

We are currently updating our site; thank you for your patience.

SECURITY

GRID CAPTIONS

In the **Grid Captions** screen you have the ability to customize the [data grids](#) within Nucleus Service. This customization is done per user group. You will need to log out of Nucleus Service (or relevant companion application) and back in again, in order for the changes to take affect.

These **Grid Captions** are retrieved for all users within the specific user group, but each user can perform certain customizations from the relevant screens themselves (such as changing the order or width of columns), which will save to xml files on their local pc (or within their user profile on the server where users remotely connect to an application server), when [saving their screen layout](#).

Data Grid Customisations:

- **Caption:** The column header display name.
- **Width:** Width of the column.
- **AllowSizing:** Used in conjunction with the **Visible** property.
- **Visible:** Whether the column is visible or not. From BPO2 v2.5.0.10, columns that are set to Visible = **No** and AllowSizing = **No** and will not be displayed in the [column chooser](#).
- **Locked:** Whether the data in the column can be edited, this is dependant on the type of screen.
- **SortOrder:** The order the columns display in the data grid.
- **User Editable:** Whether the column properties can be changed (AllowSizing, Visible, Locked, SortOrder).

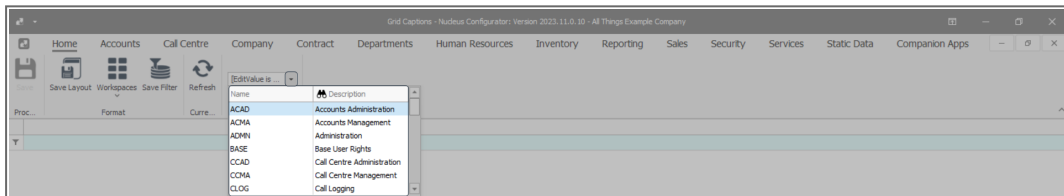
GRID CAPTION LISTING

Ribbon Access: Configurator > Security > Grid Captions

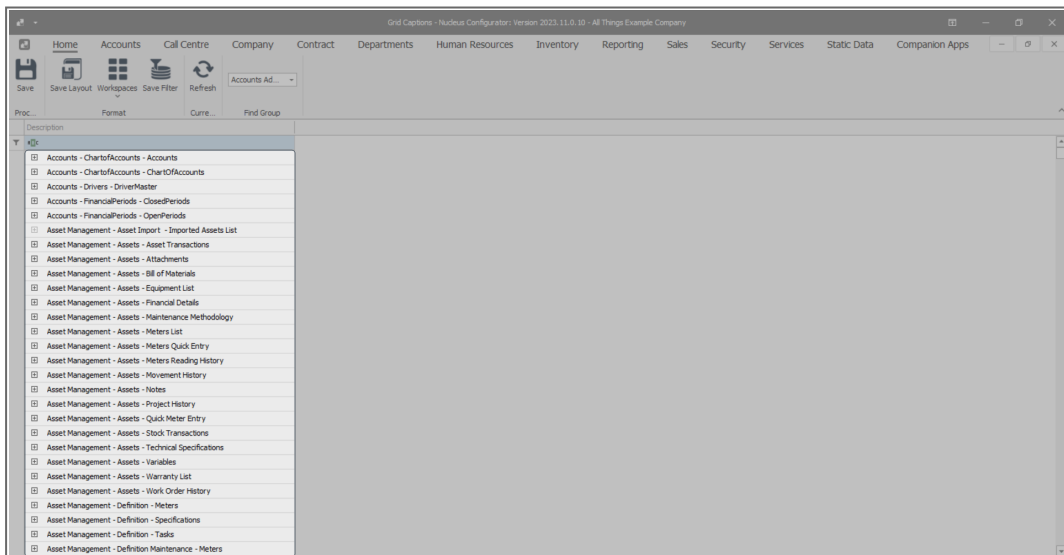


The **Grid Captions** screen will be displayed. The grid captions list will only display once the User Group in the **Find Group** ribbon frame has been selected.

