



## **PROJECTS**

## STANDARD METHODOLOGY - LINK INTERNAL LABOUR

Internal Labour resource(s) can be linked to either a Main or Sub-layer where the Work Order to be Generated field has been selected.

For the purpose of this manual, the Internal Labour resource has been linked using the *Edit* function on the *Project Maintenance* screen, but can also be linked when creating the project.

Ribbon Access: Maintenance / Projects > Standard Methodology

BPO: Version 2.5.0.3 - Example Company v2.5.0.0 \_ **\_** × Maint nce / Projecte Manufact Ŷ 1= 2 1 Tasks Generate ork Order Technician Maintenance Project

- 1. The *Project Methodology* screen will be displayed.
- Click on the *row* of the *methodology layer* you wish to link an *Internal Labour* resource to.
- 3. Click on *Edit*.

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Short cut key: *Right click* to display the *Maintenance* menu list. Click on *Edit*.





- 4. The *Project Methodology Maintain* screen will be displayed.
- 5. *Right Click* in an available row in the *Internal Labour* frame, to display the *Process* menu.
- 6. Click on *Labour* Add internal labour.



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- 7. The *Select a Craft* screen will be displayed.
- 8. Click on the *row* of the *Craft* you wish to *assign* to this *project meth-odology layer*. Click on *OK*.

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- 9. The *Craft* and *Craft Name* fields will populate with the selected craft.
  - **Crew:**Type in or use the *arrow* indicators to select the number of employees required for the craft type.
  - **Total Time:**Type in or use the *arrow* indicators to specify the time (in hours) required for completing the craft.

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- 10. Continue to add Internal Labour resources to the project methodology as required.
- 11. Click on *Save* to update the Project Methodology screen.



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- 12. When you receive the *Project Methodology* message to confirm that;
  - The project methodology : [methodology name] has been saved.
- 13. Click on *OK*.





## **Related Topics**

Remove Internal Labour

MNU.153.005