

INVENTORY

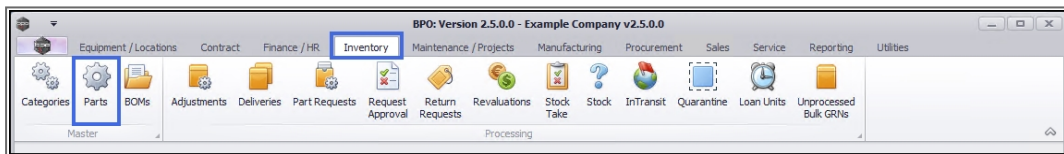
PARTS - VIEW

A Part Definition is a way of classifying a part when dealing with inventory.

The **View Part** screen only allows you to view the information related to the selected Part Definition, no changes can be made or saved to the Part Definition information from this screen.

The View Part screen will differ slightly for a **C**-class part definitions compared to an **A** or **B**-class part definition. The differences are set out below.

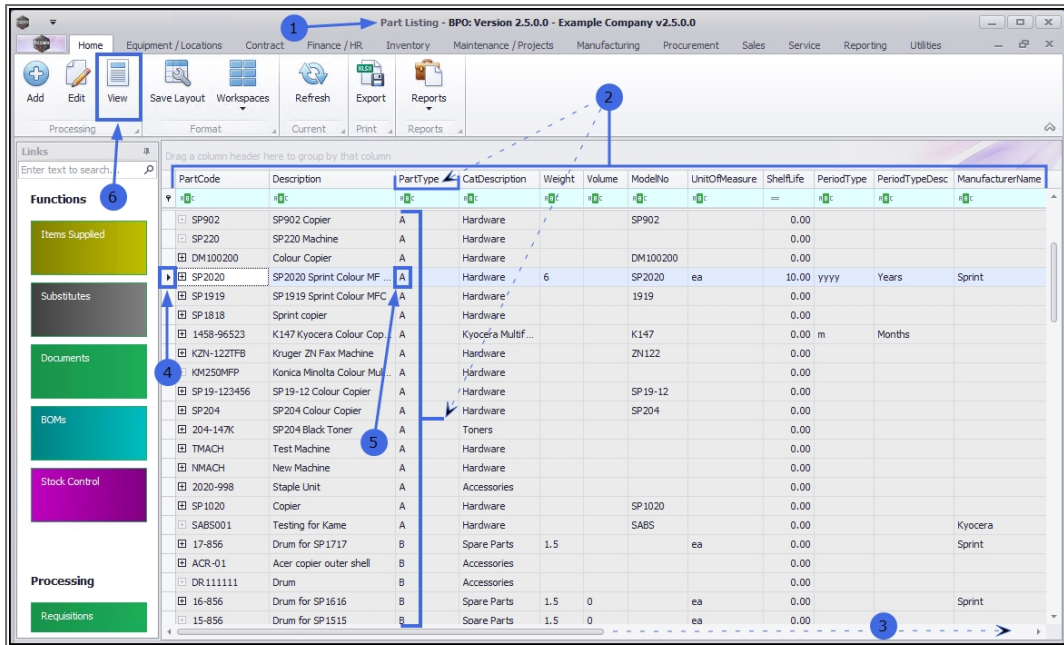
Ribbon Access: *Inventory > Parts*



1. The **Part Listing** screen will be displayed.
2. The data grid will contain all the **A**, **B** and **C**-class part definitions **details** in column form.
3. Scroll right to view the remaining part definition detail columns.

VIEW A OR B-CLASS PART DEFINITION

4. Select the **row** of the **A** or **B**-class part definition where you wish to view more information.
5. Check the **Part Type** column to ensure that you have selected an **A** or **B**-class part definition.
6. Click on **View**.



1. The **View Part** screen will open.
2. You will note that there is only a **Back** button on this screen. This is a view only screen and no changes can be made or saved.

VIEW PART DEFINITION DETAILS

3. On the left of the screen, are the part definition **details** fields which reflect the columns viewed in the previous **Part Listing** screen.

All of these fields are available for an **A** or **B-class** part definition.

4. As this is an **A-class** part definition, the **Part Type** is '*Serialised Equipment*'.
 - the Part Type for a **B-class** part definition would be ***Serialised Spares***.

