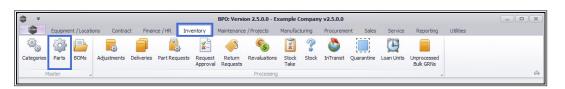


INVENTORY

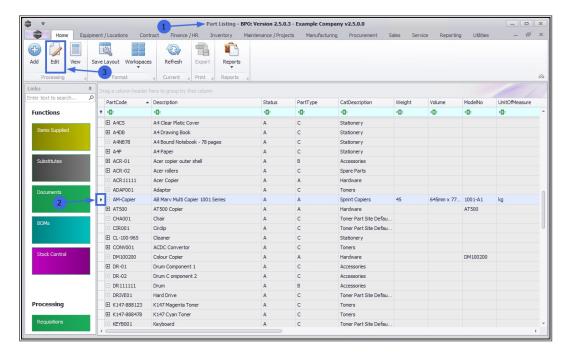
PARTS - EDIT PART DEFINITION DEFAULTS

The information in the part definition **Defaults** panel may need to be edited. For example, you may wish to change the part site warehouse *selection* or change the *primary* site warehouse.

Ribbon Access: Inventory > Parts



- 1. The *Part Listing* screen will display.
- Select the *row* of the part definition where you wish to make changes to the part site *Defaults* information.
- 3. Click on *Edit*.



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- 1. The *Edit Part Code []* screen will display.
- 2. Expand the *Defaults* panel if necessary to make it easier to work in.
- Note that the site warehouses currently linked to the part definition are: *Durban* - *Main Warehouse*, *Durban* - *George Warehouse* and *Pretoria* - *PTA Main Warehouse*.

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EDIT PART SITE WAREHOUSE SELECTION

To edit a **site warehouse**(s) linked to the part definition, you will either wish to link a new site warehouse(s) or unlink a current site warehouse(s).

- 1. To <u>link</u> a new site warehouse, ensure that you <u>mark</u> the *Selection* check box in the row of the site warehouse.
- 2. To <u>unlink</u> a current site warehouse, ensure that you <u>unmark</u> the *Selection* check box in the row of the site warehouse.
 - In this example, the *Durban Main Warehouse* is being <u>unlinked</u> and the *Durban* - *ChrisH_Whse* is being <u>linked</u>.



Note: You will need to link a *BinName* to the newly linked site warehouse before you can *Save* your changes. See how to <u>Add a Part Site Warehouse Bin</u> or *Edit a Part Site Warehouse Bin* (below) for more information.

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EDIT PART SITE WAREHOUSE

To edit a Warehouse Name:

- 1. Click in the *WhseName* field to reveal an *ellipsis* button.
- 2. Click on this button to display the *Select...* pop up screen.
- 3. Select the row of the alternative warehouse description in the data grid and click on *OK*.



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- 1. The selected warehouse name will now populate the *WhseName* field.
- 2. Note that the *BinName* field is now <u>unpopulated</u>. A bin specific to this warehouse will need to be selected before you can *Save* your changes.

Note: See how to <u>Add a Part Site Warehouse Bin</u> or *Edit a Part Site Warehouse Bin* (below)for more information.



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EDIT PART SITE WAREHOUSE BIN

To edit a **Bin Name**:

- 1. Click in the *BinName* field to reveal an *ellipsis* button.
- 2. Click on this button to display the *Select...* pop up screen.
- 3. Select the *row* of the alternative bin description in the data grid and click on *OK*.



1 ¥		Edit Part - Code	AM-Copier - BPO: Ve	ersion 2.5.0.3 - E	xample Compa	any v2.5.0.0				
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1. The selected bin name will now populate the *BinName* field.

EDIT PRIMARY PART SITE WAREHOUSE

You may wish to change the **primary site warehouse**. For example, one of the newly selected site warehouses may need to be linked as the primary one.

To edit the **primary site warehouse**:

 Ensure that you are in the row of the warehouse that you wish to make the *primary* default warehouse. Click in the *IsPrimarySiteWhse* field to reveal an arrow button.

