

EQUIPMENT

INDEX

ASSETS

- Introduction to Assets
- Find Asset by Serial Number
- Asset Details Edit
- Scanned Documents Link/ View
- Asset Notes Add / View
- Additional Data Add / View
- Warranty Detail View

ASSET REPORTING

- Depreciation Report
- Asset Listing
- Move History
- Scan History
- Asset Detail
- Service History Report

ASSET PROCESSING

- Convert from Stock to Asset
- Convert from Asset to Stock

METERS

- Adding a New Meter
 Definition
- Assigning Meters
- Reset Meter Reading
- Manual Meter Reading

MAINTENANCE SCHEDULE

Assigning Tasks

WARRANTIES

- Add a Warranty Type
- Add a Warranty Meter
 Unit
- Add a Warranty Definition
- View Warranty Details
- Assign an Item to a Warranty

WARRANTY CLAIMS

- Add a Warranty Claim
- Accept / Reject Claim
- Print Claim

FUNCTIONAL LOCATIONS



Equipment Index

• Revalue a Contract Asset

ASSET DEPRECIATION

• Asset Depreciation Processing

BPO.RSI.006

• Introduction to Locations