

STATIC DATA

STATIC DATA - PART REQUESTS STATE

Follow the process to add or edit a part request State.

Ribbon Access: Configurator > Static Data > Static Data



FIND THE PART REQUESTS: STATE ROW

- 1. The *Static Data* listing screen will be displayed.
- 2. Use the filter row or scroll down the list until you find
- 3. the *Part Requests: State* row.
- 4. Click on the *expand* icon in this row.



© ▼ 1	► Static Data - BPO Configu	rator : Version 2.4.0.2 - Examp	ole Company v2.5.	0.0	
Home Accounts Call Centre Company	y Contract Departments	Human Resources Inventory	Reporting Sa	ales Security Se	ervices Static Data 🛛 🗕 🗷 🗙
Save Layout Workspaces Save Filter Refresh					
Format _ Curr					\diamond
Description	TableName	FieldName	ParentFieldName	Size	UserDefinable
♥ RBC	a 🖬 c	8 8 0	8 🗉 C	=	#B:
⊞ Manufacturer Class	tblINVNManufacturers	fldClass		50	Yes 2
Manufacturer ⊤ype	tblINVNManufacturers	fldManufacturerType		50	Yes
Meter Units	tblMTRMDefinition	fldUnit		50	Yes
Overtime Factor	GENERIC	fldOverTimeFactor		4	Yes
田 Part Requests: State	tblINVNRequestItemNotes	fldState		10	Yes 3
Part Types	GENERIC	fldPartType		1	Yes
🕑 Pay-roll : Company Chapter	GENERIC	fldCompanyChapter		50	Yes
Pay-roll : Company Division	GENERIC	fldCompanyDivision		50	Yes
Pay-roll : Company Sector	GENERIC	fldCompanySector		50	Yes
Pay-roll : Employer Activity Code	GENERIC	fldActivityCode		50	Yes
🗈 Pay-roll : Employment Area	GENERIC	fldEmploymentArea		50	Yes
Pay-roll : Fund Type	GENERIC	fldFundType		50	Yes
E Pay-roll : Payroll Type	GENERIC	fldPayrollType		50	Yes
	tblPAYRRunDetails	fldPaySlipCode		50	Yes
	GENERIC	fldPaymentTerms		50	Yes
	tblPRCHRequisitionConfig	fldApproverCode		50	Yes
Procurement : Requisition Other Costs	tblPRCHRequisitions	fldPRCostType		50	Yes
Procurement : Requisition Types	tblPRCHRequisitions	fldPRType		50	Yes
Procurement : Supplier Class	tblPRCHSuppliers	fldClass		50	Yes
	tblPRCHSuppliers	fldSupplierType		50	Yes
Project Contact Type	tblPMNGProjectContacts	fldContactType		50	Yes
	tblPMNGMethodology	fldPMMethodClass		50	Yes
	tblRPTSSavedReports	fldReportSubType		50	Yes
	tblRPTSSavedReports	fldReportType		50	Yes 👻

- 1. The Part Requests: State *Codes* frame will be expanded.
- 2. In this example, there are currently **6** codes set up on the system.
- Only the Other 1 and Other 2 codes should be edited, as the pre-existing codes are used by BPO to show the user the State of the associated procurement process if a part requisition was raised against the part request.



	Static Data - BPO Confi	igurator : Version 2.4.0.2	- Example Company v2.	5.0.0		_ – ×
Home Accounts Call Centre C	ompany Contract Department	s Human Resources	Inventory Reporting	Sales Security	Services St	tatic Data 🗕 🗗 🗙
Save Layout Workspaces Save Filter						
Description	TableName	FieldName	ParentFieldName	Size	LiserDefinable	
• all c		n B c	REC	=	REC	*
Manufacturer Class	tblINVNManufacturers	fldClass		50	Yes	
Manufacturer Type	tblINVNManufacturers	fldManufacturerType		50	Yes	
Meter Units	tblMTRMDefinition	fidUnit		50	Yes	
Overtime Factor	GENERIC	fldOverTimeFactor		4	Yes	
Part Requests: State	tblINVNRequestItemNotes	fldState		10	Yes	
Codes Code Code Code N N New R PR Requis PD O O Code GR GR GR GOdS O T O ther FN O ther	Pescription dequest situr raised a Received 1 2 3	CodeType SortOrder None None None None None None None None	Status 1 A 2 A 3 A 4 A 5 A 6 A			
Part Types	GENERIC	fldPartType		1	Yes	U
Pay-roll : Company Chapter	GENERIC	fidCompanyChapter		50	Yes	
Pay-roll : Company Division	GENERIC	fidCompanyDivision		50	Yee	
Pay-roll : Employer Activity Code	GENERIC	fldactivityCode		50	Yes	
Pay-roll : Employment Area	GENERIC	fidEmploymentArea		50	Yes	
Pay-roll : Fund Type	GENERIC	fldFundType		50	Yes	
Pay-roll : Payroll Type	GENERIC	fldPayrollType		50	Yes	
Pay-roll : Payslip Codes	tblPAYRRunDetails	fldPaySlipCode		50	Yes	

