

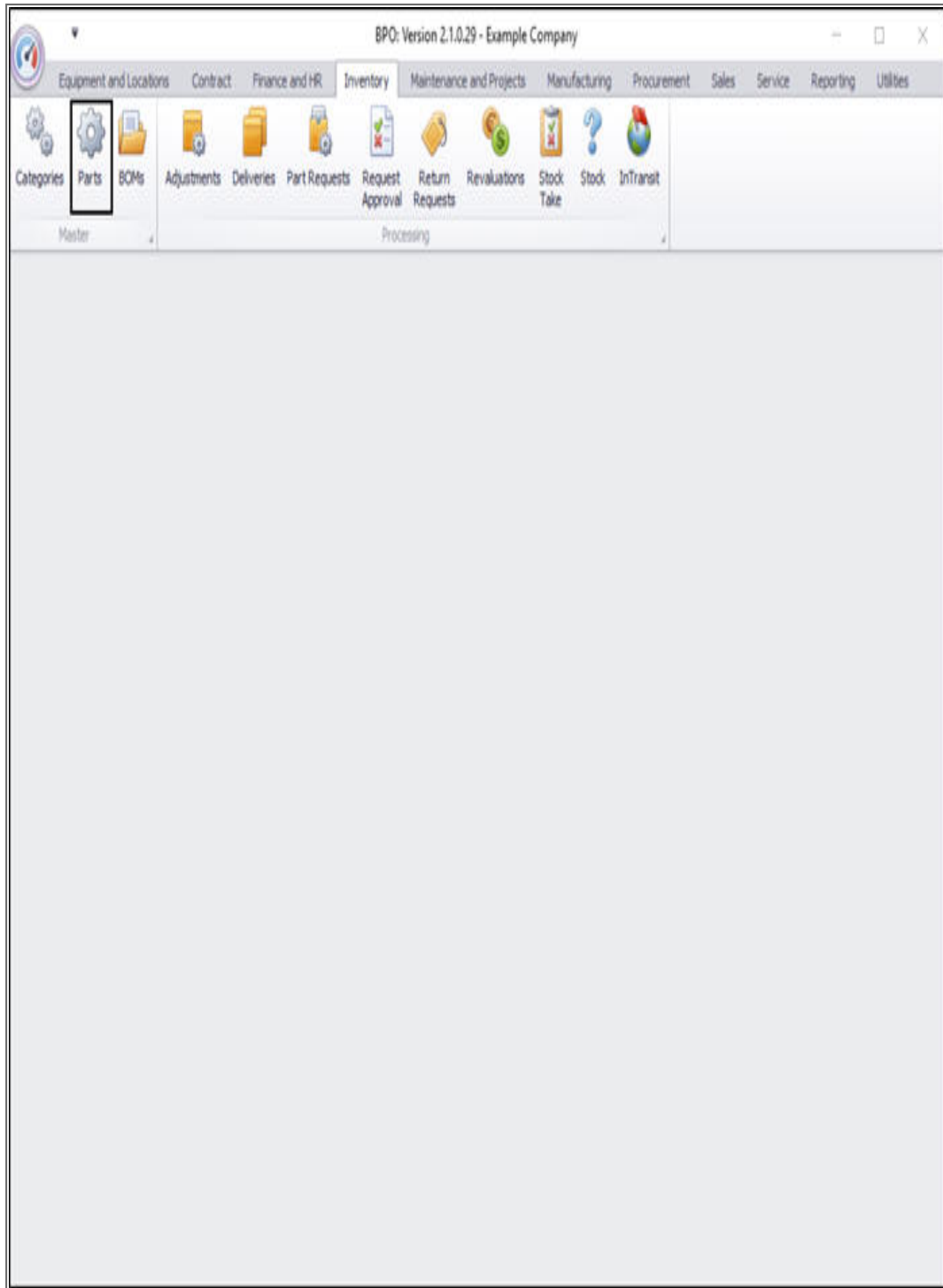
# INVENTORY

## PARTS - 'DEPRECIATION' AND 'WEAR AND TEAR METHOD'

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*Ribbon Access: Inventory > Parts*

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The ***Part Listing*** screen will be displayed.

## SELECT PART

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- Click on the row selector in front of the part code you wish to assign a ***Depreciation*** and /or ***Wear and Tear Method*** to.
- Click on ***Edit***.