Note: For descriptions of these fields refer to [Add Part Definition Details](#).

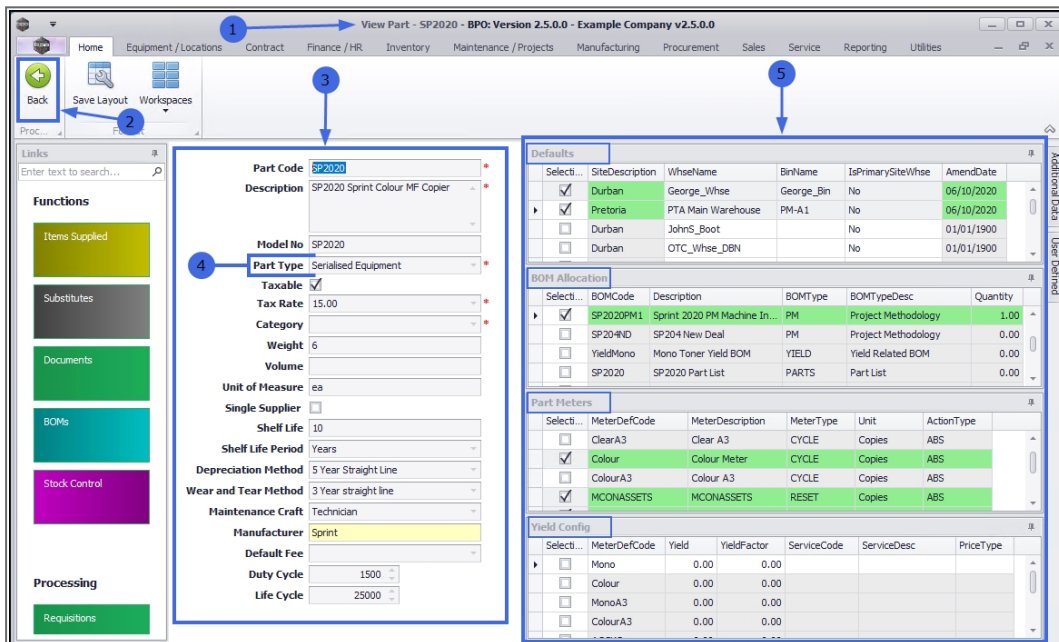
VIEW PART DEFINITION INFORMATION PANELS

5. On the right of the screen, are the part definition information panels:

- Defaults
- BOM Allocation
- Part Meters
- Yield Config

These panels are docked by default but can be unpinned according to your requirements.

All of these panels are available for an **A** or **B**-class part definition.



VIEW PART DEFINITION DEFAULTS

1. Expand this panel to view all the information.
2. The other 3 docking panels can be unpinned in order to view the **Defaults** panel fully.

Site Warehouse Defaults

- This panel will be populated with a list of all the **site warehouses** that are linked to the part **category** selected in the part definition **Details** frame. These are the **warehouses**¹ and **bins**² available to receive this part definition from a supplier.
- In this example, 3 site warehouses and bins are linked to this **A-class** part definition.
- Only **1 primary** default warehouse and bin can be selected for each site. This will be the **default location** for this part as it is **GRN**'d into store.

| Select | SiteDescription | WhseName | BinName | IsPrimarySiteWhse | AmendDate |
|-------------------------------------|-----------------|------------------------|------------|-------------------|------------|
| <input checked="" type="checkbox"/> | Durban | Main Warehouse | DBN-C1 | Yes | 06/10/2020 |
| <input checked="" type="checkbox"/> | Durban | George_Whse | George_Bin | No | 06/10/2020 |
| <input checked="" type="checkbox"/> | Pretoria | PTA Main Warehouse | PM-A1 | No | 06/10/2020 |
| <input type="checkbox"/> | Durban | Johns_Boot | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | OTC_Whse_DBN | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Theo1_BootWhse | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Chris1_Whse | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | NewBootStock | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Test New Warehouse | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Dispatch Warehouse | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Another New Wareho... | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Secondary Stock War... | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | Blanca0_Boot | | No | 01/01/1900 |
| <input type="checkbox"/> | Durban | MaryT_BootWhse | | No | 01/01/1900 |
| <input type="checkbox"/> | Pretoria | PTA Customer Assets | | No | 01/01/1900 |
| <input type="checkbox"/> | Pretoria | OTC_Whse_PTA | | No | 01/01/1900 |
| <input type="checkbox"/> | Pretoria | Mark_Boot | | No | 01/01/1900 |
| <input type="checkbox"/> | Cape Town | CPT Main | | No | 01/01/1900 |
| <input type="checkbox"/> | Blomfontein | test | | No | 01/01/1900 |