ADD A PART REQUEST STATE

If you wished to add a new part request state:

- 1. *Right click* anywhere in a *row* of the Codes data grid.
- 2. A *Process* menu will pop up.
- 3. Click on *Add* Add New Code.



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	Home Accounts	Call Centre	Company	Contract	Departments	Humar	Resources	Inve	entory	Reporting	Sales Securit	y Services	Static Data	_ & ×
Save Layout	Workspaces Save Filt	ter Refresh												
	Format	∡ Curr	4											~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Descriptio	n		I ableNam	e	H at	eldName			Paren	theidName	Size	UserDefinable		
					1				u 🖬 c		-			
El Manuf	acturer Class		tblinvinma	anufacturers	fic	dClass						0 Yes		
E Manuf	acturer Type		tblinvnMa	anufacturers	flo	dManufact	urerType					0 Yes		
Meter	Units		tblMTRMD	efinition	flo	dUnit					:	0 Yes		
Overti	ne Factor		GENERIC		fic	dOverTime	Factor					4 Yes		
E Part R	equests: State		tblINVNRe	equestItemNot	es flo	dState						0 Yes		
Codes	3													
Code		Co	deDescription		Co	deType	SortOrder	5	Status					
N		Ne	w Request		No	ne		1 4	4	1				
PR		Re	quisition raised		No	ne		2 /	4					
PO		On	der Raised		No	ne		3 4	4					
GR		Go	ods Received		No	ne		4 4	4	-1				
OT		Ot	ner 1		No	ne		5 4	4					
FN		Ot	ner 2		No	ne		6 4	4					
•		Process	A											
E Part T	/pes 2	Add			flo	dPartType						1 Yes		
E Pay-ro	II : Company Chapter	Add N	ew Code		flo	dCompany	Chapter					0 Yes		0
E Pay-ro	II : Company Division	Delet	e		flo	dCompany	Division				1	0 Yes		
	II : Company Sector	Delete	Code		fic	dCompany	Sector					0 Yes		
Pay-ro	II : Employer Activity Code	2	GENERIC	2	fic	dActivityO	ode					0 Yes		
E Pay-ro	ll : Employment Area		GENERIC	-	fic	dEmployme	entArea					0 Yes		
E Pay-ro	ll : Fund Type		GENERIC		fic	dFundType	2					0 Yes		
E Pay-ro	ll : Payroll Type		GENERIC		fic	dPayrollTy	pe				1	0 Yes		
E Pay-ro	ll : Payslip Codes		tblPAYRR	unDetails	flo	dPaySlipCo	ode					0 Yes		-

- 1. The *final row* in the Codes data grid will now be 'activated'.
- 2. The *Code Type*, *Sort Order* and *Status* columns will auto populate.
- 3. **Code**: Click in this text box and type in a *code* specific for this new Part Request State.
- 4. **Code Description**: Click in this text box and type in a *description* for this new Part Request State code.



	Static Data - BPO Conf	igurator : V	ersion 2.4.0.2 -	Example	Company v2.5	5.0.0			_
Home Accounts Call Centre C	Company Contract Department	s Human	Resources I	nventory	Reporting	Sales Security	Services	Static Data	_ & ×
Save Layout Workspaces Save Filter									\$
Description	TableName	FieldName		Pare	ntFieldName	Size	UserDefinable		
Y 10:	A D C	88 C		REC		=	REC		*
Manufacturer Class	tblINVNManufacturers	fldClass				50	Yes		
Manufacturer Type	tblINVNManufacturers	fldManufact	urerType			50	Yes		
Meter Units	tblMTRMDefinition	fldUnit				50	Yes		
Overtime Factor	GENERIC	fldOverTime	Factor			4	Yes		
Part Requests: State	tblINVNRequestItemNotes	fldState				10	Yes		
Codes Code Code Code N N New P R Requi P O G G G G G G G C O T O ther N O ther Code Code Code Code Code Code Code Code	Description Released Raised Received 1 2	CodeType None None None None None None	SortOrder	Status 1 A 2 A 3 A 4 A 5 A		1			
		None		A		-			
Part Types	GENERIC	fldPartType	≜			1	Yes		U
Pay-roll : Company Chapter	GENERIC	fldCompany	Chapter			50	Yes		
Pay-roll : Company Division	GENERIC	fldCompany	Division			50	Yes		
Pay-roll : Company Sector	GENERIC	fidCompany	Sector 2			50	Yes		
Pay-roll : Employer Activity Code	GENERIC	RdActivityCo	ode 🗨			50	Yes		
Payroll - Englyneit Area	GENERIC	fidEupdType				50	Vac		
Payrol : Payrol Type	GENERIC	fidPayrollTy	ne			50	Yes		
Pay-roll : Payslip Codes	tblPAYRRunDetails	fldPaySlipCo	de			50	Yes		
				1					· · ·