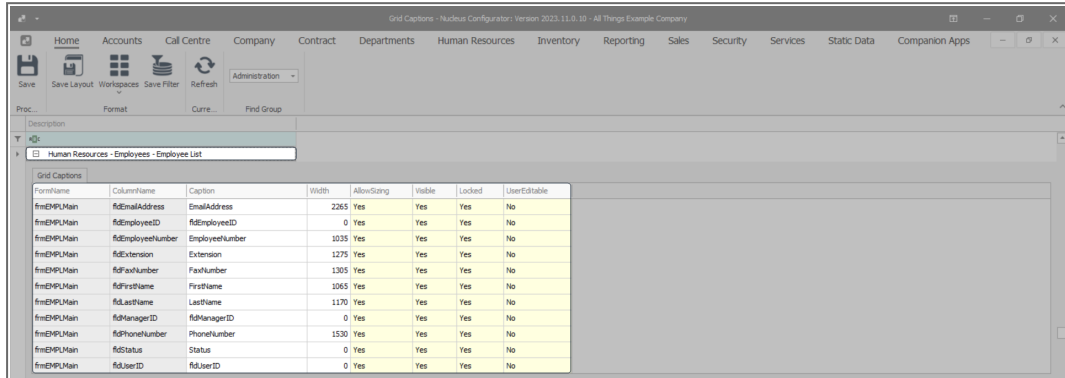
- Click on the **drop-down arrow** in the **Find Group** ribbon frame and select the relevant User Group.



The list of screens within Nucleus Service and our companion applications will display.



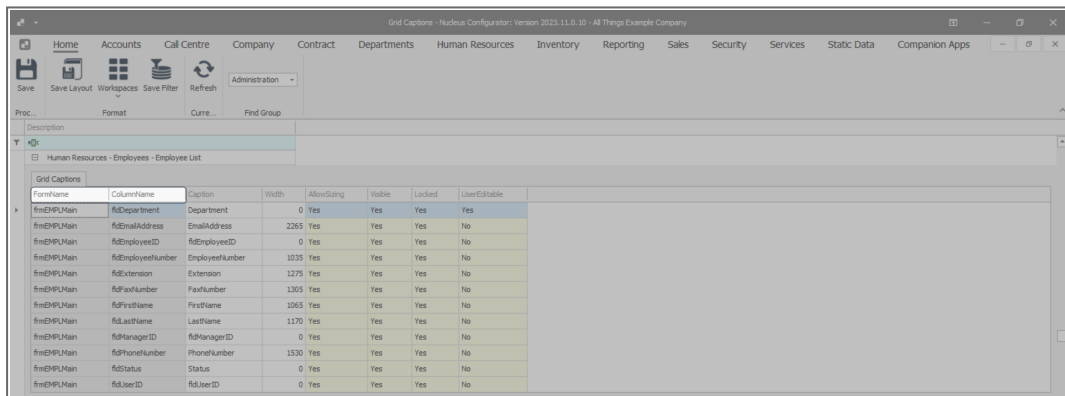
- Click on the **expand** button to view the list of captions for the relevant screen.
- In this example, we are looking at the **Grid Caption** list for the Human Resources-Employees screen.



FormName	ColumnName	Caption	Width	AllowGating	Visible	Locked	UserEditable
frmEMPLMain	fdEmailAddress	EmailAddress	2265	Yes	Yes	Yes	No
frmEMPLMain	fdEmployeeID	fdEmployeeID	0	Yes	Yes	Yes	No
frmEMPLMain	fdEmployeeNumber	EmployeeNumber	1035	Yes	Yes	Yes	No
frmEMPLMain	fdExtension	Extension	1275	Yes	Yes	Yes	No
frmEMPLMain	fdFaxNumber	FaxNumber	1305	Yes	Yes	Yes	No
frmEMPLMain	fdFirstName	FirstName	1065	Yes	Yes	Yes	No
frmEMPLMain	fdLastName	LastName	1170	Yes	Yes	Yes	No
frmEMPLMain	fdManagerID	fdManagerID	0	Yes	Yes	Yes	No
frmEMPLMain	fdPhoneNumber	PhoneNumber	1530	Yes	Yes	Yes	No
frmEMPLMain	fdStatus	Status	0	Yes	Yes	Yes	No
frmEMPLMain	fdUserID	fdUserID	0	Yes	Yes	Yes	No

INFORMATION FIELDS

The **FormName** and **ColumnName** are system related columns and cannot be edited.

