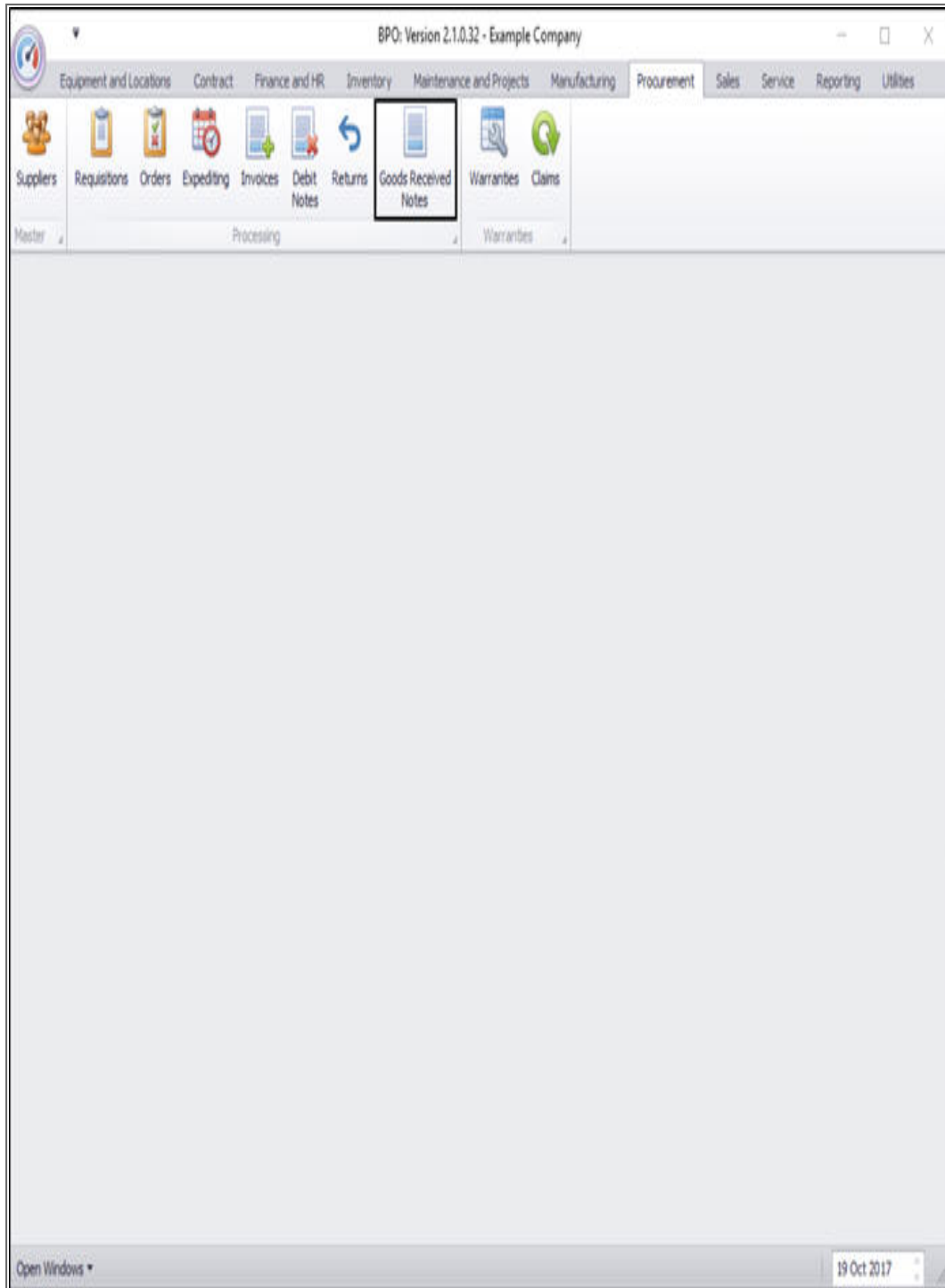


PROCUREMENT

GOODS RECEIVED NOTES – PRINT GRN

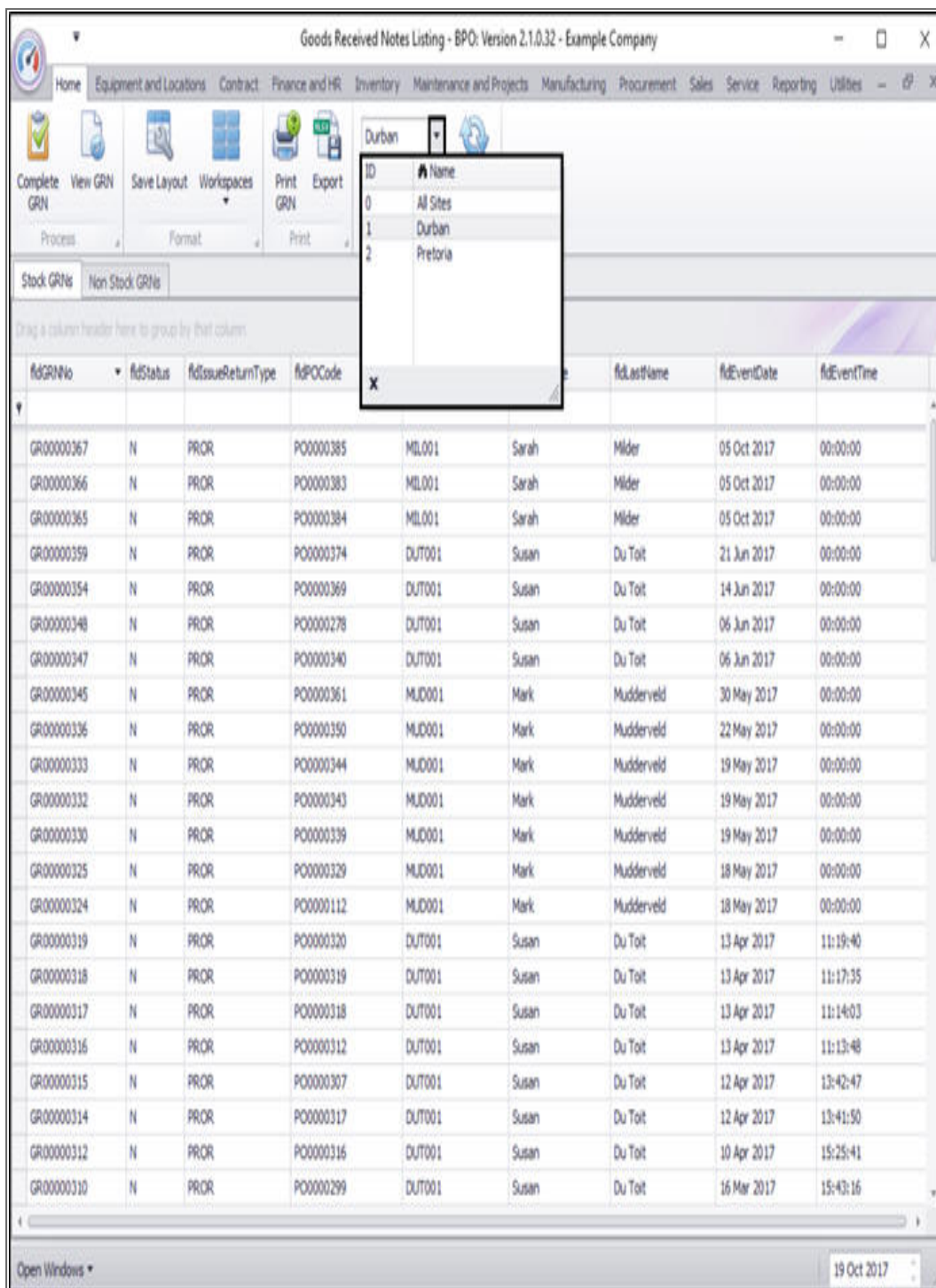
Ribbon Access: *Procurement > Goods Received Notes*



The ***Goods Received Notes Listing*** screen will be displayed.

