

# **INVENTORY**

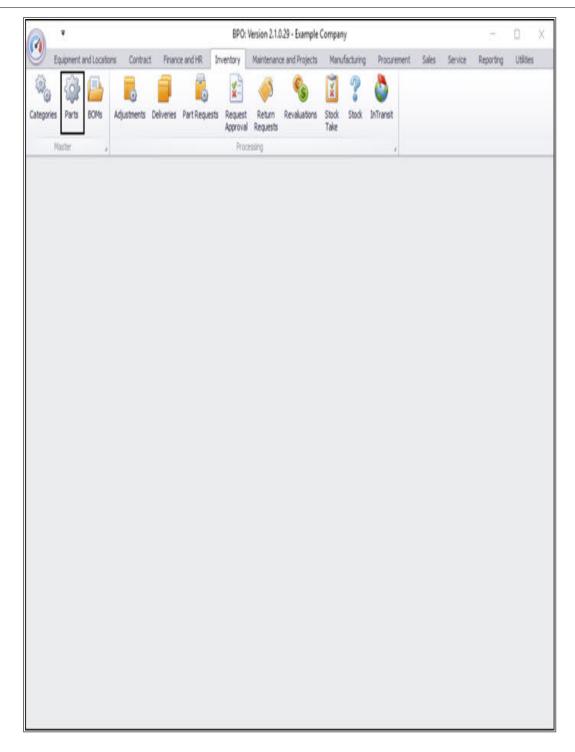
## LINK METER DEFINITIONS

By linking one or more meter definitions to a serialised (A-Class) item, the defined meters will be automatically linked when the item is received into store. For example, if you link 'Mono' and 'Colour' meters to a copier part code, when you receive the machine into store - those two meters will already be linked to the machine.

**Ribbon Access:** *Inventory > Parts* 



#### Link Meter Definitions



The *Part Listing* screen will be displayed.



#### **SELECT THE PART**

- Click on the row selector in front of the serialised part number you wish to link a meter definition to.
- Click on *Edit*.

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à *.		Part Listing	- BPO: Version 2.1	.0.29 - Exan	nple Company			3. (	X
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Items Supplied	B A44878	A4 Bound Notebook - 78 page	5	A	c	Stationery			
	E A4C8	A4 Cardboard Backing		A	¢	Stationery			
	E A4CS	A4 Clear Platic Cover		A	C	Stationery			
Substitutes	E A408	A4 Drawing Book A4 Paper		A	ç	Stationery			
	E AP			A	¢	Toners			
	E CONVOD1	ACDC Convertor		A	C	Toners			
Documents	ACR11111	Acer Copier		A	A	Hardware			
Contractor (Contractor)	E ACR-01	Acer copier outer shell		A	8	Accessories			
	1 ACR-02	Acer rollers		A.	C	Spare Parts			
BOMs	ADAP001	Adaptor		A	c	Toners			
	⊞ 9855632	Ar Freshner AT500 Copier		A	¢	Stationery			
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	⊞ 540-147K	Compatible black toner		A	с	Toners			
	E SP1020	Copier		A	A	Hardware			SP 103
	E 300	Copier		A	A	Kyocera Multifunctio	2	2	300



#### **ADD PART METERS DETAILS**

- The *Edit Part* screen will be displayed.
- The *Part Meters* docking panel is on the right hand side of this screen.
- This is where you will *link* the *meter definitions* to this serialised part.



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• Tick the check box at the beginning of the row of the meter that you wish to link to this part.



• In this image, the *Colour Meter* and *Mono Meter* have been selected.

### **SAVE PART METERS**

• When you have finished adding the required Part Meters information, click on *Save*.



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• The selected meters will be linked to this part and you will return to the *Part Listing* screen.



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Functions	•								
	26789-101	101 Black Toner		A	c	Toners			
Items Supplied	B A49878	A4 Bound Notebook - 78 pages		A	c	Stationery			
	E A4CB	A4 Cardboard Backing		A	c	Stationery			
	E A4CS	A4 Clear Platic Cover		A	c	Stationery			
Substitutes	E A408	A4 Drawing Book A4 Paper		A	с	Stationery			
	E AP			A	c	Toners			
	E CONVOOI	ACDC Convertor		A	c	Toners			
Documents	• 🗉 ACR11111	Acer Copier Acer copier outer shell		A	A	Hardware	10		2222
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	1 ACR-02	Acer rollers		A	c	Spare Parts			
BOMs	ADAP001	Adaptor		A	с	Toners			
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Stock Control	☑ 1616-147K	Black toner SP 1616		A	¢	Toners	35.7	0	
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	E 2020-147K	Black toner SP2020		A	c	Toners			
	E CHA001	Chair		A	C	Toner Part Site Defa			
Processing	E CIROO1	Crdp		A	c	Toner Part Ste Defa			
Requisitons	E CL-100-965	Cleaner		A	с	Stationery			
	E 540-147K	Compatible black toner		A	C	Toners			
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