- 1. Once you have added a *Code* and *Code Description*,
- 2. Type *None* into the *Code Type* text box.
- 3. *Sort Order* can remain as **0** or you can re-number it as explained below.
- 4. The Status can remain as **A**: Active



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	9	Home	Accou	unts Ca	ll Centre	Company	Contract	Departments	Huma	n Resources	Inventory	Reporting	Sales Security	Services	Static Data	_ & ×
Sav	a Lavout	Works	aces	Save Filter	Refrect											
5000	clayout	*	Jaceb	baverniter	The free states											
_		Forma	t		Curr	4										\$
0	escription	n				Table	Name	1	ieldName		Par	entFieldName	Size	UserDefinable		
9	8 0					RBC			80		R		=	REC		^
Œ] Manufa	cturer Cl	ass			tblINV	NManufacturers	ł	ldClass				5) Yes		
Đ	Manufa	octurer Ty	pe			tblinv	NManufacturers	ł	idManufac	turerType			5) Yes		
Đ	Meter L	Jnits				tblMT	RMDefinition	ł	ldUnit				5) Yes		
Đ	0vertim	ne Factor				GENE	NIC	ł	ldOverTim	eFactor				1 Yes		
E] Part Re	quests: S	State			tblINV	NRequestItemN	otes	ldState				1) Yes		
	Codes															
	Code				C	odeDescript	on	C	odeType	SortOrder	Status					
	N				N	ew Request		N	one		1 A					
	PR			_	R	equisition ra	ised	N	one		2 A					
	PO			1) 0	rder Raised		N	one 2	3	з д 🖣					
	GR			-	G	oods Receiv	ed	N	one		4 A					
	OT				0	ther 1		N	one		5 A					
Π.	FN				0	ther 2		N	one V		6 A					
I	PRD				P	art Request	Deleted	N	one	7.	‡ A					
E	PartTy	pes				GENER	UC	t	dPartType	2				1 Yes		
Đ	Pay-rol	I : Compa	ny Cha	pter		GENE	UC	f	IdCompany	yChapter			5) Yes		
Đ	Pay-rol	I : Compa	ny Divis	ion		GENE	UC	ł	ldCompany	yDivision			5) Yes		
Œ	Pay-roll	I : Compa	ny Sect	or		GENE	NC	t	dCompan	ySector			5) Yes		
Œ] Pay-roll	I : Employ	er Activ	vity Code		GENER	UC	ł	dActivityC	Code			5) Yes		
Đ	Pay-roll	I : Employ	ment A	rea		GENER	UC	t	idEmploym	entArea			5) Yes		
Ð	Pay-roll	I : Fund T	ype			GENER	UC	t	idFundTyp	e			5) Yes		
Ð	Pay-roll	I : Payroll	Туре			GENER	UC	1	idPayrolIT ₁	ype			5) Yes		
Đ] Pay-roll	l : Payslip	Codes			tblPA	'RRunDetails	t	ldPaySlipC	ode			5) Yes		-

Note on Sort Order

The sort order is the order in which this new Part Request State will appear in the Requests State drop-down list in BPO2. If each Part Request State has the same number e.g. **1**, then the drop-down list will usually default to an alphabetical order in BPO2. If you wish the Part Request State to be listed in a certain order then number each one in the order that you wish to view them.

If you wish to *change* the Sort Order number:

- i. Click in this text box and either *type in* the new number
- ii. Or use the *arrow indicators* revealed, to select the sort order number for this new Part Request State.

SAVE A PART REQUEST STATE

When you have finished adding the new Part Request State details, either *Tab* along to the end of the row or press *Enter* on your keyboard or *click*



outside of the data grid.

- 1. An *Update* message box will appear with the following prompt:
 - Are you sure you want to save changes to this code?
- 2. Click on Yes.