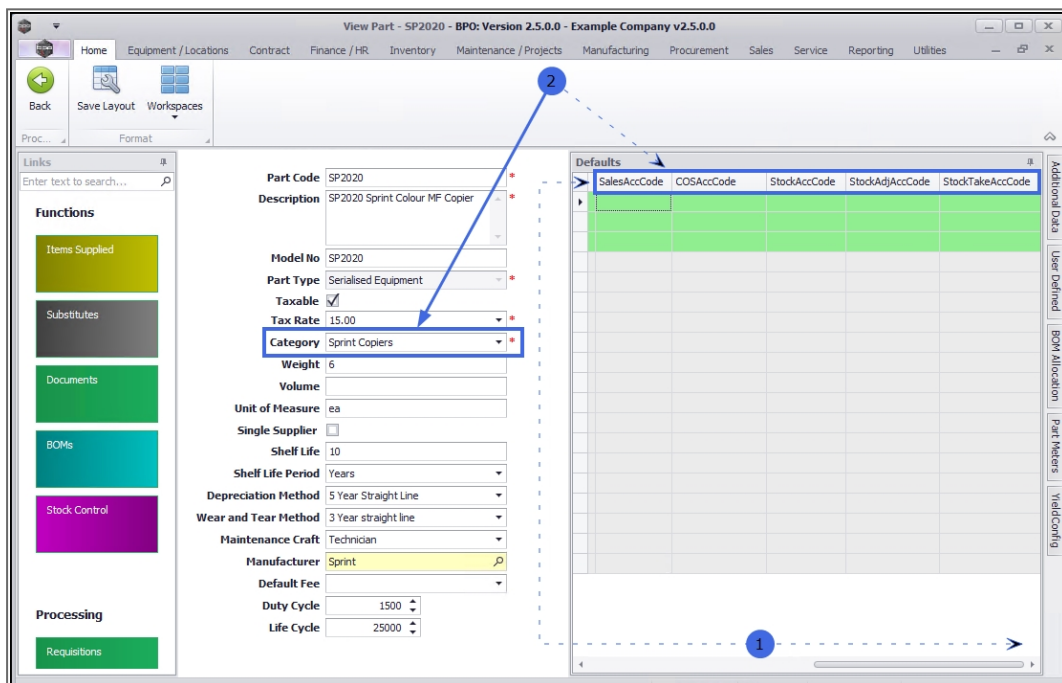
For more information, refer to [Add Part Definition Defaults](#).

¹A facility to store goods that will be sold or distributed later.

²The smallest available unit of space in a warehouse is called the storage bin. It describes the exact location within the warehouse where the goods are stored.

Account Code Defaults

1. Scroll right in the **Defaults** docking panel to view the default **account codes** columns for transaction postings:
2. These account codes are also populated based on the part definition **category** selected.
 - Sales
 - Cost of Sales
 - Stock
 - Stock Adjustment
 - Stock Take



