

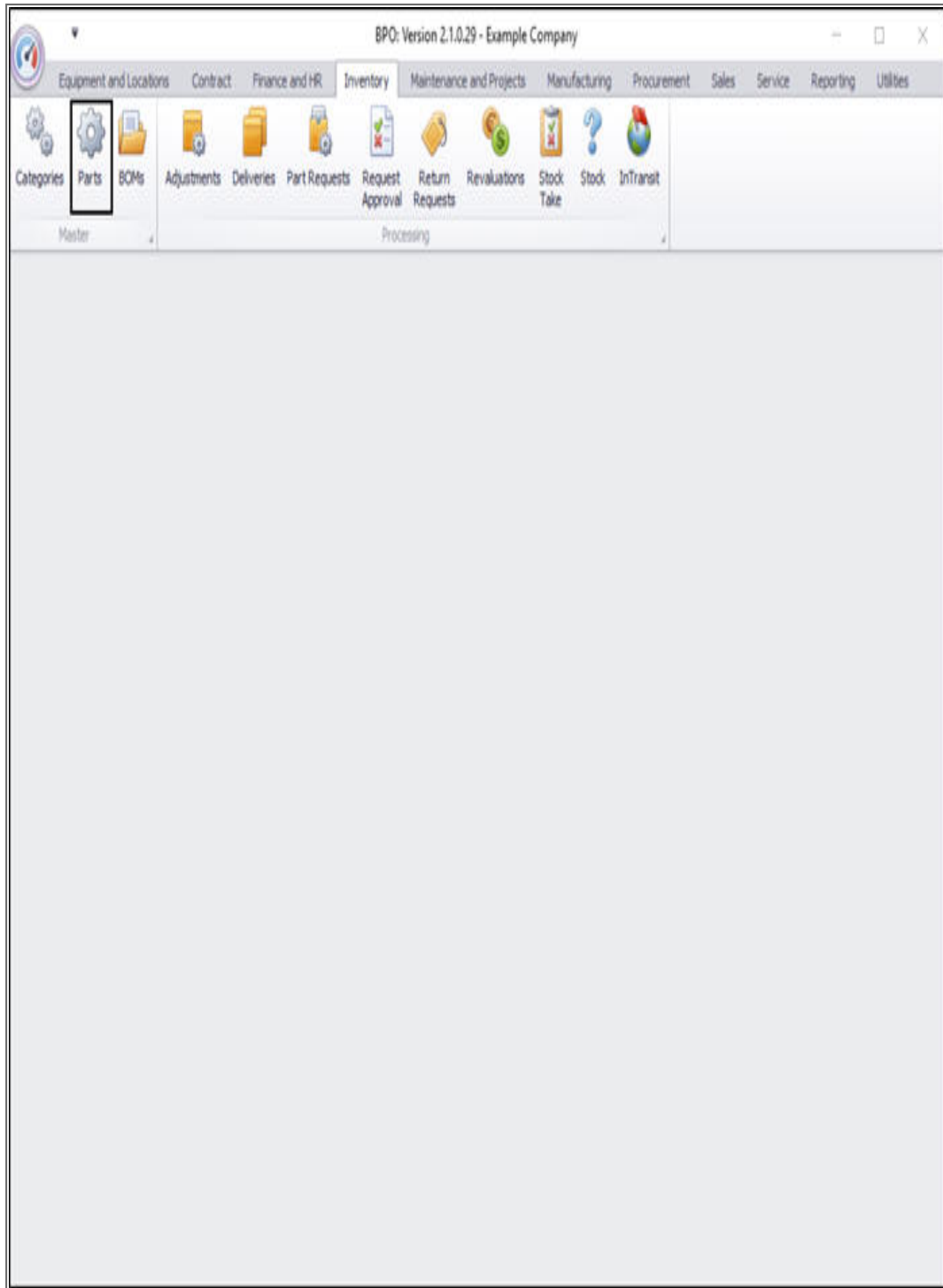
# INVENTORY

## PARTS - 'DEPRECIATION' AND 'WEAR AND TEAR METHOD'

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Ribbon Access: Inventory > Parts

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The **Part Listing** screen will be displayed.

