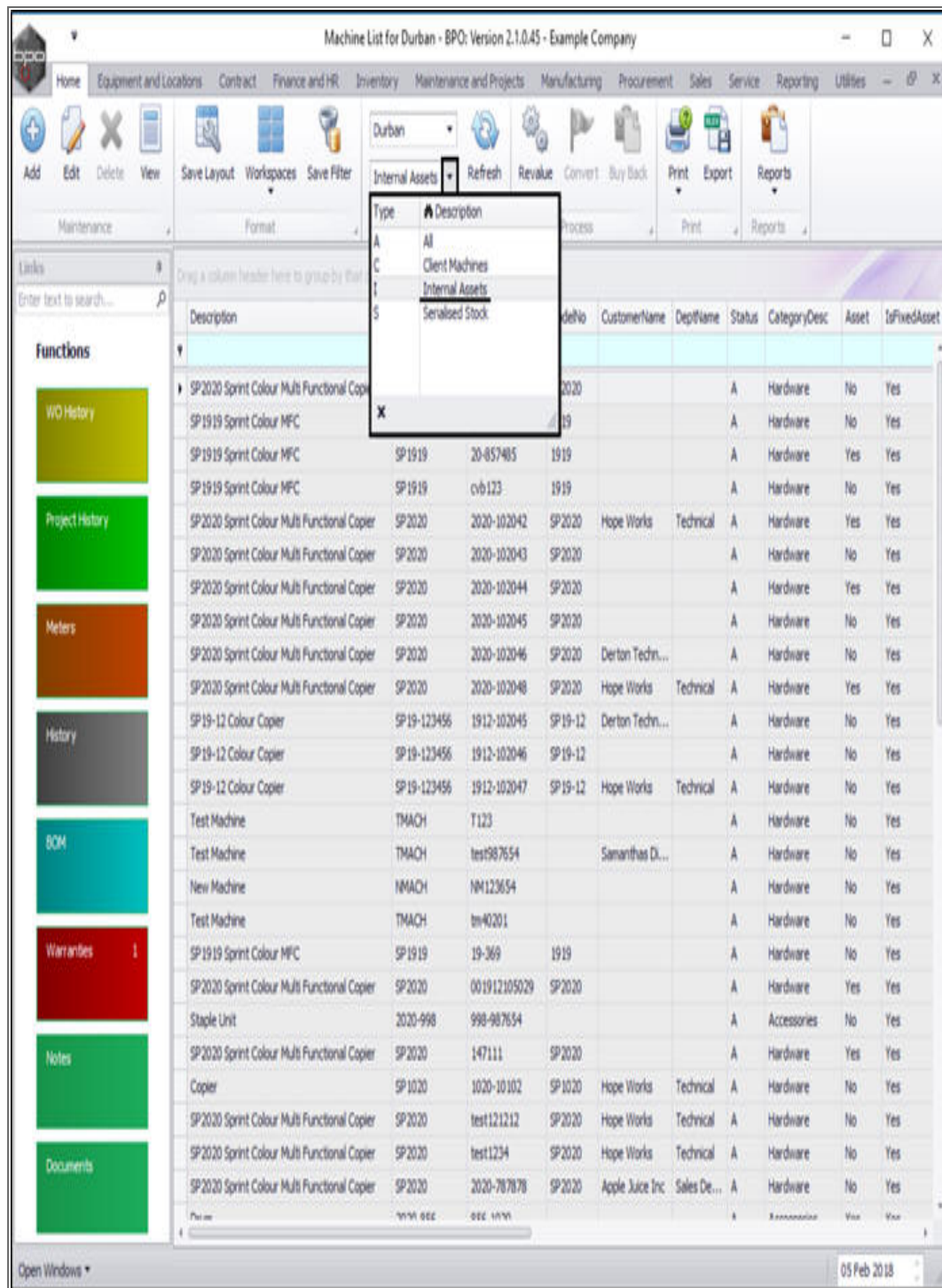
SP 19-12 Colour Copier SP 19-123456 1912-102034 SP 19-12 Danny Storm IT Cafe 02 Jul 2014 A

SP 204 Colour Copier SP 204 204-10203 SP 204 Titan Group 13 Aug 2014 A

SP 19-12 Colour Copier SP 19-123456 19-147 SP 19-12 Dancing Shoes 06 Nov 2014 A

Open Windows 05 Feb 2018

- Select the **status**.
 - This must be set to **Internal Assets**.



The screenshot shows the 'Machine List for Durban' window in the CO3 Technologies software. The 'Internal Assets' dropdown menu is open, showing the following options:

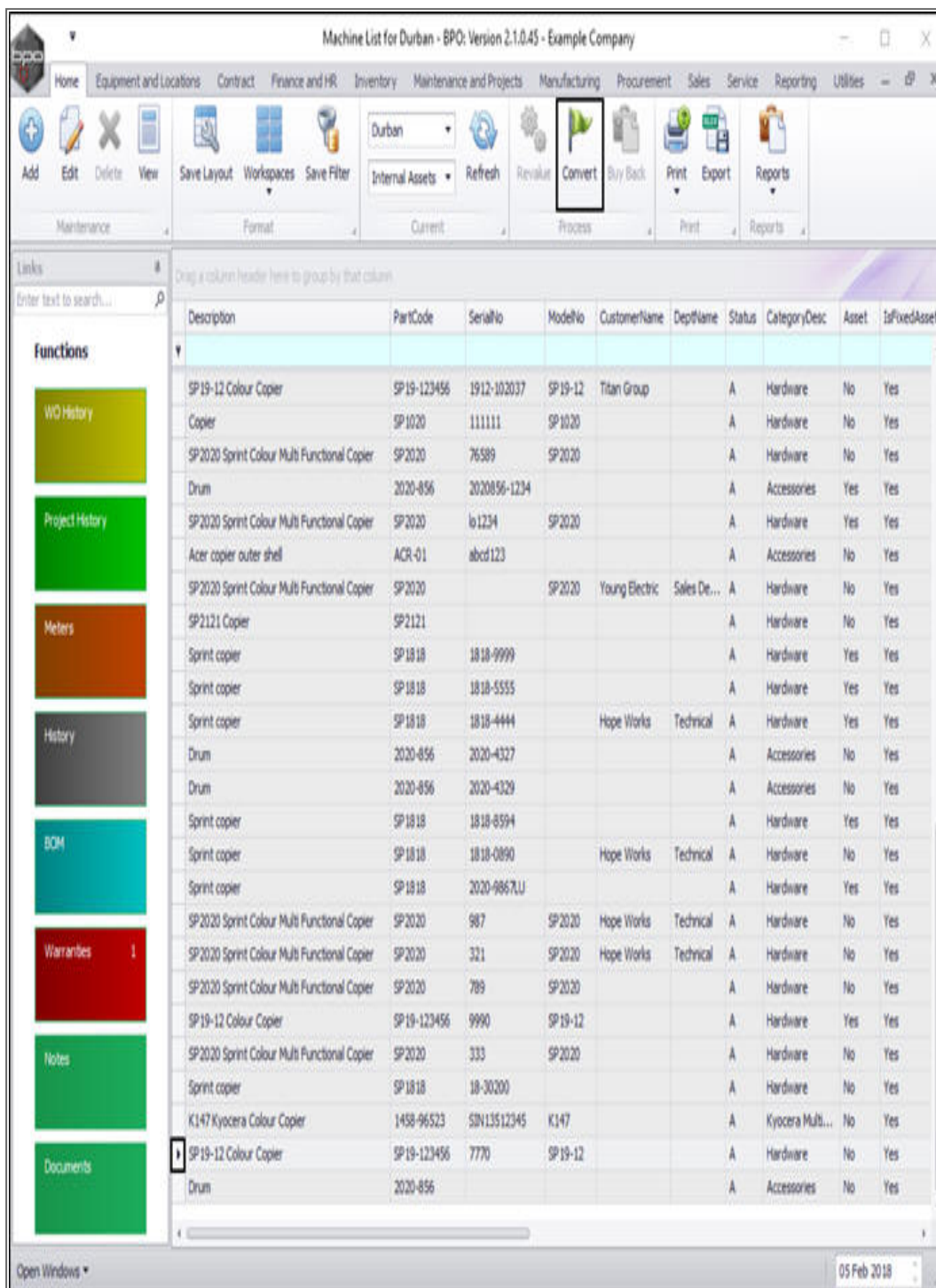
- All
- Client Machines
- Internal Assets**
- Serialized Stock

The main table displays a list of assets with columns: delNo, CustomerName, DeptName, Status, CategoryDesc, Asset, and IsFixedAsset. The table contains multiple rows of asset data, including various 'SP' (Service Parts) and 'Test Machine' entries.

SELECT ASSET TO BE CONVERTED

Either

- Select the **row** of the **serialised item** that you wish to convert from an **internal asset** to **stock**.
- Click on **Convert**.



Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Internal Assets Refresh Revalue **Convert** Buy Back Print Export Reports

Links: Enter text to search...

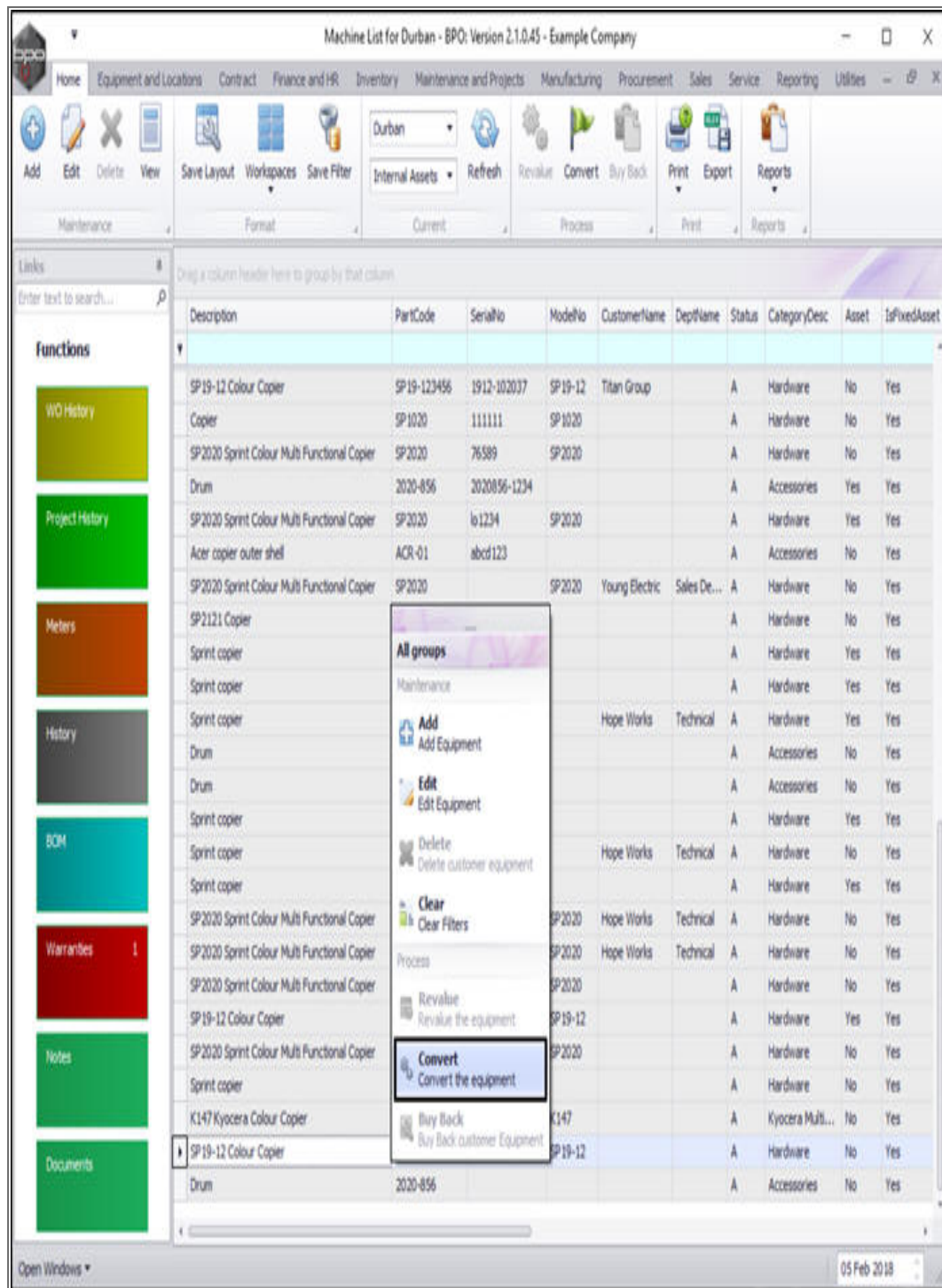
Functions: WO History, Project History, Meters, History, BOM, Warranties 1, Notes, Documents