VIEW PART DEFINITION BOM ALLOCATION

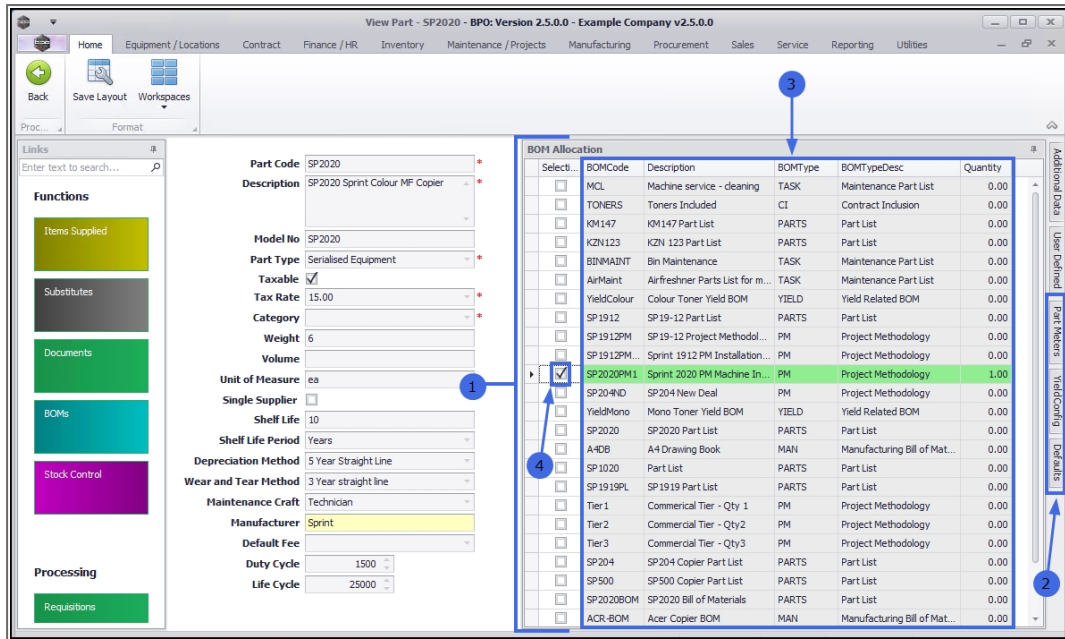
1. Expand this panel to view all the information.
2. The other 3 docking panels can be unpinning in order to view the **BOM Allocation** panel fully.

3. This panel lists all the [Bill of Materials](#) definitions which are available to be linked to the selected part definition.
4. In this example, **1** Project Methodology BOM is linked to the selected **A**-class part definition.

Note: More than one BOM can be linked to a part definition. A part definition can also exist without being linked to a BOM.

A **Bill of Materials** is a list of part definitions, with their quantities, used to define :

- a **Parent-child BOM**: Which parts and quantities are used to make up a product, e.g. the toners, rollers, drums and trays required in order to complete a certain machine.
- a **BOM Inclusion**: Which parts are included in a contract (and therefore not billed). e.g. a black toner is included in a monthly contract and should not be charged for separately, from the regular monthly contract fee.
- a **Task BOM**: Which parts are required to perform a task, e.g. a repair or overhaul of a machine.

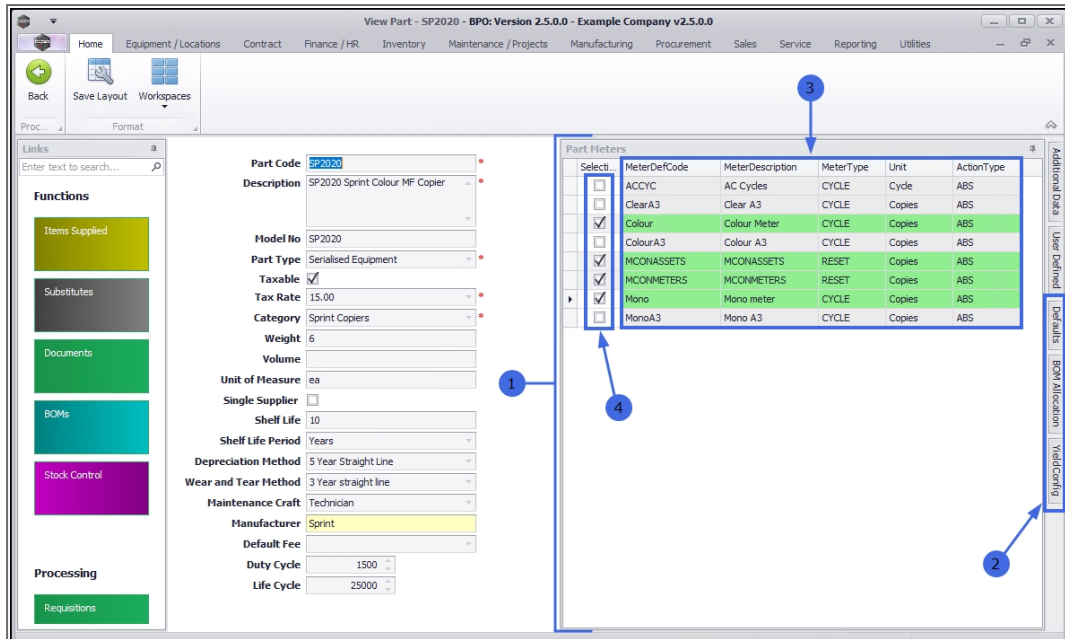


For more information, refer to .