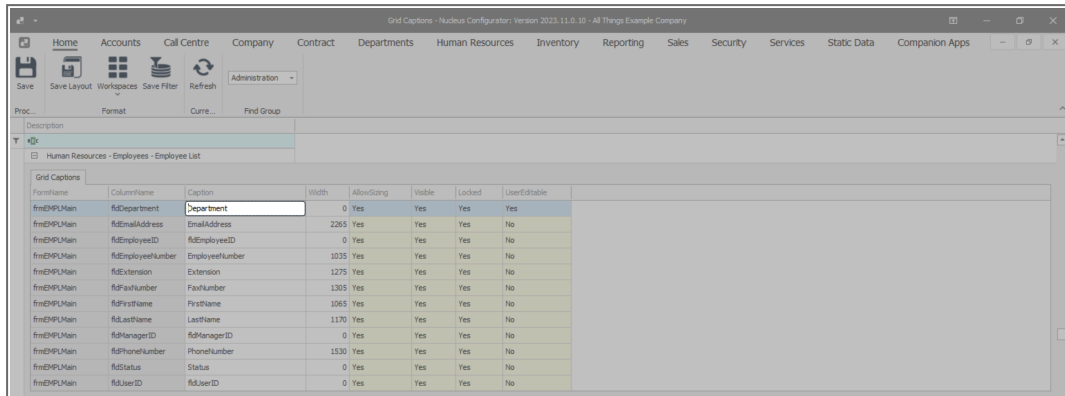


FormName	ColumnName	Caption	Width	AllowGating	Visible	Locked	UserEditable
frmEMPLMain	fdDepartment	Department	0	Yes	Yes	Yes	Yes
frmEMPLMain	fdEmailAddress	EmailAddress	2265	Yes	Yes	Yes	No
frmEMPLMain	fdEmployeeID	fdEmployeeID	0	Yes	Yes	Yes	No
frmEMPLMain	fdEmployeeNumber	EmployeeNumber	1035	Yes	Yes	Yes	No
frmEMPLMain	fdExtension	Extension	1275	Yes	Yes	Yes	No
frmEMPLMain	fdFaxNumber	FaxNumber	1305	Yes	Yes	Yes	No
frmEMPLMain	fdFirstName	FirstName	1065	Yes	Yes	Yes	No
frmEMPLMain	fdLastName	LastName	1170	Yes	Yes	Yes	No
frmEMPLMain	fdManagerID	fdManagerID	0	Yes	Yes	Yes	No
frmEMPLMain	fdPhoneNumber	PhoneNumber	1530	Yes	Yes	Yes	No
frmEMPLMain	fdStatus	Status	0	Yes	Yes	Yes	No
frmEMPLMain	fdUserID	fdUserID	0	Yes	Yes	Yes	No

CAPTION

The **Caption** column determines the column header display name. This can be changed to better describe the column for your company's requirements, etc.

- Select the **row** you wish to edit and click in the **Caption** field to type the caption.