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP19-12 Colour Copier	SP19-123456	1912-102037	SP19-12	Titan Group		A	Hardware	No	Yes
Copier	SP1020	111111	SP1020			A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	76589	SP2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	101234	SP2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020		SP2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP2121 Copier	SP2121					A	Hardware	No	Yes
Sprint copier	SP1818	1818-9999				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-5555				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-4444		Hope Works	Technical	A	Hardware	Yes	Yes
Drum	2020-856	2020-4327				A	Accessories	No	Yes
Drum	2020-856	2020-4329				A	Accessories	No	Yes
Sprint copier	SP1818	1818-8594				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-0890		Hope Works	Technical	A	Hardware	No	Yes
Sprint copier	SP1818	2020-9867LU				A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	987	SP2020	Hope Works	Technical	A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	321	SP2020	Hope Works	Technical	A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	789	SP2020			A	Hardware	No	Yes
SP19-12 Colour Copier	SP19-123456	9990	SP19-12			A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	333	SP2020			A	Hardware	No	Yes
Sprint copier	SP1818	18-30200				A	Hardware	No	Yes
K147 Kyocera Colour Copier	1458-96523	50N13512345	K147			A	Kyocera Multi...	No	Yes
SP19-12 Colour Copier	SP19-123456	7770	SP19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

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Or

- **Right click** in the **row** of the item that you wish to **convert** from an internal asset to stock.
- A **Maintenance** menu will pop up.
- Click on the **Convert - Convert the equipment** option.