VIEW PART DEFINITION PART METERS

1. Expand this panel to view all the information.
2. The other docking panels can be unpinned in order to view the **Part Meters** panel fully.
3. This panel lists all the **Part Meter** definitions which are available to be linked to the selected part definition.
4. In this example, **3** part meters are currently linked to the selected **A**-class part definition.

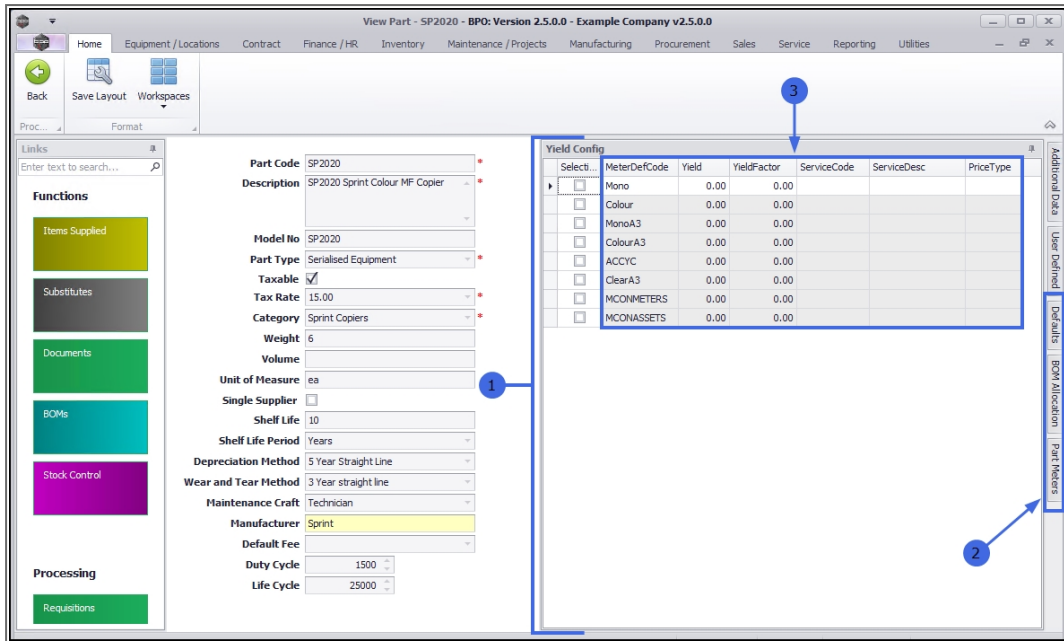
Note: By linking one or more **part meter** definitions to a serialised **A**-class item, the defined meters will be automatically linked when the item is **GRN**'d into store. For example, if you link **Mono** and **Colour** meters to this **A**-class part definition, when you receive(**GRN**) this part into store - these two meters will be automatically linked to this part definition.



For more information, refer to [Add Part Definition Part Meters](#).

VIEW PART DEFINITION YIELD CONFIG

1. Expand this panel to view all the information.
2. The other docking panels can be unpinned in order to view the **Part Meters** panel fully.
3. This panel lists all the [Yield Config](#) meter definitions which are available to be linked to the selected part definition.
4. This panel is valid for **C**-class part definitions, e.g. toners, paper.
5. Here you can record the total meter yield value and any service charge e.g. *Meter Yield Shortfall*, if required

