

INVENTORY

INTER WAREHOUSE STOCK TRANSFER

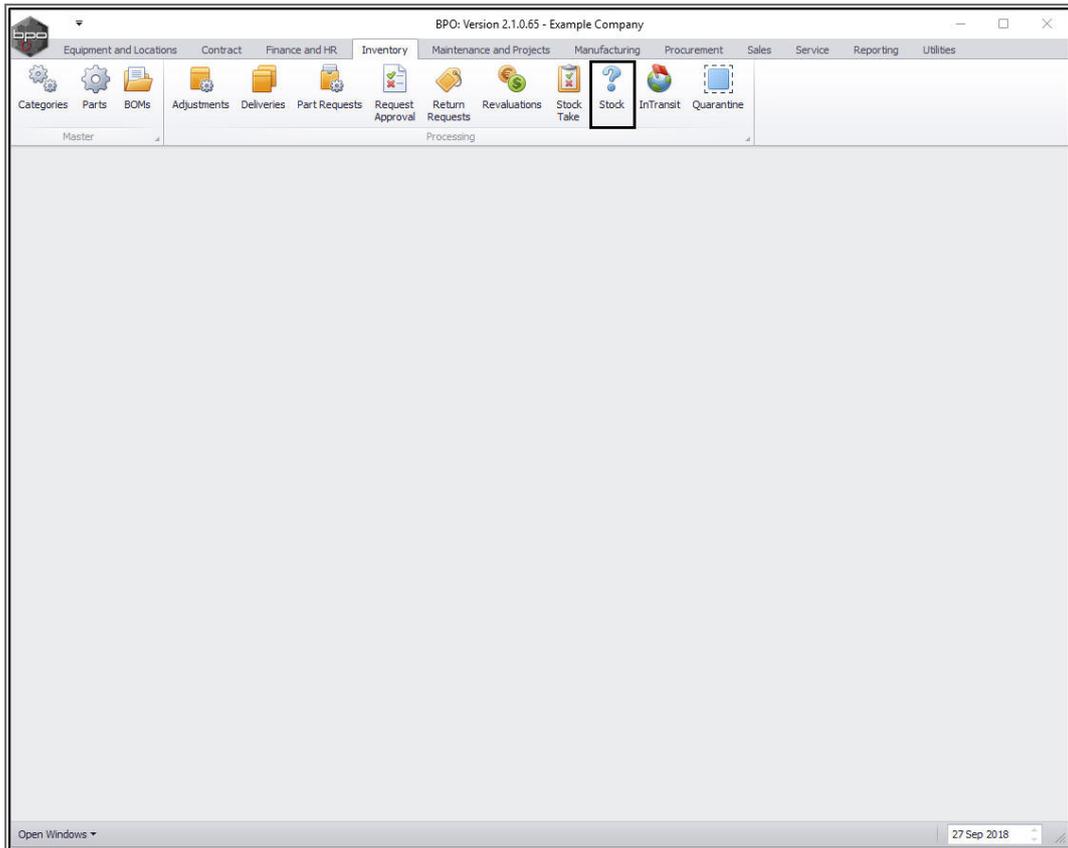
This process enables you to transfer stock *from* and *to* any **warehouse** within a selected site.

You will need to ensure that the Company Configuration **Enforce In-transit flag** is set to **'No'** to be able to complete this process.

This is a similar process as for an **Inter-Bin Stock Transfer** with reference to the notes below.

- i. Ensure that you transfer the correct **quantity**.
- ii. When selecting the **Destination** warehouse and bin, ensure that you choose the correct warehouse and bin location where the stock is being transferred **to**.