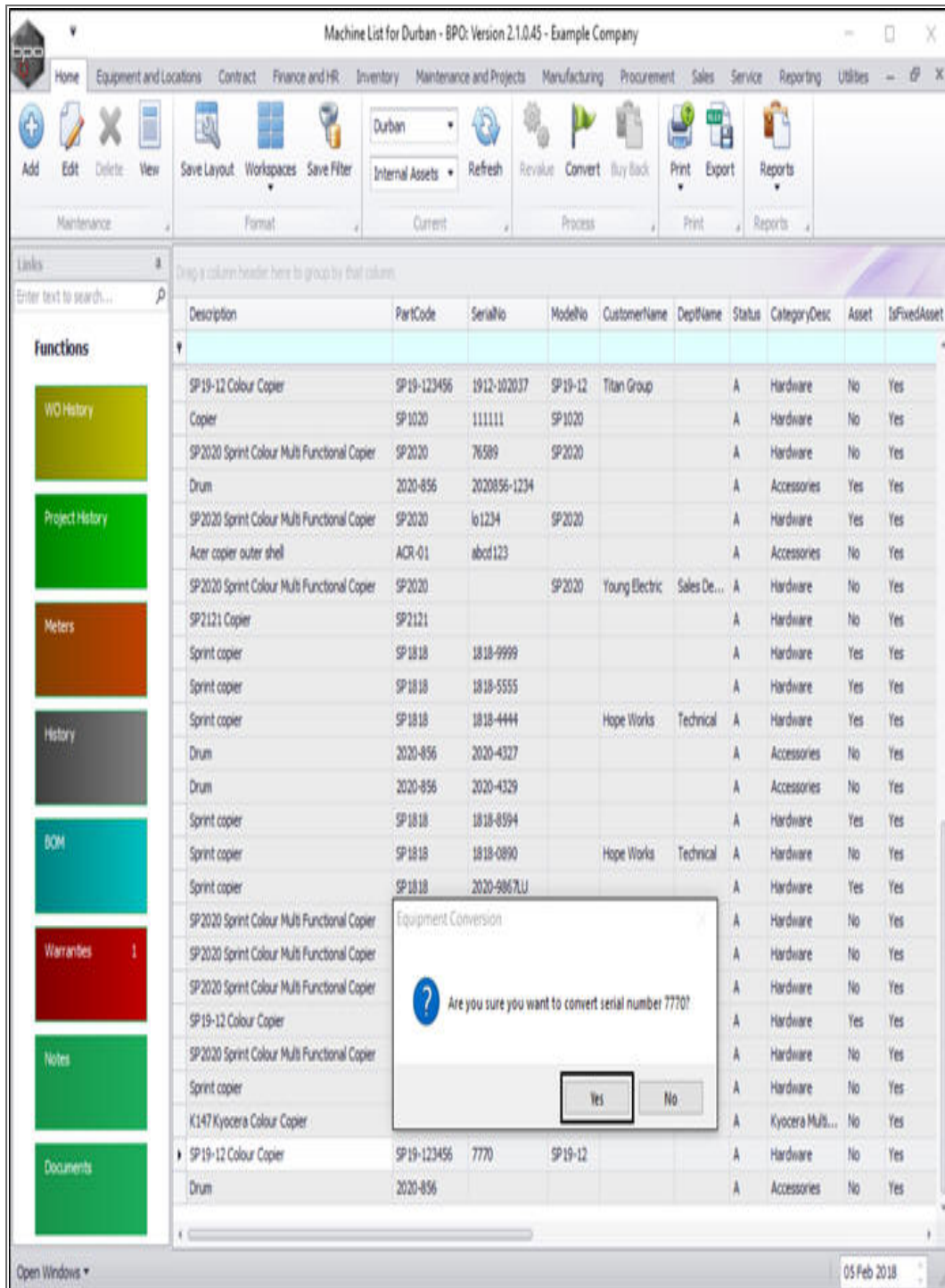


The screenshot shows the 'Machine List for Durban' window in the CO3 Technologies software. The window title is 'Machine List for Durban - BPO: Version 2.1.0.45 - Example Company'. The interface includes a top menu bar with options like Home, Equipment and Locations, Contract, Finance and HR, Inventory, Maintenance and Projects, Manufacturing, Procurement, Sales, Service, Reporting, and Utilities. Below the menu is a toolbar with icons for Add, Edit, Delete, View, Save Layout, Workspaces, Save Filter, and a dropdown menu for 'Durban' with 'Internal Assets' selected. A 'Refresh' button is also present. The main area displays a table of equipment with columns: Description, PartCode, SerialNo, ModelNo, CustomerName, DeptName, Status, CategoryDesc, Asset, and IsFixedAsset. A context menu is open over the table, showing options: All groups, Maintenance, Add (Add Equipment), Edit (Edit Equipment), Delete (Delete customer equipment), Clear (Clear Filters), Process, Revalue (Revalue the equipment), Convert (Convert the equipment), Buy Back (Buy Back customer Equipment), and a 'Convert' button highlighted in blue. The bottom status bar shows 'Open Windows' and the date '05 Feb 2018'.

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP19-12 Colour Copier	SP19-123456	1912-102037	SP19-12	Titan Group		A	Hardware	No	Yes
Copier	SP1020	111111	SP1020			A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	76589	SP2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	101234	SP2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020		SP2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP2121 Copier						A	Hardware	No	Yes
Sprint copier						A	Hardware	Yes	Yes
Sprint copier						A	Hardware	Yes	Yes
Sprint copier				Hope Works	Technical	A	Hardware	Yes	Yes
Drum						A	Accessories	No	Yes
Drum						A	Accessories	No	Yes
Sprint copier						A	Hardware	Yes	Yes
Sprint copier				Hope Works	Technical	A	Hardware	No	Yes
Sprint copier						A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier			SP2020	Hope Works	Technical	A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier			SP2020	Hope Works	Technical	A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier			SP2020			A	Hardware	No	Yes
SP19-12 Colour Copier			SP19-12			A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier			SP2020			A	Hardware	No	Yes
Sprint copier						A	Hardware	No	Yes
K147 Kyocera Colour Copier			K147			A	Kyocera Multi...	No	Yes
SP19-12 Colour Copier			SP19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

- An **Equipment Conversion** message box will appear with the following prompt:

- Are you sure you want to convert serial number []?
- Click on **Yes**.



Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Durban Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Links Enter text to search...

Functions

- WO History
- Project History
- Meters
- History
- BOM
- Warranties
- Notes
- Documents

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP19-12 Colour Copier	SP19-123456	1912-102037	SP19-12	Titan Group		A	Hardware	No	Yes
Copier	SP1020	111111	SP1020			A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	76589	SP2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	101234	SP2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020		SP2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP2121 Copier	SP2121					A	Hardware	No	Yes
Sprint copier	SP1818	1818-9999				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-5555				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-4444		Hope Works	Technical	A	Hardware	Yes	Yes
Drum	2020-856	2020-4327				A	Accessories	No	Yes
Drum	2020-856	2020-4329				A	Accessories	No	Yes
Sprint copier	SP1818	1818-8594				A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-0890		Hope Works	Technical	A	Hardware	No	Yes
Sprint copier	SP1818	2020-9867LU				A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
SP19-12 Colour Copier						A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
Sprint copier						A	Hardware	No	Yes
K147 Kyocera Colour Copier						A	Kyocera Multi...	No	Yes
SP19-12 Colour Copier	SP19-123456	7770	SP19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

Equipment Conversion

Are you sure you want to convert serial number 7770?

Yes No

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ASSET TRANSACTION DETAILS

- A *Transfer Information for serial no. []* screen will pop up.
 - **Transaction Date:** This will populate with the current date. You can either type in or click on the drop-down arrow and use the calendar function to select an alternative date if required.
 - **Transfer Notes:** Type in a reason for this item transfer.

Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Durban Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Maintenance Format Current Process Print Reports

Links

Enter text to search...