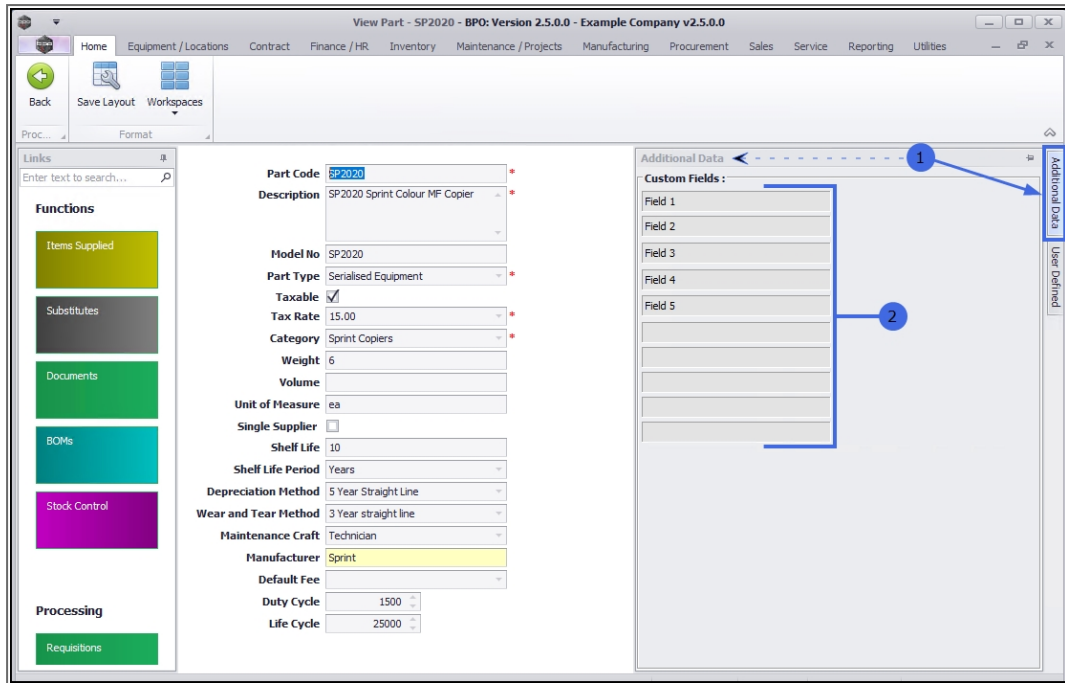


For more information, refer to [Add Part Definition Yield Config](#).

VIEW ADDITIONAL DATA

1. The **Additional Data** panel is pinned by default to the edge of the screen. Click on the **tab** to expand the panel.
2. There are **10 Custom Fields** in this panel that can be utilised for **additional information** that you would like to log against the selected part.

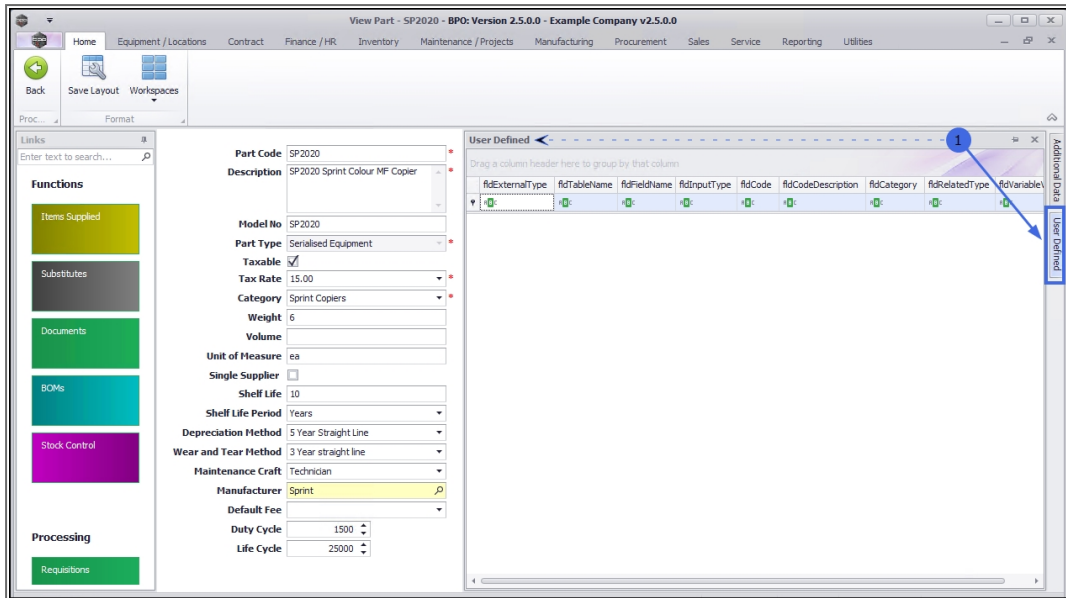
Note: The Custom Field names can be changed according to your company's requirements.