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	9	Home	Account	ts Call	l Centre	Com	pany	Contract	Depa	rtments H	luman	Resources	Inv	entory	Reporting	Sales	Security	Services	Static Data	-	Ð	х
Sav	e Lavout	Works	aces Sa	Reve Filter	Refres	7 h																
		+																				
_		Forma	t	4	Curr	4																$\hat{\sim}$
0	escriptio	n				T	ableName			FieldNa	ame			Paren	tFieldName	Size		UserDefinable				
9 8	8 0					8	8 C			8 B C				REC		-		REC				^
Đ	3 Manufa	acturer Cla	iss			tt	olINVNMar	ufacturers		fldClas	s						50	Yes				
E	3 Manufa	acturer Ty	pe			tt	olINVNMan	ufacturers		fldMan	ufact	urerType					50	Yes				
E	Meter I	Units				tt	DIMTRMDe	finition		fldUnit							50	Yes				
E	Overtin	me Factor				G	ENERIC			fldOve	rTimef	Factor					4	Yes				
E] Part Re	equests: S	tate			tt	blINVNReq	uestItemNo	tes	fldStat	e						10	Yes				
	Codes																					
	Code				c	odeDes	cription			CodeTy	pe	SortOrder		Status								1
	N				N	lew Reg	uest			None			1	A								
	PR				R	lequisitio	on raised			None			2	A								
	PO				C	Order Ra	ised			None			3	A								
1	GR				G	Goods Re	eceived			None			4	A								
	OT				C	Other 1				None			5	A								
	FN				C	Other 2				None			6	A								
*	PRD				P	art Requ	Jest Delet	ed		None			7	A								
Ð	Part Tv	vpes				G	ENERIC		- Lu								/ 1	Yes				
Đ	Pay-rol	II : Compa	ny Chapte	er		- G	ENERIC			puate							50	Yes				0
Đ	Pay-rol	II : Compa	ny Divisior	1		G	ENERIC	1142									50	Yes				
Œ	Pay-rol	II : Compar	ny Sector			G	ENERIC		- >	Are	you s	sure you want	to s	ave chan	ges to this co	de?	50	Yes				
Œ	Pay-rol	II : Employ	er Activity	Code		G	ENERIC										50	Yes				
Œ	Pay-rol	ll : Employ	ment Area	э		G	ENERIC										50	Yes				
E	Pay-rol	II : Fund T	ype			G	ENERIC	2		> [,	Yes		No	Can	cel	50	Yes				
Ð	Pay-rol	ll : Payroll	Туре			G	ENERIC	-						_			50	Yes				
Đ	Pay-rol	ll : Payslip	Codes			tt	PAYRRur	Details		fldPay	SlipCo	de					50	Yes				

- 1. The new Part Request State details will be *saved*.
- 2. A *new row* will be added to the *Codes* data grid.

0	Ŧ							Static Dat	ta - BPO Con	figurator :	Version 2.4.0.2	2 - E	xample	Company v2.	5.0.0					x
19.1	9	Home	Account	ts Call	Centre	Cor	mpany	Contract	Departmen	ts Huma	an Resources	In	ventory	Reporting	Sales	Security	Services	Static Data	- 1	5 X
	2			8	3	7														
Sav	e Layout	Workspa	ces Si	ave Filter	Refres	h														
		Format		4	Curr	4														\Diamond
	escription	n					TableNam	2		FieldName			Parer	tFieldName	Size		UserDefinable			
9	8 6						8 B C			8 8 0			REC		-		R C			*
E] Manufa	cturer Clas	s				tblinvnMa	nufacturers		fldClass						50	Yes			
E	Manufa	cturer Typ	2				tblinvnMa	nufacturers		fldManufa	cturerType					50	Yes			
E	Meter L	Jnits					tbimtrmD	efinition		fldUnit						50	Yes			
E	0vertim	ne Factor					GENERIC			fldOverTim	eFactor					4	Yes			
E	Part Re	quests: St	ste				tblINVNRe	questItemNo	tes	fldState						10	Yes			
	Codes																			
	Code				C	odeDe	escription			CodeType	SortOrder		Status							
	N				N	lew Re	quest			None		1	A							
	PR				F	lequisit	tion raised			None		2	Α							
	PO				C	Order R	laised			None		3	Α							
1	GR			1)	0	Goods R	Received			None		4	Α							
	OT		÷ .	· .	C	Other 1				None		5	A							0
	FN	11			`. ·	Other 2	2			None		6	A							
	PRD -	-			P	art Red	quest Dele	ted		None		7	A							
a.	1														<u> </u>)				
E	Part Ty	pes				1	GENERIC			fldPartTyp	e					1	Yes			
E	Pay-rol	: Company	Chapte	er			GENERIC			fldCompan	yChapter					50	Yes			
E	Pay-rol	: Company	/ Divisio	n		1	GENERIC			fldCompan	yDivision					50	Yes			
E	Pay-rol	: Company	Sector			1	GENERIC			fldCompan	ySector					50	Yes			
E	Pay-rol	: Employe	Activit	y Code		1	GENERIC			fldActivity	Code					50	Yes			
E	Pay-rol	: Employm	ent Are	а		1	GENERIC			fidEmployn	nentArea					50	Yes			
6	Pay-roll	: Fund Typ	be .			1	GENERIC			fldFundTy	be					50	Yes			
-	Pay-rol	: Payroll T	ype			1	GENERIC			fidPayrollT	ype					50	Yes			-

