

We are currently updating our site; thank you for your patience.

SALES

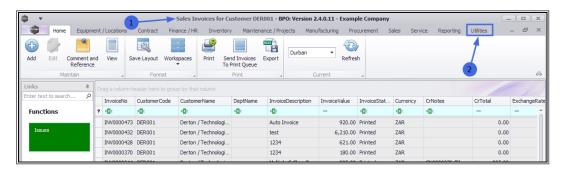
CUSTOMERS - PRINT QUEUE VIEWER

This option gives you the ability to view Invoices that have been sent to the Print Queue from the **Sales Invoices for Customer** screen.

Ribbon Access: Sales > Customers



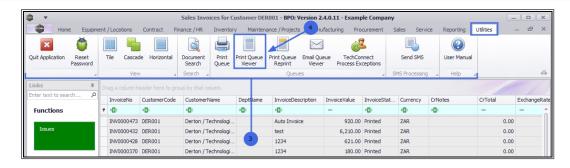
- 1. From the Customer Listing screen will be displayed.
- 2. Click on the **Utilities** ribbon tab.



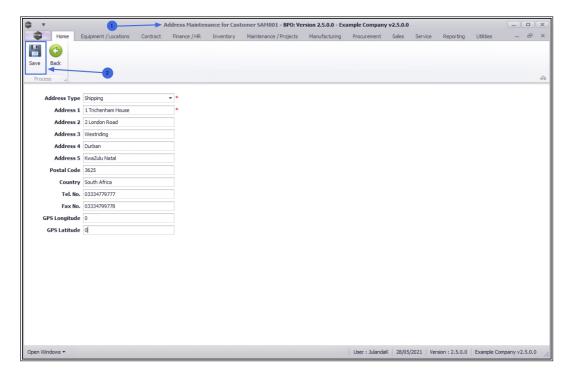
- 3. The Utilities ribbon toolbar will be displayed.
- 4. Click on **Print Queue Viewer**.



Customers - Print Queue Viewer



- 5. The **Print Queue Viewer** screen will be displayed.
- 6. Here you can **view** the Invoice(s) that you selected to send.
- 7. Close this screen to return to Sales Invoices for Customer screen.



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