

PROJECTS

PROJECTS - PROGRESS CHART

Ribbon Access: Maintenance / Projects > Projects



- 1. The *Project Listing* screen will be displayed.
- 2. Select the *Site* where the project can be located.
 - The example has *Durban* selected.
- 3. Ensure that the Status has been set to **Open**.

Ideally a project is closed when all the work on the project has been completed. You will therefore not need to generate a progress chart on a Closed project as it will show all the work as Completed.

- 4. Click on the *row* of the project you wish to generate the progress chart for.
- 5. Click on the *Progress Chart* tile.



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5	I Listing	Hierarchy										_
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	▶ 🕀 P	RJ0000071	SP240 New Deal.	0	Open	05/06/2017	Bianca Du Toit	No	TIA001	Titan Group		
Notes	E P	RJ0000075	Check Technician Assignment	0	Open	17/09/2014	Belinda Sharman	No	HOP001	Hope Works (Pt		
	E P	RJ0000082	Test Projects viewed in Cust	0	Open	18/09/2014	Belinda Sharman	No	HOP001	Hope Works (Pt		
	E P	RJ0000083	New machine installation	0	Open	02/10/2014	Bianca Du Toit	No	DER001	Derton / Techno		
Assignment History	E P	RJ0000085	tst	0	Open	02/10/2014	Bianca Du Toit	No	DER001	Derton / Techno		
	E P	RJ0000087	SP240 New Deal	0	Open	14/11/2014	Bianca Du Toit	No	TIA001	Titan Group		
	E P	RJ0000089	Machine installations	0	Open	08/02/2015	Belinda Sharman	No	HOP001	Hope Works (Pt		
	E PI	RJ0000090	Sprint SP1912 New Deal Sale	0	Open	11/01/2015	Belinda Sharman	No	HOP001	Hope Works (Pt		
Progress Chart	E P	RJ0000091	Service for HOP001 on 06 No	0	Open	07/11/2014	Bianca Du Toit	No	HOP001	Hope Works (Pt		
	E P	RJ0000092	Scheduled Maintenance for H	0	Open	07/11/2014	Bianca Du Toit	No	HOP001	Hope Works (Pt		
	E P	RJ0000093	Scheduled Maintenance for D	0	Open	07/11/2014	Bianca Du Toit	No	DER001	Derton / Techno		
Baseline	E P	RJ0000094	Scheduled Maintenance for Y	0	Open	07/11/2014	Bianca Du Toit	No	YES001	Young Electric		
	E P	RJ0000095	Scheduled Maintenance for T	0	Open	07/11/2014	Bianca Du Toit	No	TIA001	Titan Group		
	E PI	RJ0000098	Site Inspectino	0	Open	18/03/2015	Bianca Du Toit	No	HOP001	Hope Works (Pt		
Contacts	E P	RJ0000099	Install Machines	0	Open	21/03/2015	Bianca Du Toit	No	HOP001	Hope Works (Pt		
	E P	RJ0000100	Machine inspection required	0	Open	29/05/2015	Belinda Sharman	No				
	E P	RJ0000101	Scheduled Maintenance for H	0	Open	15/05/2015	Bianca Du Toit	No	HOP001	Hope Works (Pt		
Parts	E P	RJ0000102	Scheduled Maintenance for D	0	Open	15/05/2015	Bianca Du Toit	No	DER001	Derton / Techno		
	E P	RJ0000103	Scheduled Maintenance for H	0	Open	15/08/2014	Bianca Du Toit	No	HOP001	Hope Works (Pt		
	± P	RJ0000104	Scheduled Maintenance for D	0	Open	15/08/2014	Bianca Du Toit	No	DER001	Derton / Techno		
	E P	RJ0000105	Scheduled Maintenance for Y	0	Open	15/08/2014	Bianca Du Toit	No	YES001	Young Electric		

6. The *Progress Chart for Project : [project ref number]* screen will be displayed.

The information on this screen cannot be edited.

- 7. The Chart Information Panel.
 - **Reporting date:** This will be the current date that the progress chart for the project was generated.
 - **Report status:** This field will give you an indication whether the project is **Behind Target** or **Ahead of Target**.
 - **Project start date:** This date is the date that the project is scheduled to start.
 - **Project end date:** This is the date the project is projected to be completed. This date will also include any Baseline Adjustments for the selected project.



- **Percentage time:** This field will provide information on the percentage of time lapsed on the project.
- Work completed: This field will list the number of tasks that have been completed for the project.
- **Total work:** This field will list the total number of tasks that have been created for the project.
- **Percentage work:** This field will display the percentage of work that has been completed on the project.
- 8. The *Chart frame* will plot the chart information in a stacked Column View where you can tract the work that have been Completed and work that reflect as UnComplete.
- 9. Click on *Back* to return to the Project Listing screen.



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