EDIT A PART REQUEST STATE

- The following fields can be edited: *Code Description*, *Code Type* and *Sort Order*.
- 2. In the row of the Part Request State that you wish to edit, type in the changes, as required.

0	Ŧ						Static Da	ta - BPO Con	figurator : \	/ersion 2.4.0.	2 - Exa	ample C	ompany v2.	5.0.0				_ • ×
19.1	1	Home	Accounts	Call	Centre	Company	Contract	Departmen	ts Huma	n Resources	Inve	ntory	Reporting	Sales Sec	rity	Services	Static Data	_ & ×
	Q		0		13													
Sav	e Layout	Workspa	aces Save	e Filter	Refresh													
		Format		4	Curr	4												\diamond
1	Description	n				TableNa	me		FieldName			Paren	tFieldName	Size		UserDefinable		
9	BC					8 B C			# 0 0			REC		-		8 C		A
E	B Manufa	acturer Clas	ss			tblinvnr	1anufacturers		fldClass						50	Yes		
E	3 Manufa	acturer Typ	e			thinvn	1anufacturers		fldManufac	turerType					50	Yes		
E	B Meter L	Jnits				tbiMTRM	Definition		fldUnit						50	Yes		
E	Overtin	ne Factor				GENERI	2	1	fldOverTim	eFactor					4	Yes		
E	3 Part Re	equests: St	ate			tblinvnr	RequestItemNo	otes	fldState						10	Yes		
	Codes																	
	Code				Co	deDescription			CodeType	SortOrder	s	tatus						
	N				Ne	w Request			None		1 A							
	PR				Re	quisition raise	:d		None		2 A							
	PO				Or	der Raised			None		3 A							
	GR				Go	ods Received			None		4 A							
	OT				Ot	her 1			None		5 A							
	FN				Ot	her 2			None		6 A							
I	PRD	2			-> Pa	rt Request De	eleted		None		7 A							
*																		
E	Part Ty	pes				GENERI	2		fldPartType						1	Yes		
E	B Pay-rol	I : Compan	y Chapter			GENERI	2		fldCompany	yChapter					50	Yes		
E	B Pay-rol	I : Compan	y Division			GENERI	2		fldCompany	Division					50	Yes		
6	B Pay-rol	I : Compan	y Sector			GENERI	2		fldCompany	ySector					50	Yes		
E	B Pay-rol	l : Employe	r Activity C	ode		GENERI	2		fldActivityC	ode					50	Yes		
E	B Pay-rol	ll : Employm	nent Area			GENERI	2		fidEmploym	entArea					50	Yes		
E	B Pay-rol	I : Fund Ty	pe			GENERI	2		fldFundTyp	e					50	Yes		
E	B Pay-rol	l : Payroll T	ype			GENERI	2		fldPayrollTy	/pe					50	Yes		-

- In this example, the *Code Description* has been shortened and the *Sort Order* has been changed to 1.
- Either *Tab* along to the end of the row or press *Enter* on your keyboard or *click outside* of the data grid.