Part Listing - BPO: Version 2.1.0.29 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

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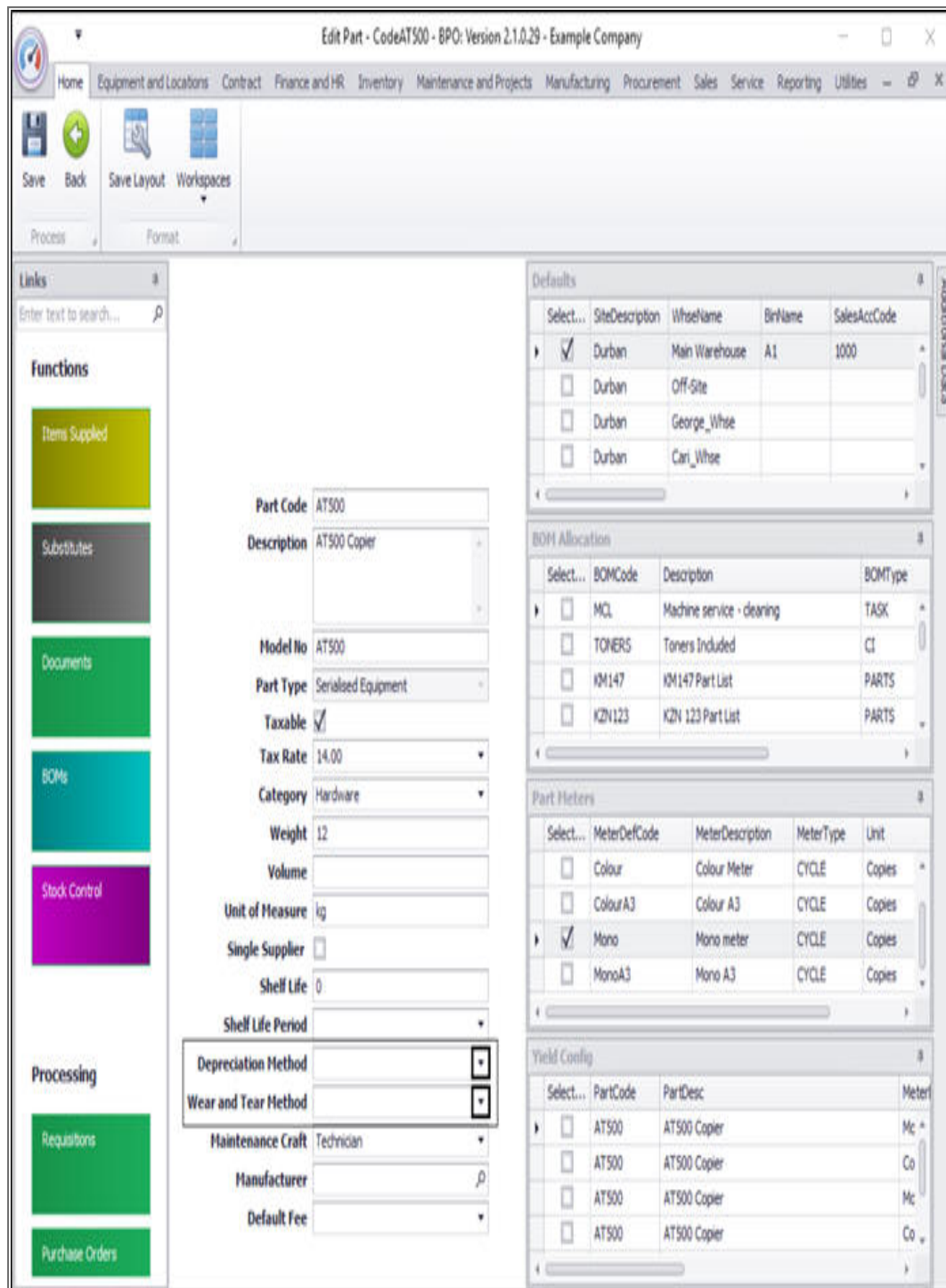
Purchase Orders

Drag a column header here to group by that column

PartCode	Description	Status	PartType	CatDescription	Weight	Volume	ModelNo
26789-101	101 Black Toner	A	C	Toners			
A4NB78	A4 Bound Notebook - 78 pages	A	C	Stationery			
A4CB	A4 Cardboard Backing	A	C	Stationery			
A4CS	A4 Clear Plastic Cover	A	C	Stationery			
A4DB	A4 Drawing Book	A	C	Stationery			
A4P	A4 Paper	A	C	Toners			
CONV001	ACDC Converter	A	C	Toners			
ACR11111	Acer Copier	A	A	Hardware	10		2222
ACR-01	Acer copier outer shell	A	B	Accessories			
ACR-02	Acer rollers	A	C	Spare Parts			
ADAP001	Adaptor	A	C	Toners			
9855632	Air Freshener	A	C	Stationery			
AT500	AT500 Copier	A	A	Hardware	12		AT500
147258	Black Toner	A	C	Toners			
1616-147K	Black toner SP1616	A	C	Toners	35.7	0	
1717-147K	Black Toner SP1717	A	C	Toners	0.5		147K
SP19-147K	Black Toner SP1919	A	C	Toners			
2020-147K	Black toner SP2020	A	C	Toners			
CHA001	Chair	A	C	Toner Part Site Defa...			
CIR001	Crdip	A	C	Toner Part Site Defa...			
CL-100-965	Cleaner	A	C	Stationery			
540-147K	Compatible black toner	A	C	Toners			
SP1020	Copier	A	A	Hardware			SP102
300	Copier	A	A	Kyocera Multifunctio...	2	2	300
1111DEL	Cyan Toner	I	C	Toners			