## SELECT PART

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- Click on the row selector in front of the part code you wish to assign a **Depreciation** and /or **Wear and Tear Method** to.
- Click on **Edit**.

Part Listing - BPO: Version 2.1.0.29 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

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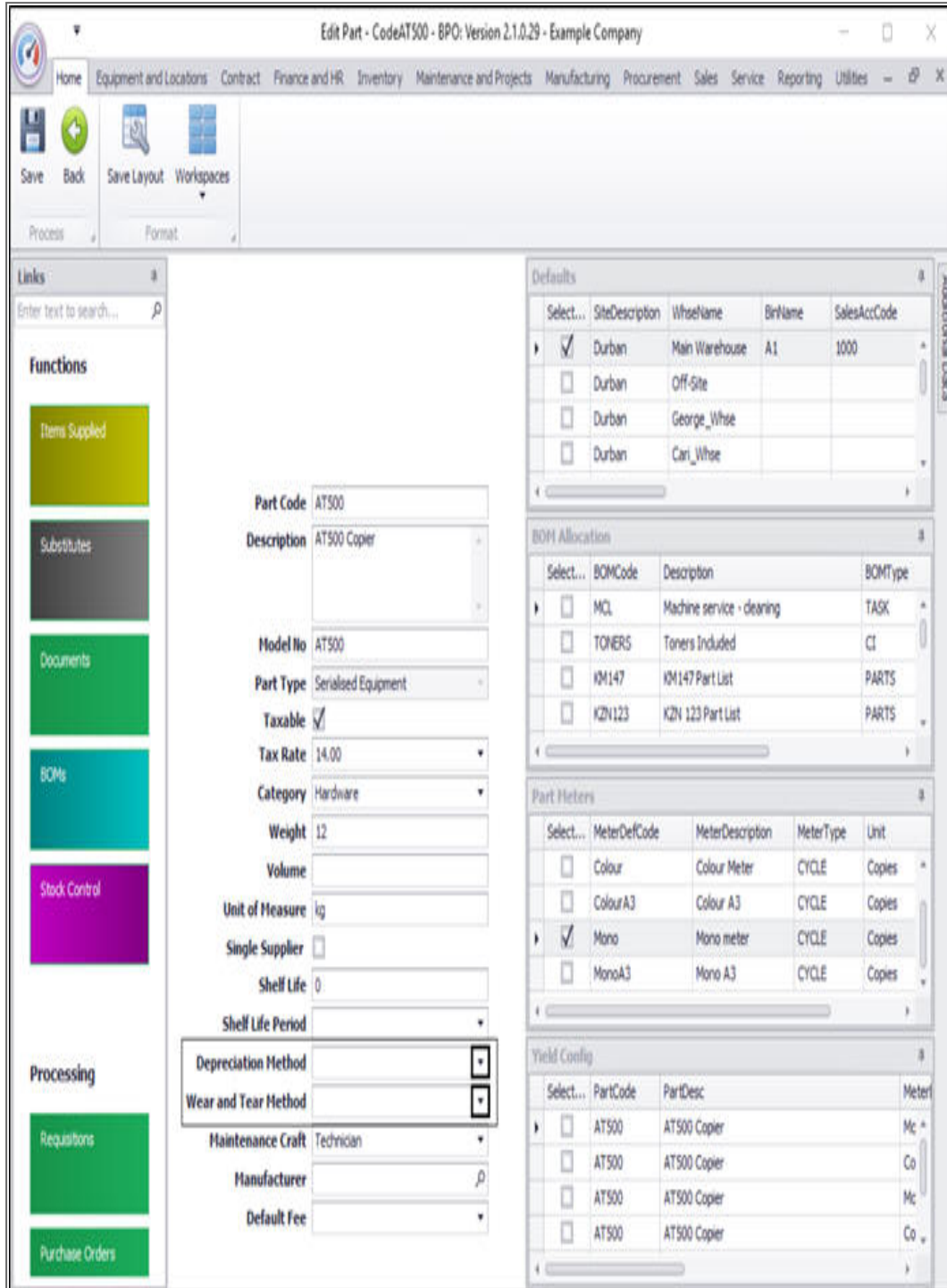
Purchase Orders