0	Ŧ					Static Dat	ta - BPO Conf	igurator : \	/ersion 2.4.0.2	- Ex	ample C	ompany v2.	5. <mark>0.</mark> 0				-		x
6	Home	Accounts	Call	Centre	Company	Contract	Department	s Huma	n Resources	Inve	entory	Reporting	Sales	Security	Services	Static Data	-	ø	×
Save	ayout Wo	kspaces Sav	Ve Filter	Refresh															
	For	mat	4	Curr	4														
Des	scription				TableNa	me		FieldName			Parent	tFieldName	Size		UserDefinable				
9 8 0 0					R B C			# B C			REC		-		8 C				^
± I	Manufacture	Class			tblinvnr	Aanufacturers		fldClass						50	Yes				
± I	Manufacture	Туре			tblinvnn	Manufacturers		fldManufac	turerType					50	Yes				
± I	Meter Units				tbIMTRM	Definition		fldUnit						50	Yes				
± (Overtime Fac	tor			GENERIO	2		fldOverTim	eFactor					4	Yes				
	Part Request	s: State			tblINVNF	RequestItemNo	tes	fldState						10	Yes				
Γ	Codes																		
C	ode			Co	deDescription			CodeType	SortOrder	5	Status								1
N				Ne	w Request			None		1 4	A								
P	R			Re	quisition raise	d		None		2 4	A								
P	0			Or	der Raised			None		3 4	A								
G	R			Go	ods Received			None		4 4	A								
0	T			Of	her 1			None		5 4	A								0
F	N			Of	her 2			None		6 4	A								
I P	RD			PR	Deleted			None		1 /	A								
*																			
	Part Types				GENERIO	2		fidPartType						1	Yes				
± 1	Pay-roll : Cor	pany Chapter			GENERIO	2		fldCompany	yChapter					50	Yes				
÷.	Pay-roll : Cor	pany Division			GENERIO	2		fldCompany	yDivision					50	Yes				
± i	Pay-roll : Cor	pany Sector			GENERIC	2		fldCompany	ySector					50	Yes				
± i	Pay-roll : Emp	loyer Activity	Code		GENERIC	2		fldActivityC	ode					50	Yes				
± 1	Pay-roll : Emp	loyment Area			GENERIC	2		fidEmploym	entArea					50	Yes				
± i	Pay-roll : Fun	d Type			GENERIO	2		fldFundTyp	e					50	Yes				
Ŧ.	Pay-roll : Pay	roll Type			GENERIO	2		fldPayrollT)	/pe					50	Yes				-

- 1. An *Update* message box will appear with the following prompt:
 - Are you sure you want to save changes to this code?
- 2. Click on Yes.

٥	-	,						Static Dat	ta - BPO Confi	gurator : \	/ersion 2.4.0.2	2 - Ex	ample	Company v2.	5.0.0			_		×
	6	Home	Acc	ounts	Call Ce	entre	Company	Contract	Department	: Huma	n Resources	Inv	entory	Reporting	Sales Security	Services	Static Data	-	₽	х
C.	2	a would we		Save El	Iter	Refrech														
38	IVE LO	ayout wo	*	Savern	itter	Kenean														
		Fo	mat		4	Curr 4														
	Desc	ription					TableNar	ne		FieldName			Pare	entFieldName	Size	UserDefinable				
9	880						RBC			8 B C			REC		-	8 0 0				
	ΞM	anufacture	Class				tblinvnm	1anufacturers		fldClass					5) Yes				
	⊞ M	anufacture	Туре				tblinvnm	1anufacturers		fldManufac	turerType				5) Yes				
	⊞ M	eter Units					tbiMTRM	Definition		fidUnit					5) Yes				
	± 0	vertime Fac	tor				GENERIC	3		fldOverTim	eFactor					4 Yes				
	ΞPa	art Request	s: State				tblINVNR	lequestItemNo	tes	fldState					1) Yes				
	C	Codes																		
	Co	de				Cod	eDescription			CodeType	SortOrder	1	Status							1
	Ν					New	Request		1	lone		1	A							
	PR					Req	uisition raise	d	1	lone		2	A							
	PO	i i i				Orde	er Raised		1	lone		3	Ą							
	GR	1				Goo	ds Received		1	lone		4	Ą							
	OT					Othe	er 1		1	lone		5	Ą							
	FN					Othe	er 2		1	lone		6	A							
	PRI	D				PR D	eleted			lone		1	A							
*																				
	🗄 Pa	art Types					GENERIC	2		fldPartType		_		Indate				×		
	⊡ Pa	ay-roll : Cor	npany Ch	apter			GENERIC	2		fldCompany	y 🕘 🔪			Pance			,			
	E Pa	ay-roll : Cor	npany Div	vision			GENERIC	3		fldCompany	Division	-								
	⊞ Pa	ay-roll : Cor	npany Se	ctor			GENERIC	2		fldCompany	ySector		14	Are y	ou sure you want to	save changes	to this code?			
	🗄 Pa	ay-roll : Emp	oloyer Ac	tivity Code	e		GENERIC	2		fldActivityC	ode									
	🖭 Pa	ay-roll : Emp	oloyment	Area			GENERIC	3		fldEmploym	entArea	_								
	🗄 Pa	ay-roll : Fur	d Type				GENERIC	3		fldFundTyp	e	2			<u>Y</u> es	No	Cancel			
	⊞ Pa	ay-roll : Pay	roll Type				GENERIC	2		fldPayrollT)	/pe	-								,

The edited details will be saved.