Select the Site and Status

- Select the **Site**.
- In this image **Durban** has been selected.



Goods Received Notes Listing - BPO: Version 2.1.0.32 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Complete GRN View GRN Save Layout Workspaces Print GRN Export GRN Process Format Print

Stock GRNs Non Stock GRNs

Drag a column header here to group by that column

fIdGRNNo	fIdStatus	fIdIssueReturn Type	fIdPOCode	fIdLast Name	fIdEventDate	fIdEventTime
GR00000367	N	PRIOR	PO0000385	MIL001 Sarah Milder	05 Oct 2017	00:00:00
GR00000366	N	PRIOR	PO0000383	MIL001 Sarah Milder	05 Oct 2017	00:00:00
GR00000365	N	PRIOR	PO0000384	MIL001 Sarah Milder	05 Oct 2017	00:00:00
GR00000359	N	PRIOR	PO0000374	DUT001 Susan Du Toit	21 Jun 2017	00:00:00
GR00000354	N	PRIOR	PO0000369	DUT001 Susan Du Toit	14 Jun 2017	00:00:00
GR00000348	N	PRIOR	PO0000278	DUT001 Susan Du Toit	06 Jun 2017	00:00:00
GR00000347	N	PRIOR	PO0000340	DUT001 Susan Du Toit	06 Jun 2017	00:00:00
GR00000345	N	PRIOR	PO0000361	MUD001 Mark Mudderveld	30 May 2017	00:00:00
GR00000336	N	PRIOR	PO0000350	MUD001 Mark Mudderveld	22 May 2017	00:00:00
GR00000333	N	PRIOR	PO0000344	MUD001 Mark Mudderveld	19 May 2017	00:00:00
GR00000332	N	PRIOR	PO0000343	MUD001 Mark Mudderveld	19 May 2017	00:00:00
GR00000330	N	PRIOR	PO0000339	MUD001 Mark Mudderveld	19 May 2017	00:00:00
GR00000325	N	PRIOR	PO0000329	MUD001 Mark Mudderveld	18 May 2017	00:00:00
GR00000324	N	PRIOR	PO0000112	MUD001 Mark Mudderveld	18 May 2017	00:00:00
GR00000319	N	PRIOR	PO0000320	DUT001 Susan Du Toit	13 Apr 2017	11:19:40
GR00000318	N	PRIOR	PO0000319	DUT001 Susan Du Toit	13 Apr 2017	11:17:35
GR00000317	N	PRIOR	PO0000318	DUT001 Susan Du Toit	13 Apr 2017	11:14:03
GR00000316	N	PRIOR	PO0000312	DUT001 Susan Du Toit	13 Apr 2017	11:13:48
GR00000315	N	PRIOR	PO0000307	DUT001 Susan Du Toit	12 Apr 2017	13:42:47
GR00000314	N	PRIOR	PO0000317	DUT001 Susan Du Toit	12 Apr 2017	13:41:50
GR00000312	N	PRIOR	PO0000316	DUT001 Susan Du Toit	10 Apr 2017	15:25:41
GR00000310	N	PRIOR	PO0000299	DUT001 Susan Du Toit	16 Mar 2017	15:43:16