Functions

- WO History
- Project History
- Meters
- History
- BOM
- Warranties
- Notes
- Documents

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP 19-12 Colour Copier	SP 19-123456	1912-102037	SP 19-12	Titan Group		A	Hardware	No	Yes
Copier	SP 1020	111111	SP 1020			A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	76589	SP 2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	101234	SP 2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020		SP 2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP 2121 Copier								No	Yes
Sprint copier								Yes	Yes
Sprint copier								Yes	Yes
Sprint copier								Yes	Yes
Drum								No	Yes
Drum								No	Yes
Sprint copier								Yes	Yes
Sprint copier								No	Yes
Sprint copier								Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 19-12 Colour Copier								Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
Sprint copier								No	Yes
K147 Kyocera Colour Copier								No	Yes
SP 19-12 Colour Copier	SP 19-123456	7770	SP 19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

Transfer information for serial no. 7770.

Home

Ok Cancel

Process

Transaction Date 06 Feb 2018

Transfer Notes

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SAVE ASSET CONVERSION

- When you have finished adding the transfer date and note information, click on **Save**.

Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Durban Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Maintenance Format Current Process Print Reports

Links

Enter text to search...

Functions

- WO History
- Project History
- Meters
- History
- DOM
- Warranties
- Notes
- Documents

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP 19-12 Colour Copier	SP 19-123456	1912-102037	SP 19-12	Titan Group		A	Hardware	No	Yes
Copier	SP 1020	111111	SP 1020			A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	76589	SP 2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	101234	SP 2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020		SP 2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP 2121 Copier								No	Yes
Sprint copier								Yes	Yes
Sprint copier								Yes	Yes
Sprint copier								Yes	Yes
Drum								No	Yes
Drum								No	Yes
Sprint copier								Yes	Yes
Sprint copier								No	Yes
Sprint copier								Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
SP 19-12 Colour Copier								Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier								No	Yes
Sprint copier								No	Yes
K147 Kyocera Colour Copier								No	Yes
SP 19-12 Colour Copier	SP 19-123456	7770	SP 19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

Transfer information for serial no. 7770.

Home

Ok Cancel

Process

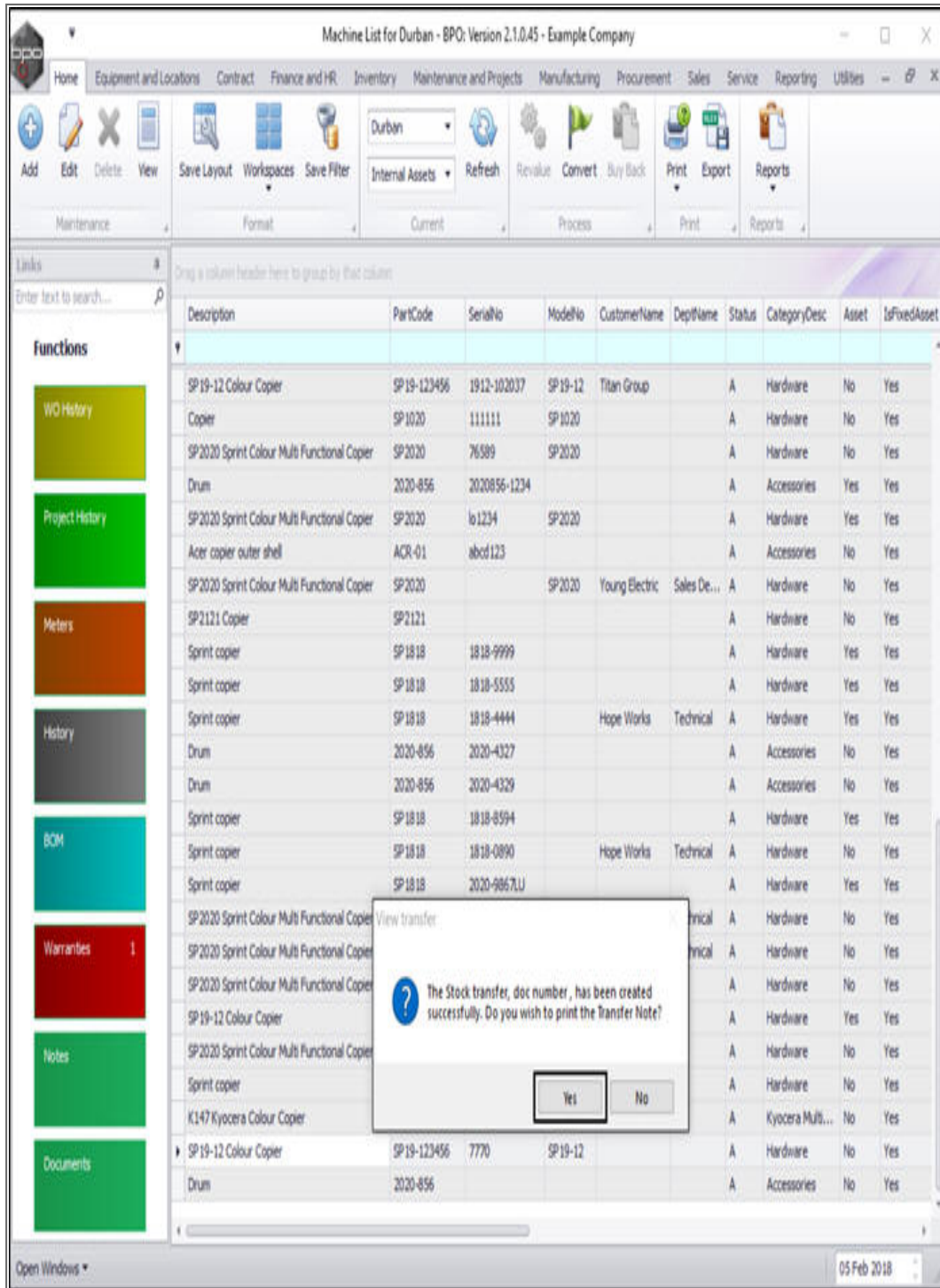
Transaction Date 06 Feb 2018

Transfer Notes Second hand sale

Open Windows 05 Feb 2018

PRINT CONVERSION TRANSFER NOTE

- A **View Transfer** message box will appear with the following prompt:
 - *The Stock transfer, doc number, has been created successfully. Do you wish to print the Transfer Note?*
 - Click on **Yes** to view the report.
 - Or,
 - Click on **No** to miss out the next step n this manual.
- In this example, **Yes** has been selected.



Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Durban Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Links

Enter text to search...

Functions

- WO History
- Project History
- Meters
- History
- BOM
- Warranties
- Notes
- Documents

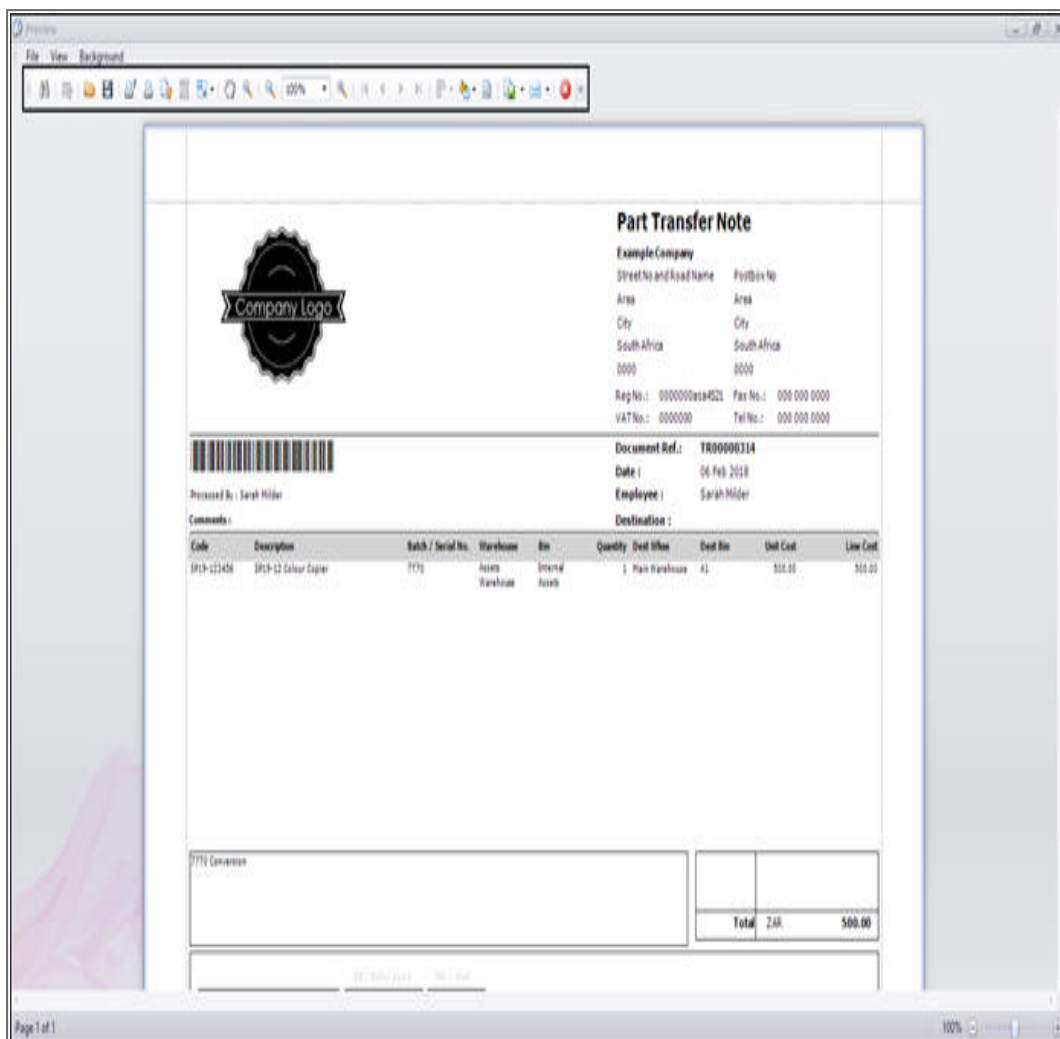
Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP 19-12 Colour Copier	SP 19-122456	1912-102037	SP 19-12	Titan Group		A	Hardware	No	Yes
Copier	SP 1020	111111	SP 1020			A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	76589	SP 2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	101234	SP 2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123				A	Accessories	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020		SP 2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP 2121 Copier	SP 2121					A	Hardware	No	Yes
Sprint copier	SP 1818	1818-9999				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-5555				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-4444		Hope Works	Technical	A	Hardware	Yes	Yes
Drum	2020-856	2020-4327				A	Accessories	No	Yes
Drum	2020-856	2020-4329				A	Accessories	No	Yes
Sprint copier	SP 1818	1818-8594				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-0890		Hope Works	Technical	A	Hardware	No	Yes
Sprint copier	SP 1818	2020-9867LU				A	Hardware	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier						Technical	A	Hardware	No
SP 2020 Sprint Colour Multi Functional Copier						Technical	A	Hardware	No
SP 2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
SP 19-12 Colour Copier						A	Hardware	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier						A	Hardware	No	Yes
Sprint copier						A	Hardware	No	Yes
K147 Kyocera Colour Copier						A	Kyocera Multi...	No	Yes
SP 19-12 Colour Copier	SP 19-122456	7770	SP 19-12			A	Hardware	No	Yes
Drum	2020-856					A	Accessories	No	Yes

Open Windows

05 Feb 2018

- The **Part Transfer Note Report Preview** screen will be displayed.
- From here you can **Edit**, **Print**, **Email** or **Export** the document.

- **Close** the preview screen when you are finished.