	Static Data - BPO Con	figurator : V	ersion 2.4.0.2 - E	kample Company v2	.5.0.0			_ x
Home Accounts Call Centre	Company Contract Department	ts Humar	Resources Inv	entory Reporting	Sales Security	Services	Static Data	_ & ×
Save Layout Workspaces Save Filter Refresh								
Format _ Curr								\Leftrightarrow
Description	TableName	FieldName		ParentFieldName	Size	UserDefinable		
♥ 80c	8 B C	* 0 ¢		R C	=	REC		^
Manufacturer Class	tblINVNManufacturers	fldClass			50	Yes		
Manufacturer Type	tblINVNManufacturers	fldManufact	urerType		50	Yes		
Meter Units	tblMTRMDefinition	fldUnit			50	Yes		
Overtime Factor	GENERIC	fldOverTime	Factor		4	Yes		
Part Requests: State	tblINVNRequestItemNotes	fldState			10	Yes		
Codes								
Code Code	eDescription	CodeType	SortOrder	Status				
N New	Request	None	1	A				
PR Req	uisition raised	None	2	A				
PO Orde	er Raised	None	3	A				
GR GOD	ds Received	None	4	A				
OT Othe	er 1	None	5	A				0
FN Othe	er 2	None 🐴	6	A				
PRD PR D	eleted	None	1	A				
Part Types	GENERIC	fidPartType			1	Yes		
Pay-roll : Company Chapter	GENERIC	fldCompany	Chapter		50	Yes		
Pay-roll : Company Division	GENERIC	fldCompany	Division		50	Yes		
Pay-roll : Company Sector	GENERIC	fldCompany	Sector		50	Yes		
Pay-roll : Employer Activity Code	GENERIC	fldActivityO	ode		50	Yes		
Pay-roll : Employment Area	GENERIC	fidEmployme	entArea		50	Yes		
Pay-roll : Fund Type	GENERIC	fldFundType	2		50	Yes		
Pay-roll : Payroll Type	GENERIC	fldPayrollTy	pe		50	Yes		-

DELETE A PART REQUEST STATE

You may wish to *delete* a Part Request State that is no longer applicable.

- 1. **Select** and **right click** in the row of the Part Request State that you wish to delete.
- 2. The *Process* menu will pop up.
- 3. Click on *Delete*: Delete Code.

٢	Ŧ						Static Dat	ta - BPO Configu	irator : \	Version 2.4.0.	2 - Exan	ple Con	npany v2.	5 .0.0				_ • ×
19.1	9	Home	Accounts	Call	Centre	Company	Contract	Departments	Huma	n Resources	Invent	ory F	Reporting	Sales	Security	Services	Static Data	_ & ×
	Q		9		B													
Sav	e Layout	Worksp	aces Save	e Filter	Refresh													
		Forma	t	4	Curr	4												\diamond
	escription	n				TableNar	ne	Fi	eldName			ParentFie	eldName	Size		UserDefinable		
9	80					R E C		4	8 C			R C		-		8 C		^
E	3 Manufa	acturer Cla	iss			tblinvnm	lanufacturers	fi	dClass						50	Yes		
E	3 Manufa	acturer Ty	pe			thinvnm	lanufacturers	fl	dManufac	turerType					50	Yes		
E	Meter L	Units				tbiMTRM	Definition	fi	dUnit						50	Yes		
E	Overtin	me Factor				GENERIC		fl	dOverTim	eFactor					4	Yes		
E	Part Re	equests: S	tate			tblinvnR	equestItemNo	tes fl	dState						10	Yes		
	Codes																	
	Code				Cor	deDescription		Co	deType	SortOrder	Sta	tus						
	N				Net	w Request		No	ne		1 A							
	PR 1	L)			Re	quisition raise	d	No	ne		2 A							
	PO	1			Ord	der Raised		No	ne		3 A							
	GT.	1			Gor	ods Received		No	ne		4 A							
	от	1			Oth	ner 1		No	ne		5 A							0
4	FN	V			Oth	ner 2		No	ne		6 A							
۲	PRD				PR	Deleted		No	ne	D	1 4							
*								2		FIOLESS								
E	Part Ty	/pes				GENERIC		fi	dPartT	Add New (Code				1	Yes		
E] Pay-rol	II : Compa	ny Chapter			GENERIC		fi	dComp	rm Delete					50	Yes		
E] Pay-rol	II : Compa	ny Division			GENERIC		fl	dComp	Delete Cor	de 🔍		3		50	Yes		
E] Pay-rol	II : Compa	ny Sector			GENERIC		fl	dCompan	ySector					50	Yes		
E	Pay-rol	II: Employ	er Activity C	Code		GENERIC		fi	dActivity	Code					50	Yes		
E	Pay-rol	II: Employ	ment Area			GENERIC		fi	dEmploym	entArea					50	Yes		
6	Pay-rol	II : Fund T	ype			GENERIC		fi	dFundTyp	e					50	Yes		
6	Pay-rol	ll : Payroll	Туре			GENERIC		fl	dPayrollT	ype					50	Yes		-

- 1. A **Delete Code** message box will pop up asking;
 - Are you sure you want to delete this static data code?
- 2. Click on **Yes**.

