



MAINTENANCE

MAINTENANCE RADAR – GENERATE SNAPSHOT

The Task Radar gives you the ability to identify **due tasks**. You can then either create a **single work order** (not linked to a call or project), or generate a **call/project** for due items.

Ribbon Access: *Maintenance / Projects > Maintenance Radar*

\$					BPO:	Version 2.5.0	.4 - Example	Company v2.5.0	0.0					
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		Tasks		Radar		Methodology	Allocation	Allocation						
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- 1. The *Task Radar* screen will be displayed.
- 2. Select the *Site*.
 - The example has *Durban* selected.
- 3. Select the *Radar Type*.
 - This should be set to *Site* to generate a maintenance radar for the site.





RADAR VARIABLES FRAME

- Meter 1: Type in or use the *arrow* indicators to select the number of copies you want to include in the radar, e.g. 5000 or type in 0 if you do <u>not</u> want a future forecast.
 - Typing in 5000 will display all tasks that are due within the next 5000 copies.
- Meter 1 (field 2): Select the *meter type* you want to include in the radar.
 - 1. Click on the *search* button to display the *Select a Meter* screen.
 - 2. Click on the *row* of the *required meter*.
 - 3. Click on OK.



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- Meter 2: Type in the number of *cycles* you want to include in the radar, e.g. **5000** or type in **0** if you do not want a future forecast.
 - Typing in a 5000 will display all inspections that are due within the next 5000 copies.
- Meter 2 (field 2): Select the *meter type* you want to include in the radar.
 - 1. Click on the *search* button to display the *Select a Meter* screen.
 - 2. Click on the *row* of the *required meter*.
 - 3. Click on OK.



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- **Period (days):** Type in the number of days you want to include in the radar, e.g. **7** or type in **0** if you do not want a future forecast
 - Specifying 7 as the period will display all inspections that are currently due, including items due 7 days from the current date.
- Only Contract Items: Click to select this check box if you want to generate tasks for items that are on contract only.

GENERATE SNAPSHOT

4. Click on *Generate Snapshot*.





5. A list of *due items* will appear in the **Radar Items** frame.

Note that all radar items generated will be scheduled for today.



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	AREG000006	SP1020	1020-10101	Calendar		20211115	1,727.00	-1,637.00	20170222	TT010	Daily, Colour 100
	AREG000012	SP1020	NEW1234	Calendar		20211115	61.00	0.00	20210915	2MS	2 month service
	AREG000030	SP2020	test121212	Calendar		20211115	1,679.00	-1,679.00	20170411	TT011	Daily, Mono 1000
	AREG000048	SP2020	2020-103053	Calendar		20211115	1,679.00	-1,679.00	20170411	TT009	Daily, Mono 1000
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	AREG000070	SP2020	2020-9870	Calendar		20211115	1,880.00	-1,726.00	20160922	TT018	Bi-annually, Mon
	AREG000070	SP2020	2020-9870	Mono	Mono_185	1100.00000	1,100.00	-100.00	0.00000	TT018	Bi-annually, Mon
	AREG000071	SP2020	2020-9877	Calendar		20211115	1,907.00	-1,723.00	20160826	TT019	Bi-annually, Colo
	AREG000072	SP2020	2020-9878	Calendar		20211115	2,095.00	-1,729.00	20160220	TT020	Bi-annually, Mono
	AREG000072	SP2020	2020-9878	Mono	Mono_187	900.00000	900.00	100.00	0.00000	TT020	Bi-annually, Mono

You can now continue to generate tasks.

Related Topics

Maintenance Radar - Generate Tasks

MNU.040.001