Open Windows 19 Oct 2017

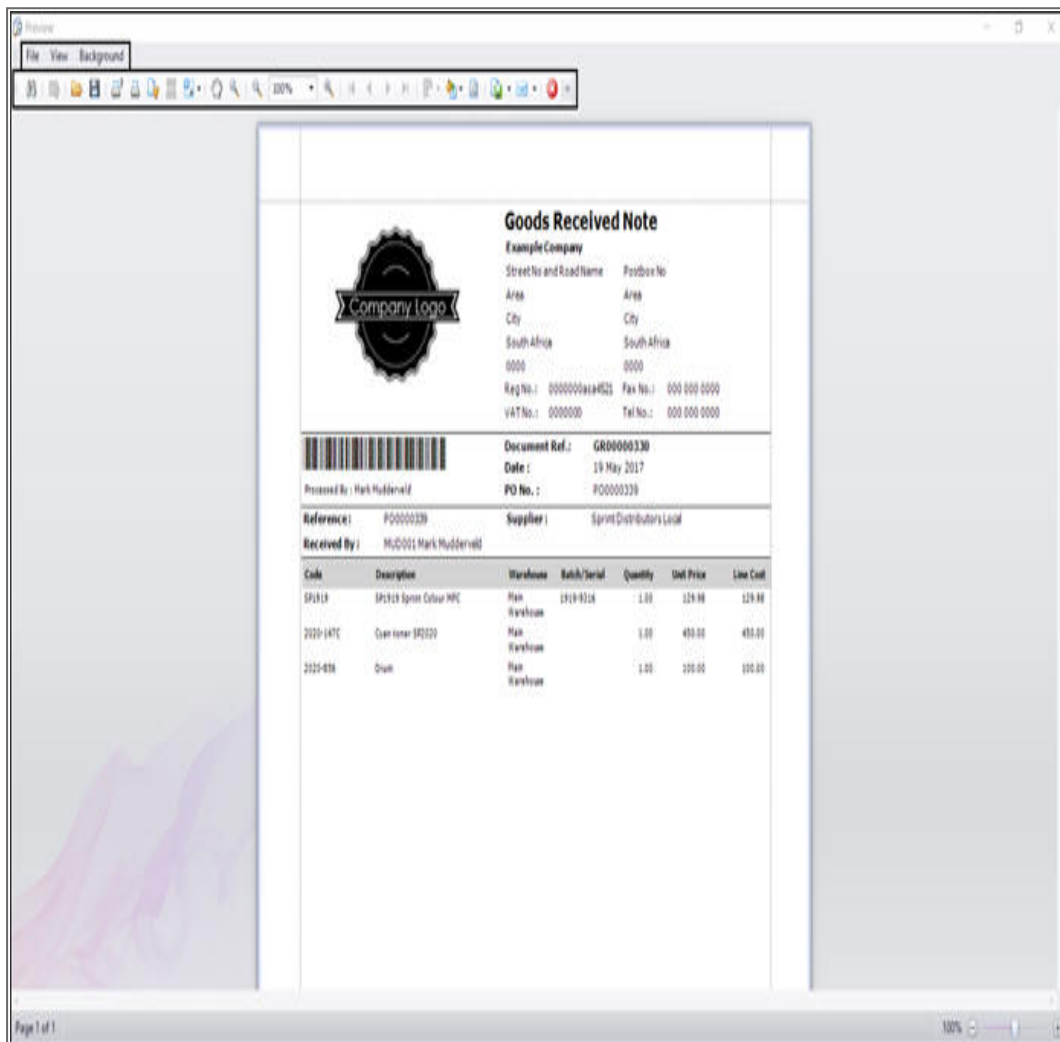
SELECT GRN TO PRINT

- Select the *row* of the **GRN** that you wish to *print*.
- Click on **Print GRN**.

CO3 Technologies (Pty) Ltd © Company Confidential

REPORT PREVIEW

- The **Report Preview** screen will be displayed.
 - In this screen you can **View, Print, Export** or **Email** the Goods Received Note.
- **Close** the Report Preview screen when done.



Goods Received Note

Example Company

Street No and Road Name Postbox No
Area Area
City City
South Africa South Africa
0000 0000
Reg No.: 00000000000000000000 Fax No.: 000 000 0000
VAT No.: 00000000 Tel No.: 000 000 0000

Document Ref.: GR000000130
Date : 19 May 2017
PO No. : PO000000000

Reference: PO000000000
Received By: MUD001 Mark Mudderveld
Supplier: Sprint Distributors Local

Code	Description	Warehouse	Batch/Serial	Quantity	Unit Price	Line Cost
SP318	SP318 Sprint Colour MPC	Plan Warehouse	1919-9126	1.00	129.90	129.90
2020-KATC	Open router SP2020	Plan Warehouse		1.00	450.00	450.00
2020-808	Drum	Plan Warehouse		1.00	100.00	100.00

Page 1 of 1

MNU.055.001