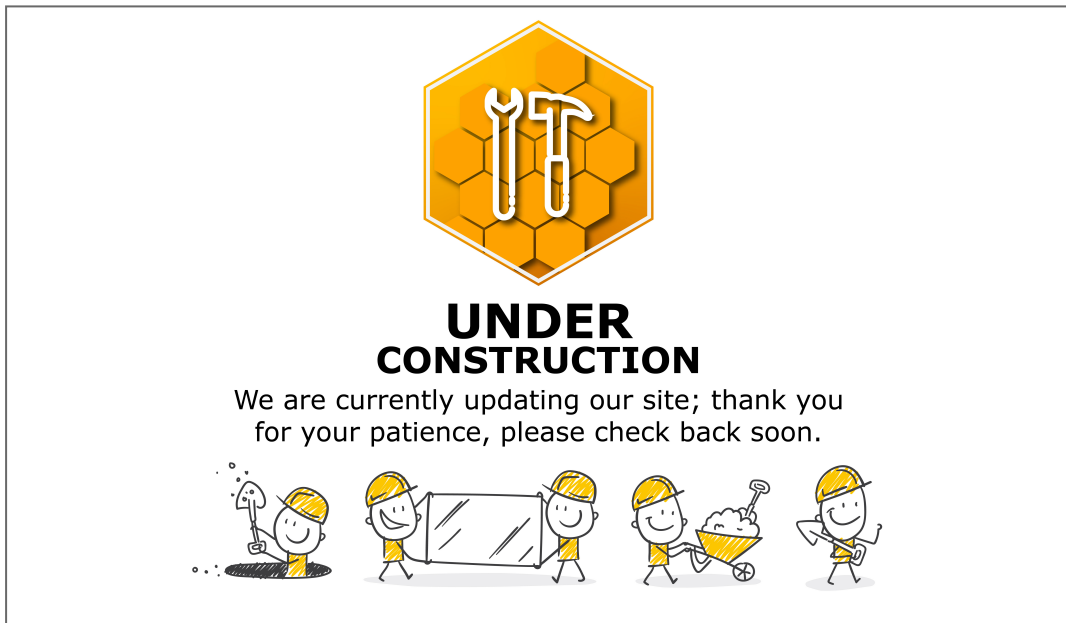
For more information, refer to [Add Part Definition Additional Data](#).

VIEW USER DEFINED

1. The **User Defined** panel is pinned by default to the edge of the screen. Click on the **tab** to expand the panel.
2. The fields in this panel are to provide more information within the Inventory module so that associated work / processes can be carried out more efficiently.



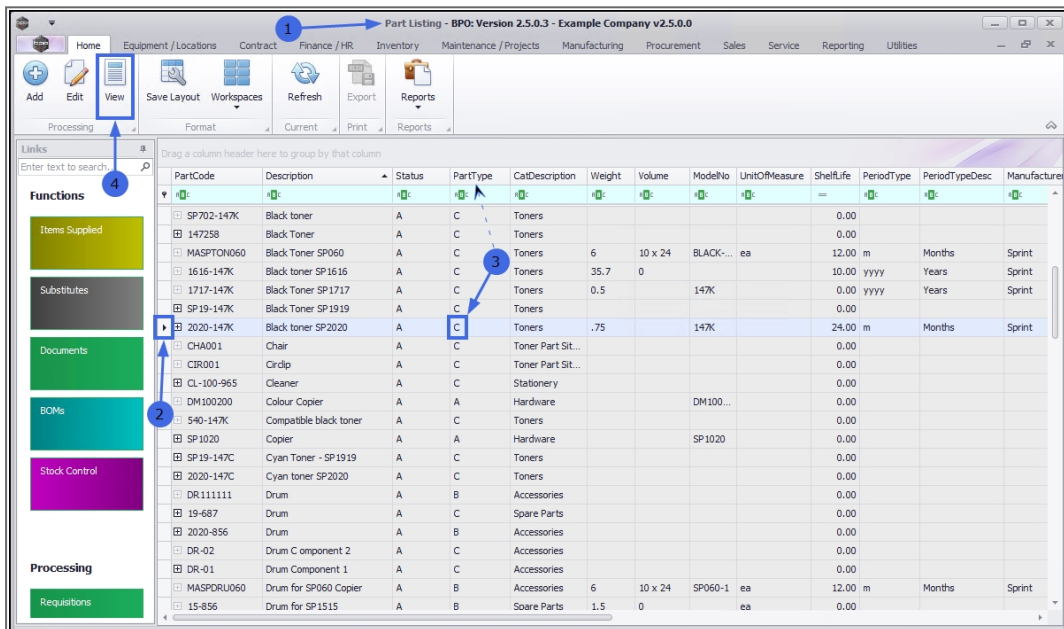
This Topic page is currently being updated, thank you for your patience.
Please check back soon.