	Static Data - BPO Conf	figurator : V	ersion 2.4.0.2 -	xample	Company v2.5	5.0.0		_	
Home Accounts Call Centre C	ompany Contract Department	ts Human	Resources Ir	ventory	Reporting	Sales Security	Services	Static Data	. 8 ×
Save Layout Workspaces Save Filter									\$
Description	TableName	FieldName		Pare	entFieldName	Size	UserDefinable		
Y 10c	8 B C	# 0 C		REC		-	REC		
⊞ Manufacturer Class	tblINVNManufacturers	fldClass				50	Yes		
Manufacturer ⊤ype	tblINVNManufacturers	fldManufact	urerType			50	Yes		
Meter Units	tblMTRMDefinition	fidUnit				50	Yes		
Overtime Factor	GENERIC	fldOverTime	Factor			4	Yes		
Part Requests: State	tblINVNRequestItemNotes	fldState				10	Yes		
Codes									
Code Code	Description	CodeType	SortOrder	Status					
N New R	lequest	None	1	A					
PR Requi	sition raised	None	2	A					
PO Order	Raised	None	3	A					
GR Goods	Received	None	4	A					
OT Other	1	None	5	A					ſ
FN Other	2	None	6	A					
PRD PR De	leted	None	1	A					
*									
Part Types	GENERIC	fldPartType			Delete Code			×	1
Pay-roll : Company Chapter	GENERIC	fldCompany			Delete coue				
Pay-roll : Company Division	GENERIC	fldCompanyl	Division	1					
Pay-roll : Company Sector GENERIC		fldCompanySector			Are you sure you want to delete this static data code?				
Pay-roll : Employer Activity Code GENERIC		fldActivityCode							
Pay-roll : Employment Area	GENERIC	fidEmployme	entArea		-	_			
	GENERIC	fldFundType	2			2	Yes	No	
Pay-roll : Payroll Type	GENERIC	fldPayrollTyp	pe						

- 1. The selected Part Request State will be *removed* from the data grid.
- 2. When you have finished deleting Codes, *collapse* the data grid and
- 3. *Close* the screen.

•		Static Data - BPO Conf	figurator :	Version 2.4.0.2 - I	xample Com	pany v2.5.0.0			
Home Accounts Call Cent Save Layout Workspaces Save Filter Re	re Company	Contract Department	ts Hum	an Resources In	ventory R	eporting Sales	Security Service	s Static Data	- = ×
Format / Cu	rr	TableName		FieldName		ParentFieldName	Size	LicerDefinable	~~
		ADC		REC			=	REC	
Instruction Class		thINSTInstructions		fidInstClass		-	50	Yes	
InterConnect: Entity events sync trigger flags		thICONEntityEvents		fidEntityEvent			50	Yes	
InterConnect: General Settings		GENERIC		fidICONSettings			50	Yes	
Maintenance : Task Class		tblTASKTasks		fldTaskClass			50	Yes	
Manufacturer Class	Manufacturer Class			fidClass			50	Yes	
		tblINVNManufacturers		fldManufacturerType			50	Yes	
Meter Units		tblMTRMDefinition		fldUnit			50	Yes	
Overtime Factor		GENERIC		fldOverTimeFactor			4	Yes	
Part Requests: State		tblINVNRequestItemNotes f		fldState			10	Yes	
Codes 2									
Code	CodeDescripti	ion	CodeType	e SortOrder	Status				
PRD	PR Deleted		None		1 A				
N	New Request		None	1 A					
PR.	Requisition raised		None	2 A					
PO	Order Raised		None	None 3 A					
GR	Goods Received		None	A A					
OT	Other 1		None		5 A				
FN	Other 2		None		5 A				
*>						<	1		
Part Types GENERIC		fldPartType				1	Yes		
Pay-roll : Company Chapter GENERIC		GENERIC	IERIC fldC		dCompanyChapter		50	Yes	
Pay-roll : Company Division GENERIC		GENERIC	ENERIC fldC		dCompanyDivision		50	Yes	
Pay-roll : Company Sector		GENERIC	1	fldCompanySector			50	Yes	

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