

## **PROJECTS**

## **PROJECTS - SERVICES**

**Ribbon Access:** Maintenance / Projects > Projects



- 1. The *Project Listing* screen will be displayed.
- 2. Select the *Site* where the project can be located.
  - The example has *Durban* selected.
- 3. Select the *Status* for the project whose services you wish to view.
  - The example has **Open** selected.
- 4. Click on the *row* of the project you wish to view services for.
- 5. Click on the *Services* tile.

) v	0	Project List	ing - BPC	: Version 2.5	.0.4 - Example	e Company v2.5.	0.0				
Home Eq	uipment / Locations Con	tract Finance / HR Invento	ory Ma	aintenance / Pro	ojects Manuf	facturing Procu	rement	Sales Service	Reporting Utili	ties —	8 )
Add Edit	ave Layout Apply Vorkspaces • ave Filter	ayout Jaces  Apply Project Methodology  Apply Project Baseline Close Project		loyee Time ect Time gress Report	Print Delivery Note	Export My Pr	an • • • Refresh Re		eports		
Maintenance 🔺 I	Format _	Processing 4	Ana	alysis "	Print	2 🙀	Current	Rej	ports _		6
inks	A Listing Hierarchy	(									
nter text to search	Drag a column heade										
	4 ProjectRef 🗸	Description	Status	StatusDesc	EndDate	ManagerName	Notify	CustomerCode	CustomerName	DeptName	
	P ====	* <b>0</b> ¢	RBC	n 🛛 c	-	8 <b>0</b> C	n C	REC	R C	10c	
Parts		NDS Project	0	Open	30/07/2018	Bianca Du Toit	No	HOP001	Hope Works (Pt		
		credit validation check	0	Open	30/07/2018	Bianca Du Toit	No	OFF001	Office Supplies		
		test new project	0	Open	22/08/2018	Ben Johnson	No				
Time Bookings	E PRJ0000390	Sprint SP1912 New Deal Sale	0	Open	19/07/2018	Bianca Du Toit	No	DER001	Derton / Techno		
	PRJ0000384	Default for SAM001 on 08 Fe	0	Open	09/02/2017	Bianca Du Toit	No	SAM001	Samanthas Diner		
	▶ 🖽 PRJ0000382	Default for on 08 Feb 2017	0	Open	09/02/2017	Ben Johnson	No				
Services		Default for on 08 Feb 2017	0	Open	09/02/2017	Ben Johnson	No				
		Default for on 08 Feb 2017	0	Open	09/02/2017	Ben Johnson	No				
		Default for HOP001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	HOP001	Hope Works (Pt		
		Default for PAN001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	PAN001	Panda Copiers		
Third Party Services	PRJ0000377	Default for APP0001 on 08 F	0	Open	09/02/2017	Ben Johnson	No	APP0001	Apple Juice Inc		
		Default for YES001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	YES001	Young Electric		
		Default for on 08 Feb 2017	0	Open	09/02/2017	Ben Johnson	No				
Travel		Default for GRE001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	GRE001	Green Tea Suppl		
		Default for HOP001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	HOP001	Hope Works (Pt		
		Default for HOP001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	HOP001	Hope Works (Pt		
Expenses		Default for HOP001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	HOP001	Hope Works (Pt		
		Default for on 08 Feb 2017	0	Open	09/02/2017	Ben Johnson	No				
		Default for HOP001 on 08 Fe	0	Open	11/01/2019	Ben Johnson	No	HOP001	Hope Works (Pt		
-		Default for HOP001 on 08 Fe	0	Open	09/02/2017	Ben Johnson	No	HOP001	Hope Works (Pt		
rinance	PRJ0000367	Test project with auto projec	0	Open	16/08/2018	Bianca Du Toit	No				

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6. The *Services for Project : [project ref number]* screen will be displayed.

Note that this is a View only screen and no changes can be made to the information listed here.

- 7. From this screen you will be able to view all the Service information linked to a Work Order for a selected project.
- 8. Click on *Back* to return to the Project Listing screen.



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