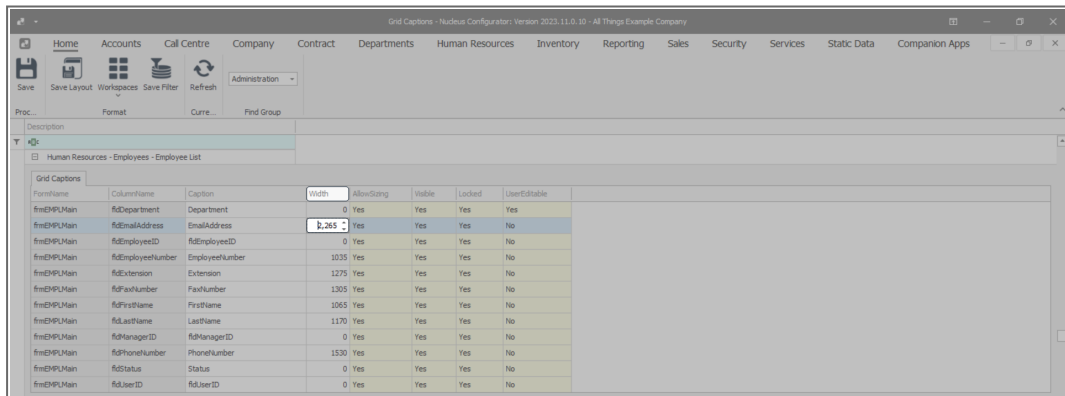


FormName	ColumnName	Caption	Width	AllowSizing	Visible	Locked	UserEditable
frmHRMain	fdDepartment	Department	0	Yes	Yes	Yes	Yes
frmHRMain	fdEmailAddress	EmailAddress	2265	Yes	Yes	Yes	No
frmHRMain	fdEmployeeID	EmployeeID	0	Yes	Yes	Yes	No
frmHRMain	fdEmployeeNumber	EmployeeNumber	1035	Yes	Yes	Yes	No
frmHRMain	fdExtension	Extension	1275	Yes	Yes	Yes	No
frmHRMain	fdFaxNumber	FaxNumber	1305	Yes	Yes	Yes	No
frmHRMain	fdFirstName	FirstName	1065	Yes	Yes	Yes	No
frmHRMain	fdLastName	LastName	1170	Yes	Yes	Yes	No
frmHRMain	fdManagerID	ManagerID	0	Yes	Yes	Yes	No
frmHRMain	fdPhoneNumber	PhoneNumber	1530	Yes	Yes	Yes	No
frmHRMain	fdStatus	Status	0	Yes	Yes	Yes	No
frmHRMain	fdUserID	UserID	0	Yes	Yes	Yes	No

WIDTH

The **Width** column determines the default width of the column in the relevant screen. **0** indicates that the column is not visible. This column can be added back via [column chooser](#), unless Visible = **No**.

- Select the **row** you wish to edit and click in the **Width** field to set the value.

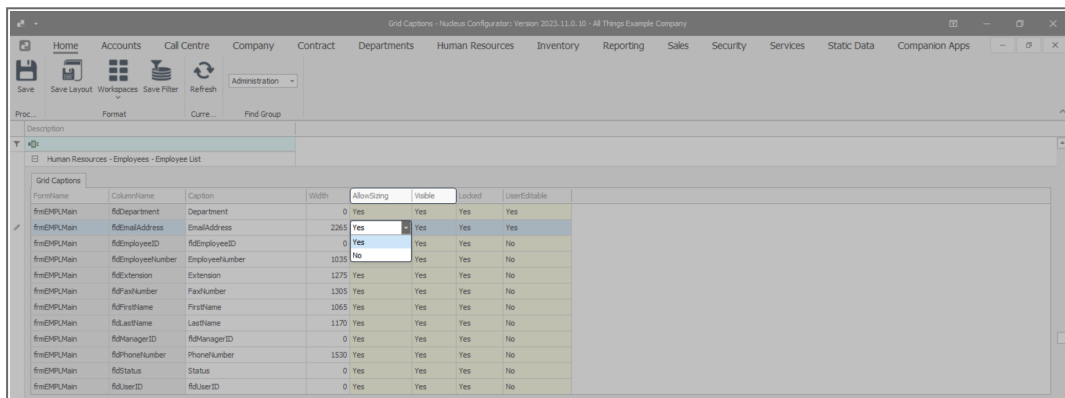


FormName	ColumnName	Caption	Width	AllowSizing	Visible	Locked	UserEditable
frmHRMain	fdDepartment	Department	0	Yes	Yes	Yes	Yes
frmHRMain	fdEmailAddress	EmailAddress	2,265	Yes	Yes	Yes	No
frmHRMain	fdEmployeeID	EmployeeID	0	Yes	Yes	Yes	No
frmHRMain	fdEmployeeNumber	EmployeeNumber	1035	Yes	Yes	Yes	No
frmHRMain	fdExtension	Extension	1275	Yes	Yes	Yes	No
frmHRMain	fdFaxNumber	FaxNumber	1305	Yes	Yes	Yes	No
frmHRMain	fdFirstName	FirstName	1065	Yes	Yes	Yes	No
frmHRMain	fdLastName	LastName	1170	Yes	Yes	Yes	No
frmHRMain	fdManagerID	ManagerID	0	Yes	Yes	Yes	No
frmHRMain	fdPhoneNumber	PhoneNumber	1530	Yes	Yes	Yes	No
frmHRMain	fdStatus	Status	0	Yes	Yes	Yes	No
frmHRMain	fdUserID	UserID	0	Yes	Yes	Yes	No

ALLOW SIZING AND VISIBLE

The **AllowSizing** and **Visible** columns work in conjunction with each other.

