

We are currently updating our site; thank you for your patience.

## **PROJECTS**

# STANDARD METHODOLOGY - REMOVE AN EXTERNAL RESOURCE

Ribbon Access: Maintenance / Projects > Standard Methodology

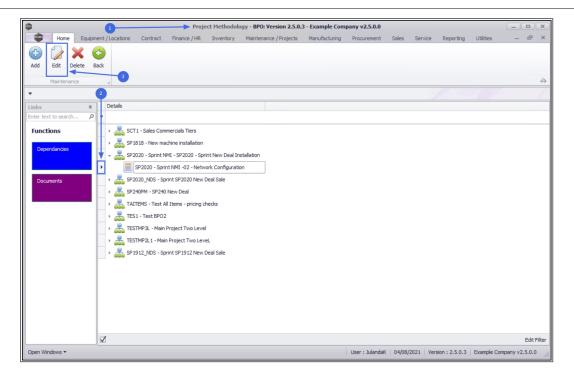


- 1. The **Project Methodology** screen will be displayed.
- 2. Click on the **row** of the **methodology layer** you wish to remove an **External Resource** from.
- 3. Click on Edit.



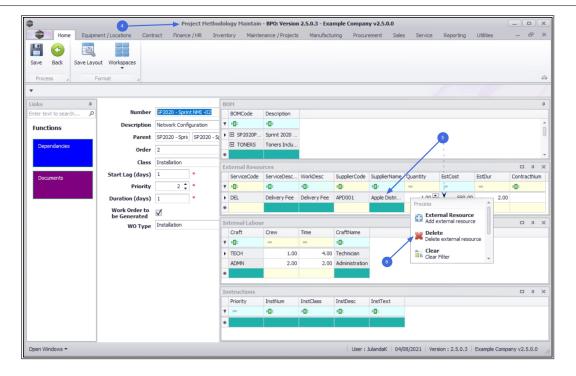
Short cut key: Right click to display the Maintenance menu list. Click on Edit.





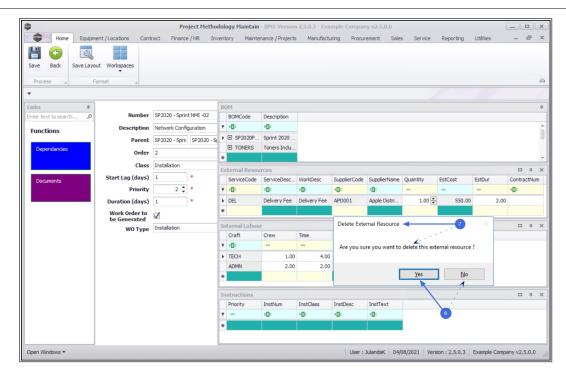
- 4. The **Project Methodology Maintain** screen will be displayed.
- 5. Right Click in the row of the External Resource you wish to remove, to display the Process menu.
- 6. Click on **Delete** Delete external resource.





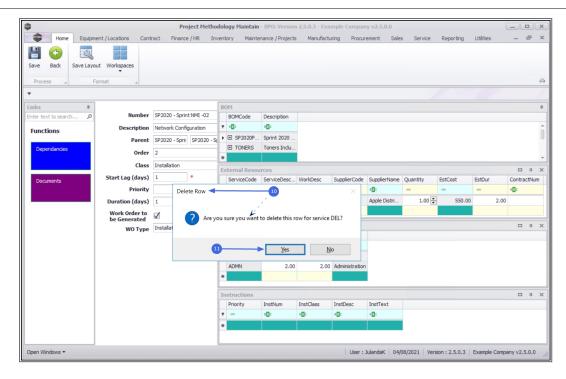
- 7. When you receive the **Delete External Resource** message to confirm that;
  - Are you sure you want to delete this external resource?
- 8. Click on **Yes** if you are certain about your selection.
  - Click on No to ignore the request and leave the resource linked to the project methodology.



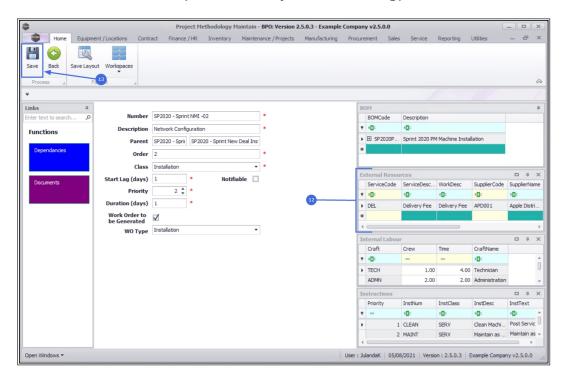


- 10. When you receive the **Delete Row** message to confirm;
  - Are you sure you want to delete this row for service [service name]?
- 11. Click on Yes.

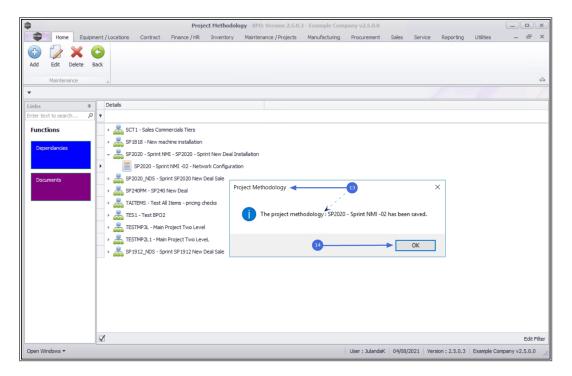




- 12. The external resource has been removed from the External Resources frame.
- 13. Click on Save to update the Project Methodology screen.



- 14. When you receive the **Project Methodology** message to confirm that;
  - The project methodology : [methodology name] has been saved.
- 15. Click on OK.



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