VIEW C-CLASS PART DEFINITION

C-class part definition details and information differ slightly from **A** or **B**-class part definitions. The images below highlight the differences.

1. In the **Part Listing** screen,
2. Select the **row** of the **C**-class part definition where you wish to view more information.
3. Check the **Part Type** column to ensure that you have selected a **C**-class part definition.
4. Click on **View**



1. The **View Part** screen will open.
2. You will note that there is only a **Back** button on this screen. This is a view only screen and no changes can be made or saved.

VIEW PART DEFINITION DETAILS

3. On the left of the screen, are the part definition **details** fields which reflect the columns viewed in the previous **Part Listing** screen.

All of these fields except **Depreciation Method** are available for a **C-class** part definition.

4. As this is a **C-class** part definition, the **Part Type** is '*Non Serialised Parts*'.

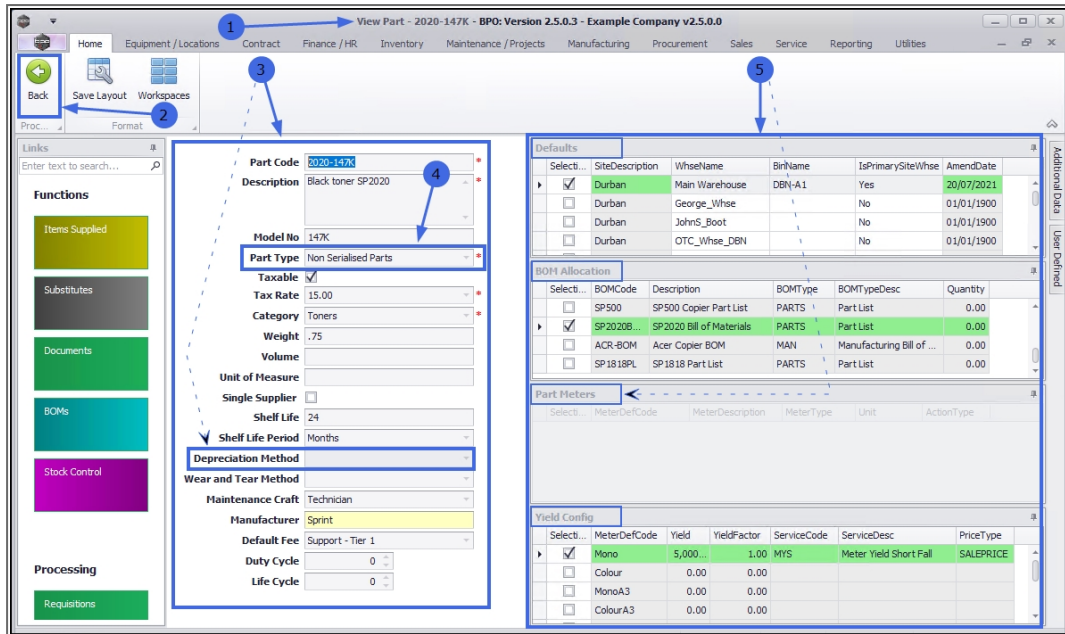
Note: For descriptions of these fields refer to [Add Part Definition Details](#).

VIEW PART DEFINITION INFORMATION PANELS

5. On the right of the screen, are the part definition information panels, these are docked by default but can be unpinned according to your requirements:

- **Defaults**
- **BOM Allocation**
- **Part Meters***
- **Yield Config**

* The **Part Meters** panel is not available for **C-class** part definitions as these part types do not have meters linked to them.



For any other information regarding the **View Part** screen (i.e. the Information panels), refer to the **View A or B-class** 'View Part Definition' sub topics above.

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