Part Transfer Note

Example Company

Street No and Road Name PostBox No
Area Area
City City
South Africa South Africa
0000 0000
Reg No.: 00000000000000000000 Fax No.: 000 000 0000
VAT No.: 0000000 Tel No.: 000 000 0000

Document Ref.: TR00000314
Date: 04 Feb 2018
Employee: Sarah Miller
Destination:

Processed By: Sarah Miller
Comments:

Code	Description	Batch / Serial No.	Warehouse	Bin	Quantity	Dest Warehouse	Dest Bin	Unit Cost	Line Cost
013-12456	013-12 Colour Copier	7770	Assets Warehouse	Internal Assets	1	Main Warehouse	A1	500.00	500.00

7770 Comments

Total		ZAR	500.00
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Page 1 of 1

- You will return to the **Machine List for []** screen where the selected internal asset has now been **removed** from this screen.

Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter Durban Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Maintenance Format Current Process Print Reports

Links Enter text to search...

Functions

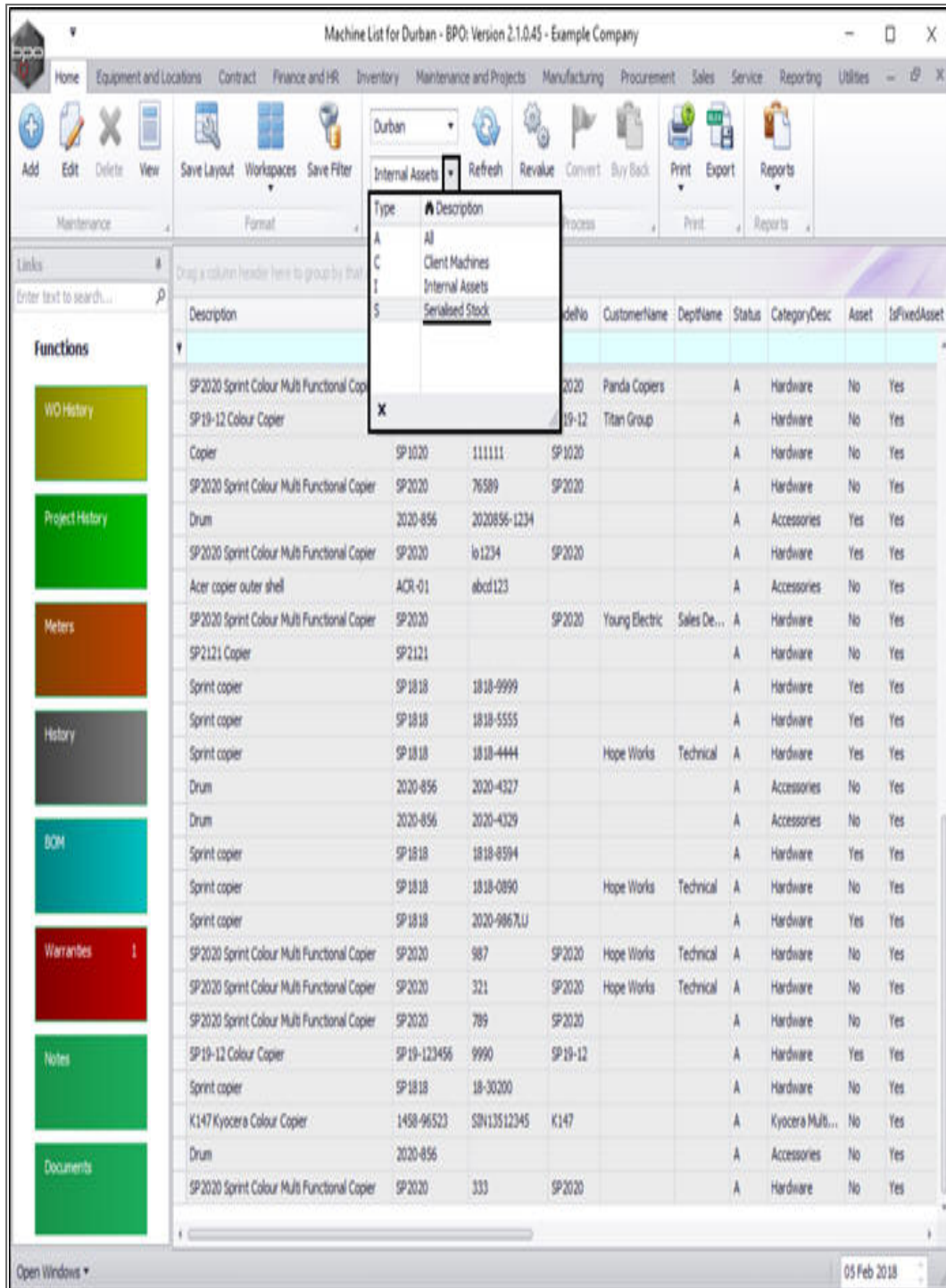
- WO History
- Project History
- Meters
- History
- BOM
- Warranties 1
- Notes
- Documents