Note: The *IsPrimarySiteWhse* field will be populated with "*No*" at this point.



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- 1. Click on the *arrow* button to edit the text to "Yes".
- It is important to ensure that <u>no other warehouses</u> in the *same site* are selected as the primary site warehouse. The system will not allow you to save the changes if there is <u>more than one</u> *IsPrimarySiteWhse* field within the same site marked as "Yes".

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		Sprint Copiers	• *			Durban	NewBo	otStock		No		01/01/1900	-
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	Unit of Measure	kg		L .					TACK	Maintanan Dar	A 1 144	0.00	-
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- 1. An *Input Validation* message will pop up stating:
 - Only 1 primary default warehouse must be specified for each site. Please deselect one of the primary selections.
- 2. Click on **OK** and go back and deselect the appropriate warehouses.

Note: You can select a primary warehouse *per site* e.g. the Durban site and the Pretoria site can <u>each</u> have a primary default warehouse.

Home Equipmen	t / Locations Contract	Finance / HR Inventory M	faintenance / Proje	cts Manufa	cturing Procu	rement Sales :	Service Rep	orting Utilitie	s	- 8
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ter text to search 🔎		AM-Copier AB Marv Multi Copier 1001 Series		Selecti	SiteDescription	WhseName	BinName	,	teWhse AmendDate	
Functions	Description	Ab Marv Multi Copier 1001 Series	^		Durban	Main Warehouse	DBN-D1	Yes	18/07/202	0
			-		Durban	George_Whse	George_Bin	Yes	18/07/202	_
Items Supplied	Model No	1001-01	_		Pretoria	PTA Main Warehouse	PM-A1	No	18/07/202	_
		Serialised Equipment			Durban	JohnS_Boot		No	01/01/1900	
	Taxable				Durban Durban	OTC_Whse_DBN		No	01/01/1900	
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BOMs Stock Control	Volume Unit of Measure Single Supplier Shelf Life Period Depreciation Method Wear and Tear Method Maintenance Craft Manufacturer	645mm x 770mm x 1220mm kg 3 Years 3 Years 3 Year straight line 3 Year straight line Technidan	• • •	Only 1 Please Yield Confi	Colour Colour ColourA3 MeterDefCode Mono	Colour Meter Colour A3 Yield YieldFactor 0.00 0.00	CYCLE CYCLE CYCLE ServiceCode	Copies	ActionType ABS ABS ABS ABS ABS	4 • •
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SAVE CHANGES

When you have finished editing the details in the part definition *Defaults* panel, click on *Save*.



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Home Equipme	ent/Locations Contract	Finance / HR Inventory	Maintenance / Projec	ts	Manufa	cturing Proc	urement	Sales	Service Rej	porting Utilities		-	Ð	
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nter text to search ۶	Part Code	AM-Copier	*	П	Selecti	SiteDescription	Whsel	lame	BinName	IsPrimarySite	Whse Amen	dDate		
	Description	AB Marv Multi Copier 1001 Series	S 🔺 *		\checkmark	Durban	Main \	/arehouse	DBN-D1	Yes	18/07	/2021		-
Functions				•	\checkmark	Durban	Georg	e_Whse	George_Bin	No	• 18/07	/2021		
Items Supplied			Ψ.		\checkmark	Pretoria	PTA M	ain Warehouse	PM-A1	No	18/07	/2021		
	Model No					Durban	JohnS	Boot		No	01/01	/1900		
		Serialised Equipment	*			Durban	OTC_	Vhse_DBN		No	01/01	/1900		
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Your changes will be *saved* and you will return to the *Part Listing* screen.

Related Topics

- Edit Part Definition Details
- Edit Part Definition BOM Allocation
- Edit Part Definition Part Meters
- Edit Part Definition Yield Config
- Edit Part Definition Additional Data
- Edit Part Definition User Defined

MNU.026.041