- If AllowSizing = **Yes** and Visible = **Yes**, the column is visible in the data grid.
- If AllowSizing = **Yes** and Visible = **No**, the column is hidden but can be found in the [column chooser](#) and added to the data grid.
- If AllowSizing = **No** and Visible = **No**, the column is hidden and not available in the [column chooser](#).
- Select the **row** you wish to edit, click in the **AllowSizing** field and/or **Visible** field and select Yes or No from the **drop-down** list.



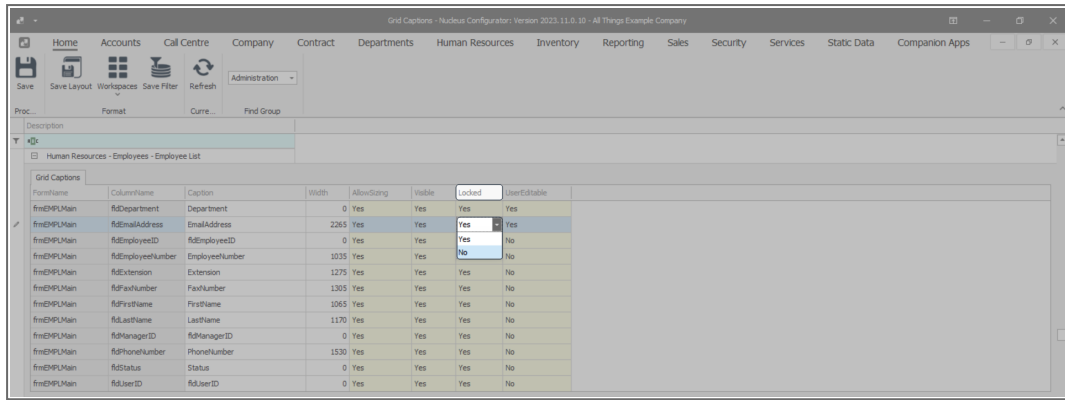
FormName	ColumnName	Caption	Width	AllowSizing	Visible	Locked	UserEditable
fmeHRPLMain	fdDepartment	Department	0	Yes	Yes	Yes	Yes
fmeHRPLMain	fdEmailAddress	EmailAddress	2265	Yes	Yes	Yes	Yes
fmeHRPLMain	fdEmployeeID	EmployeeID	0	Yes	Yes	Yes	No
fmeHRPLMain	fdEmployeeNumber	EmployeeNumber	1035	No	Yes	Yes	No
fmeHRPLMain	fdExtension	Extension	1275	Yes	Yes	Yes	No
fmeHRPLMain	fdFaxNumber	FaxNumber	1305	Yes	Yes	Yes	No
fmeHRPLMain	fdFirstName	FirstName	1065	Yes	Yes	Yes	No
fmeHRPLMain	fdLastName	LastName	1170	Yes	Yes	Yes	No
fmeHRPLMain	fdManagerID	ManagerID	0	Yes	Yes	Yes	No
fmeHRPLMain	fdPhoneNumber	PhoneNumber	1530	Yes	Yes	Yes	No
fmeHRPLMain	fdStatus	Status	0	Yes	Yes	Yes	No
fmeHRPLMain	fdUserID	UserID	0	Yes	Yes	Yes	No

LOCKED

The **Locked** value is whether the data in the column can be edited and is dependent on the type of screen.

It is recommended to keep the standard configuration, unless there are fields that you want to disable for certain users.