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	2020-103059	SP 2020			A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	2020-103060	SP 2020	Panda Copiers		A	Hardware	No	Yes
SP 19-12 Colour Copier	SP 19-123456	1912-102037	SP 19-12	Titan Group		A	Hardware	No	Yes
Copier	SP 1020	111111	SP 1020			A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	76589	SP 2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234				A	Accessories	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	101234	SP 2020			A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abed123				A	Accessories	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020		SP 2020	Young Electric	Sales De...	A	Hardware	No	Yes
SP 2121 Copier	SP 2121					A	Hardware	No	Yes
Sprint copier	SP 1818	1818-9999				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-5555				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-4444		Hope Works	Technical	A	Hardware	Yes	Yes
Drum	2020-856	2020-4327				A	Accessories	No	Yes
Drum	2020-856	2020-4329				A	Accessories	No	Yes
Sprint copier	SP 1818	1818-8594				A	Hardware	Yes	Yes
Sprint copier	SP 1818	1818-0890		Hope Works	Technical	A	Hardware	No	Yes
Sprint copier	SP 1818	2020-9867LU				A	Hardware	Yes	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	987	SP 2020	Hope Works	Technical	A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	321	SP 2020	Hope Works	Technical	A	Hardware	No	Yes
SP 2020 Sprint Colour Multi Functional Copier	SP 2020	789	SP 2020			A	Hardware	No	Yes
SP 19-12 Colour Copier	SP 19-123456	9990	SP 19-12			A	Hardware	Yes	Yes
Sprint copier	SP 1818	18-30200				A	Hardware	No	Yes
K147 Kyocera Colour Copier	1458-96523	50N13512345	K147			A	Kyocera Multi...	No	Yes
Drum	2020-856					A	Accessories	No	Yes

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VIEW THE CONVERTED ASSET STATUS

- Select the **Serialised Stock** status.



Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter

Durban

Internal Assets Refresh Revalue Convert Buy Back Print Export Reports

Type Description

- A All
- C Client Machines
- I Internal Assets
- S **Serialised Stock**

Description	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
SP2020 Sprint Colour Multi Functional Copier	SP2020	Panda Copiers		A	Hardware	No	Yes
SP19-12 Colour Copier	SP19-12	Titan Group		A	Hardware	No	Yes
Copier	SP1020			A	Hardware	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020			A	Hardware	No	Yes
Drum	2020-856	2020856-1234		A	Accessories	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	101234	SP2020	A	Hardware	Yes	Yes
Acer copier outer shell	ACR-01	abcd123		A	Accessories	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020		SP2020	Young Electric	Sales De...	A	Hardware
SP2121 Copier	SP2121			A	Hardware	No	Yes
Sprint copier	SP1818	1818-9999		A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-5555		A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-4444	Hope Works	Technical	A	Hardware	Yes
Drum	2020-856	2020-4327		A	Accessories	No	Yes
Drum	2020-856	2020-4329		A	Accessories	No	Yes
Sprint copier	SP1818	1818-8594		A	Hardware	Yes	Yes
Sprint copier	SP1818	1818-0890	Hope Works	Technical	A	Hardware	No
Sprint copier	SP1818	2020-9867LU		A	Hardware	Yes	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	987	SP2020	Hope Works	Technical	A	Hardware
SP2020 Sprint Colour Multi Functional Copier	SP2020	321	SP2020	Hope Works	Technical	A	Hardware
SP2020 Sprint Colour Multi Functional Copier	SP2020	789	SP2020		A	Hardware	No
SP19-12 Colour Copier	SP19-123456	9990	SP19-12		A	Hardware	Yes
Sprint copier	SP1818	18-30300		A	Hardware	No	Yes
K147 Kyocera Colour Copier	1458-96523	SBV13512345	K147		A	Kyocera Multi...	No
Drum	2020-856			A	Accessories	No	Yes
SP2020 Sprint Colour Multi Functional Copier	SP2020	333	SP2020		A	Hardware	No

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- You can now view the transferred item in the **Machine list for []** screen where the status is set to **Serialised Stock**.

Machine List for Durban - BPO: Version 2.1.0.45 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Add Edit Delete View Save Layout Workspaces Save Filter **Serialised Stock** Refresh Revalue Convert Buy Back Print Export Reports

Links

Enter text to search...

Drop a column header here to group by that column:

Description	PartCode	SerialNo	ModelNo	CustomerName	DeptName	Status	CategoryDesc	Asset	IsFixedAsset
Staple Unit	2020-998	dr-4321				A	Accessories	No	No
Acer copier outer shell	ACR-01	ac1234				A	Accessories	No	No
Acer copier outer shell	ACR-01	ac2314				A	Accessories	No	No
Acer copier outer shell	ACR-01	ac4356				A	Accessories	No	No
Acer copier outer shell	ACR-01	ac2416				A	Accessories	No	No
Sprint copier	SP1818	1818-6589				A	Hardware	No	No
Drum	2020-856	2020-7564				A	Accessories	No	No
Drum	2020-856	2020-9085				A	Accessories	No	No
Drum	2020-856	2020-9675				A	Accessories	No	No
Drum	2020-856	2020-0093				A	Accessories	No	No
Drum	2020-856	2020-9765				A	Accessories	No	No
Staple Unit	1020-478	478-1011	1020-478			A	Accessories	No	No
Staple Unit	1020-478	478-1012	1020-478			A	Accessories	No	No
Sprint copier	SP1818	1818-1111				A	Hardware	No	No
Sprint copier	SP1818	1818-2222				A	Hardware	No	No
Drum	2020-856	2020-1111				A	Accessories	No	No
Drum	2020-856	888				A	Accessories	No	No
SP2020 Sprint Colour Multi Functional Copier	SP2020	654	SP2020			A	Hardware	No	No
SP2020 Sprint Colour Multi Functional Copier	SP2020	456	SP2020			A	Hardware	No	No
SP2020 Sprint Colour Multi Functional Copier	SP2020	444	SP2020			A	Hardware	No	No
SP2020 Sprint Colour Multi Functional Copier	SP2020	555	SP2020			A	Hardware	No	No
SP2020 Sprint Colour Multi Functional Copier	SP2020	777	SP2020			A	Hardware	No	No
SP19-12 Colour Copier	SP19-123456	8880	SP19-12			A	Hardware	No	No
SP19-12 Colour Copier	SP19-123456	7770	SP19-12			A	Hardware	No	No
SP19-12 Colour Copier	SP19-123456	6660	SP19-12			A	Hardware	No	No

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