Drag a column header here to group by that column

PartCode	Description	Status	PartType	CatDescription	Weight	Volume	ModelNo
26789-101	101 Black Toner	A	C	Toners			
A4NB78	A4 Bound Notebook - 78 pages	A	C	Stationery			
A4CB	A4 Cardboard Backing	A	C	Stationery			
A4CS	A4 Clear Plastic Cover	A	C	Stationery			
A4DB	A4 Drawing Book	A	C	Stationery			
A4P	A4 Paper	A	C	Toners			
CONV001	ACDC Converter	A	C	Toners			
ACR11111	Acer Copier	A	A	Hardware	10		2222
ACR-01	Acer copier outer shell	A	B	Accessories			
ACR-02	Acer rollers	A	C	Spare Parts			
ADAP001	Adaptor	A	C	Toners			
9855632	Air Freshener	A	C	Stationery			
AT500	AT500 Copier	A	A	Hardware	12		AT500
147258	Black Toner	A	C	Toners			
1616-147K	Black toner SP1616	A	C	Toners	35.7	0	
1717-147K	Black Toner SP1717	A	C	Toners	0.5		147K
SP19-147K	Black Toner SP1919	A	C	Toners			
2020-147K	Black toner SP2020	A	C	Toners			
CHA001	Chair	A	C	Toner Part Site Defa...			
CIR001	Crdip	A	C	Toner Part Site Defa...			
CL-100-965	Cleaner	A	C	Stationery			
540-147K	Compatible black toner	A	C	Toners			
SP1020	Copier	A	A	Hardware			SP102
300	Copier	A	A	Kyocera Multifunctio...	2	2	300
1111DEL	Cyan Toner	I	C	Toners			

The **Edit Part** screen will be displayed.

- Click on the drop-down arrows in the **Depreciation Method** field and the **Wear and Tear Method** field.



**Part Code** AT500

**Description** AT500 Copier

**Model No** AT500

**Part Type** Serialized Equipment

**Taxable** ☒

**Tax Rate** 14.00

**Category** Hardware

**Weight** 12

**Volume**

**Unit of Measure** kg

**Single Supplier** ☐

**Shelf Life** 0

**Shelf Life Period**

**Depreciation Method**

**Wear and Tear Method**

**Maintenance Craft** Technician

**Manufacturer**

**Default Fee**

**Defaults**

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-site		
<input type="checkbox"/>	Durban	George Whse		
<input type="checkbox"/>	Durban	Cari Whse		

**BOM Allocation**

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

**Part Meters**

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

**Yield Config**

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co

A **pop up menu** will display a list of methods.

### **SELECT DEPRECIATION METHOD**

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- In this list, click on the depreciation method and the wear and tear method that you wish to link to your selected part.
- In this image, **3 Year Straight Line** has been selected for both fields.

Edit Part - CodeAT500 - BPO: Version 2.1.0.29 - Example Company

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Part Code AT500

Description AT500 Copier

Model No AT500

Part Type Serialized Equipment

Taxable ☒

Tax Rate 14.00

Category **Methods**

Weight

Volume

Unit of Measure

Single Supplier

Shelf Life

Shelf Life Period

Depreciation Method

Wear and Tear Method

Maintenance Craft Technician

Manufacturer

Default Fee

Defaults

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-Site		
<input type="checkbox"/>	Durban	George_Whse		
<input type="checkbox"/>	Durban	Cari_Whse		

BOM Allocation

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

Part Meters

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

Yield Config

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Mc
<input type="checkbox"/>	AT500	AT500 Copier	Co

- The selected methods are now displayed in the **Depreciation Method** and **Wear and Tear Method** fields.