The **Edit Part** screen will be displayed.

- Click on the drop-down arrows in the **Depreciation Method** field and the **Wear and Tear Method** field.



**Part Code** AT500

**Description** AT500 Copier

**Model No** AT500

**Part Type** Serialized Equipment

**Taxable** ☒

**Tax Rate** 14.00

**Category** Hardware

**Weight** 12

**Volume**

**Unit of Measure** kg

**Single Supplier** ☐

**Shelf Life** 0

**Shelf Life Period**

**Depreciation Method**

**Wear and Tear Method**

**Maintenance Craft** Technician

**Manufacturer**

**Default Fee**

**Defaults**

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-site		
<input type="checkbox"/>	Durban	George Whse		
<input type="checkbox"/>	Durban	Cari Whse		

**BOM Allocation**

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

**Part Meters**

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

**Yield Config**

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co

A **pop up menu** will display a list of methods.

## SELECT DEPRECIATION METHOD

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- In this list, click on the depreciation method and the wear and tear method that you wish to link to your selected part.
- In this image, **3 Year Straight Line** has been selected for both fields.

Edit Part - CodeAT500 - BPO: Version 2.1.0.29 - Example Company

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Part Code AT500

Description AT500 Copier

Model No AT500

Part Type Serialized Equipment

Taxable ☒

Tax Rate 14.00

Category

Weight

Volume

Unit of Measure

Single Supplier

Shelf Life

Shelf Life Period

Depreciation Method

Wear and Tear Method

Maintenance Craft Technician

Manufacturer

Default Fee

Defaults

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-Site		
<input type="checkbox"/>	Durban	George_Whse		
<input type="checkbox"/>	Durban	Cari_Whse		

BOM Allocation

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

Part Meters

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

Yield Config

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co

- The selected methods are now displayed in the **Depreciation Method** and **Wear and Tear Method** fields.

## SAVE DETAILS

- Click on **Save**.

Edit Part - CodeAT500 - BPO: Version 2.1.0.29 - Example Company

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Purchase Orders

Part Code AT500

Description AT500 Copier

Model No AT500

Part Type Serialised Equipment

Taxable ☒

Tax Rate 14.00

Category Hardware

Weight 12

Volume

Unit of Measure kg

Single Supplier ☐

Shelf Life 0

Shelf Life Period

Depreciation Method 3 Year straight line

Wear and Tear Method 3 Year straight line

Maintenance Craft Technician

Manufacturer

Default Fee

Defaults

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-Site		
<input type="checkbox"/>	Durban	George_Whse		
<input type="checkbox"/>	Durban	Cari_Whse		

BOM Allocation

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

Part Meters

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

Yield Config

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Me
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Me
<input type="checkbox"/>	AT500	AT500 Copier	Co



- The amended details will be **saved** and you will return to the **Part Listing** screen.

Part Listing - BPO: Version 2.1.0.29 - Example Company

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A4P	A4 Paper	A	C	Toners			
CONV001	ACDC Converter	A	C	Toners			
ACR111111	Acer Copier	A	A	Hardware	10		2222
ACR-01	Acer copier outer shell	A	B	Accessories			
ACR-02	Acer rollers	A	C	Spare Parts			
ADAP001	Adaptor	A	C	Toners			
9855632	Air Freshener	A	C	Stationery			
AT500	AT500 Copier	A	A	Hardware	12		AT500
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SP19-147K	Black Toner SP1919	A	C	Toners			
2020-147K	Black toner SP2020	A	C	Toners			
CHA001	Chair	A	C	Toner Part Site Defa...			
CIR001	Crip	A	C	Toner Part Site Defa...			
CL-100-965	Cleaner	A	C	Stationery			
540-147K	Compatible black toner	A	C	Toners			
SP1020	Copier	A	A	Hardware			SP102
300	Copier	A	A	Kyocera Multifunctio...	2	2	300
1111DEL	Cyan Toner	I	C	Toners			

- Refer to [Asset Depreciation Processing](#) for more information.

MNU.026.006