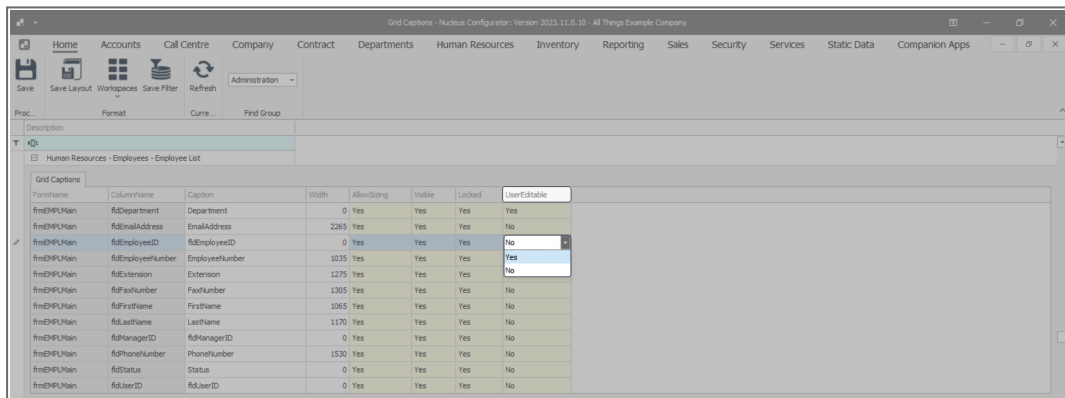
- Select the **row** you wish to edit, click in the **Locked** field and select Yes or No from the **drop-down** list.



USER EDITABLE

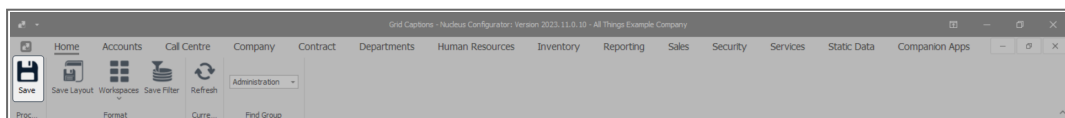
This field will be set to **Yes** if you want to change the settings for the **AllowString** and **Visible** and **Locked** columns.

- Select the **row** you wish to edit, click in the **User-Editable** field and select Yes or No from the **drop-down** list.

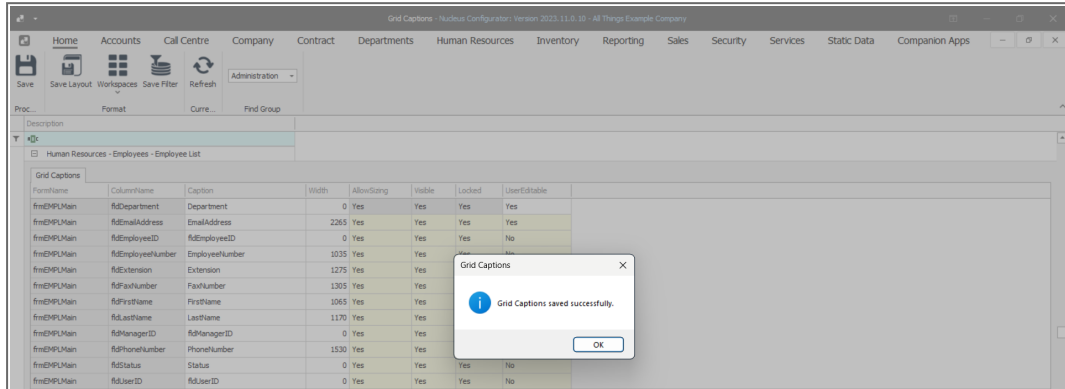


SAVE

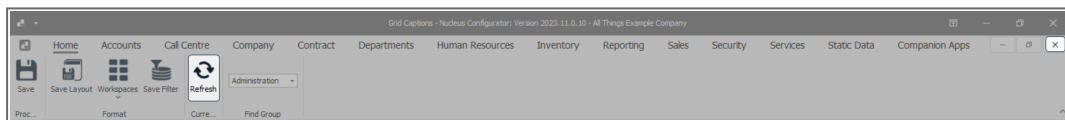
- Click on the **Save** button when you are done.



- A Grid Captions message will pop up saying -
- **Grid Captions saved successfully.**
- Click on **OK**.



- You can close the screen or click **Refresh** to return to the Grid Captions screen.



Related Topics

- [Datagrids](#)

MNU.014.001