## SAVE DETAILS

- Click on **Save**.

Edit Part - CodeAT500 - BPO: Version 2.1.0.29 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

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Purchase Orders

Part Code AT500

Description AT500 Copier

Model No AT500

Part Type Serialised Equipment

Taxable ☒

Tax Rate 14.00

Category Hardware

Weight 12

Volume

Unit of Measure kg

Single Supplier ☐

Shelf Life 0

Shelf Life Period

Depreciation Method 3 Year straight line

Wear and Tear Method 3 Year straight line

Maintenance Craft Technician

Manufacturer

Default Fee

Defaults

Select...	SiteDescription	WhseName	BinName	SalesAccCode
<input checked="" type="checkbox"/>	Durban	Main Warehouse	A1	1000
<input type="checkbox"/>	Durban	Off-Site		
<input type="checkbox"/>	Durban	George_Whse		
<input type="checkbox"/>	Durban	Cari_Whse		

BOM Allocation

Select...	BOMCode	Description	BOMType
<input type="checkbox"/>	MCL	Machine service - cleaning	TASK
<input type="checkbox"/>	TONERS	Toners Included	CI
<input type="checkbox"/>	KM147	KM147 Part List	PARTS
<input type="checkbox"/>	KZN123	KZN 123 Part List	PARTS

Part Meters

Select...	MeterDefCode	MeterDescription	MeterType	Unit
<input type="checkbox"/>	Colour	Colour Meter	CYCLE	Copies
<input type="checkbox"/>	ColourA3	Colour A3	CYCLE	Copies
<input checked="" type="checkbox"/>	Mono	Mono meter	CYCLE	Copies
<input type="checkbox"/>	MonoA3	Mono A3	CYCLE	Copies

Yield Config

Select...	PartCode	PartDesc	Meter
<input type="checkbox"/>	AT500	AT500 Copier	Me
<input type="checkbox"/>	AT500	AT500 Copier	Co
<input type="checkbox"/>	AT500	AT500 Copier	Me
<input type="checkbox"/>	AT500	AT500 Copier	Co



- The amended details will be **saved** and you will return to the **Part Listing** screen.

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A4DB	A4 Drawing Book	A	C	Stationery			
A4P	A4 Paper	A	C	Toners			
CONV001	ACDC Converter	A	C	Toners			
ACR111111	Acer Copier	A	A	Hardware	10		2222
ACR-01	Acer copier outer shell	A	B	Accessories			
ACR-02	Acer rollers	A	C	Spare Parts			
ADAP001	Adaptor	A	C	Toners			
9855632	Air Freshner	A	C	Stationery			
AT500	AT500 Copier	A	A	Hardware	12		AT500
147258	Black Toner	A	C	Toners			
1616-147K	Black toner SP1616	A	C	Toners	35.7	0	
1717-147K	Black Toner SP1717	A	C	Toners	0.5		147K
SP19-147K	Black Toner SP1919	A	C	Toners			
2020-147K	Black toner SP2020	A	C	Toners			
CHA001	Chair	A	C	Toner Part Site Defa...			
CIR001	Crip	A	C	Toner Part Site Defa...			
CL-100-965	Cleaner	A	C	Stationery			
540-147K	Compatible black toner	A	C	Toners			
SP1020	Copier	A	A	Hardware			SP102
300	Copier	A	A	Kyocera Multifunctio...	2	2	300
1111DEL	Cyan Toner	I	C	Toners			

- Refer to [Asset Depreciation Processing](#) for more information.

MNU.026.006