Ribbon Access: *Inventory > Stock*

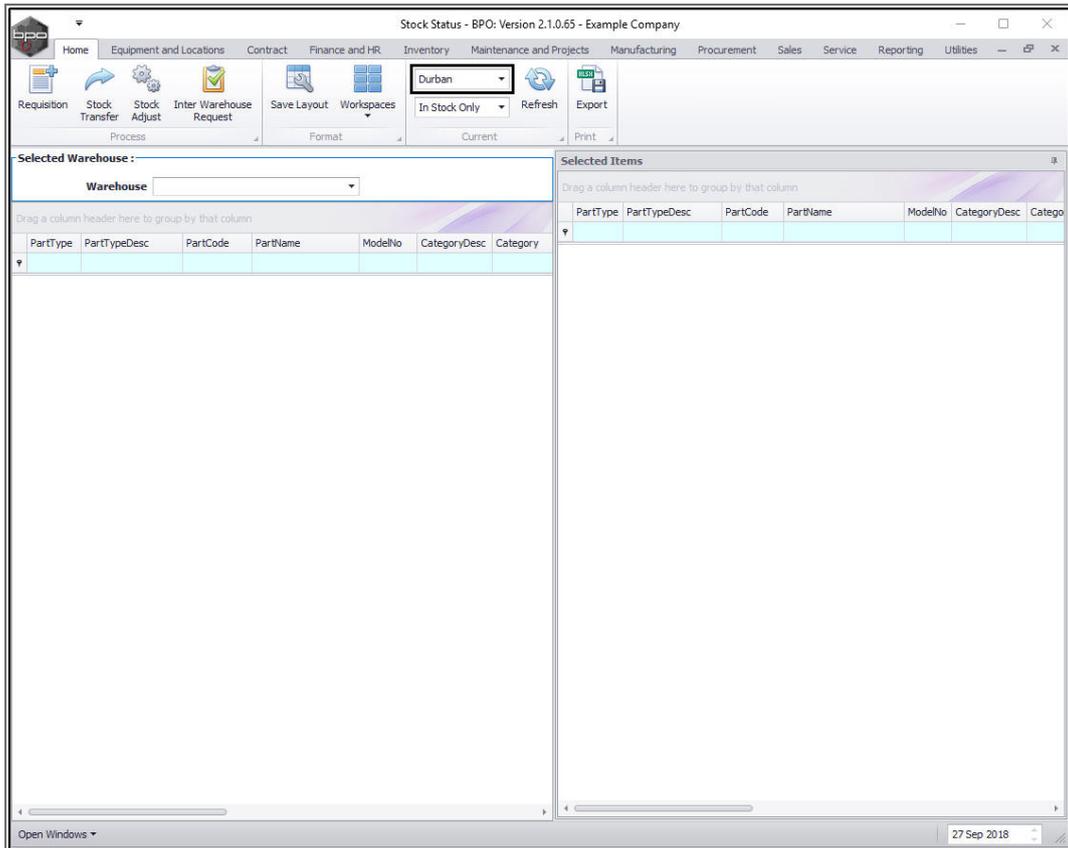


The **Stock Status** screen will be displayed.

INTER WAREHOUSE TRANSFER A, B AND C-CLASS ITEMS

Select the Site and Status

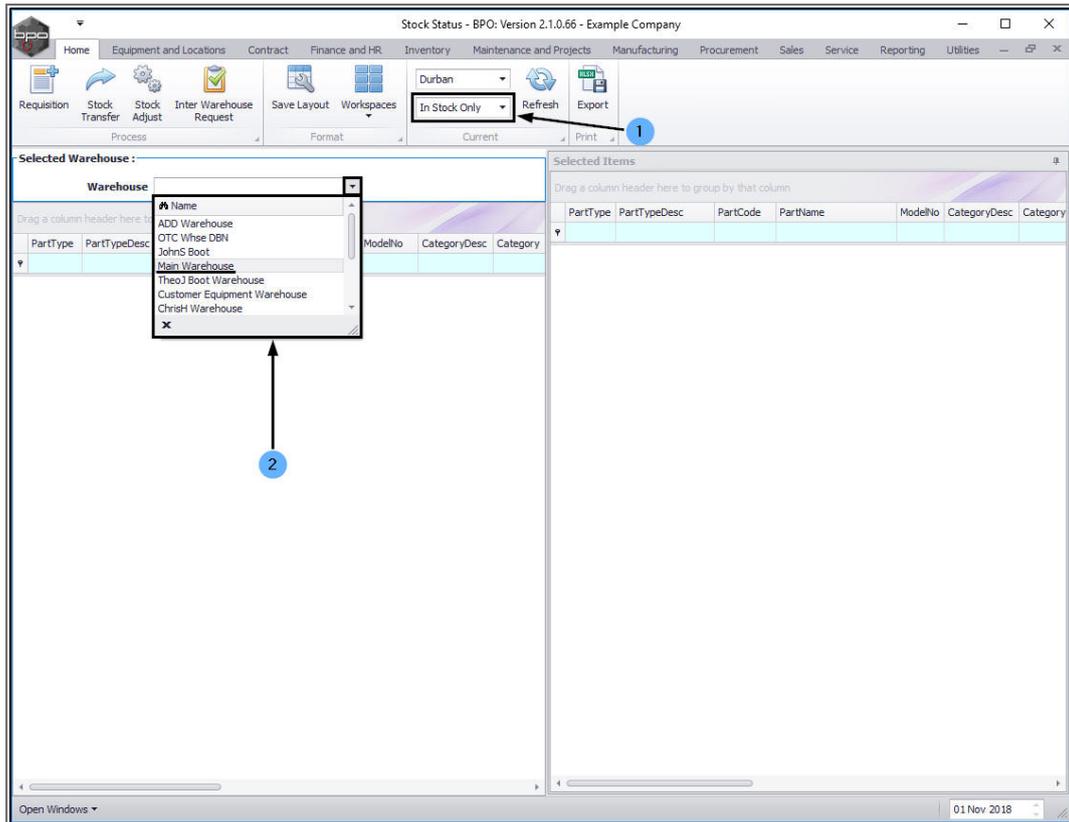
- Select the source location or **site** (where the stock is currently).
 - In this image **Durban** has been selected.



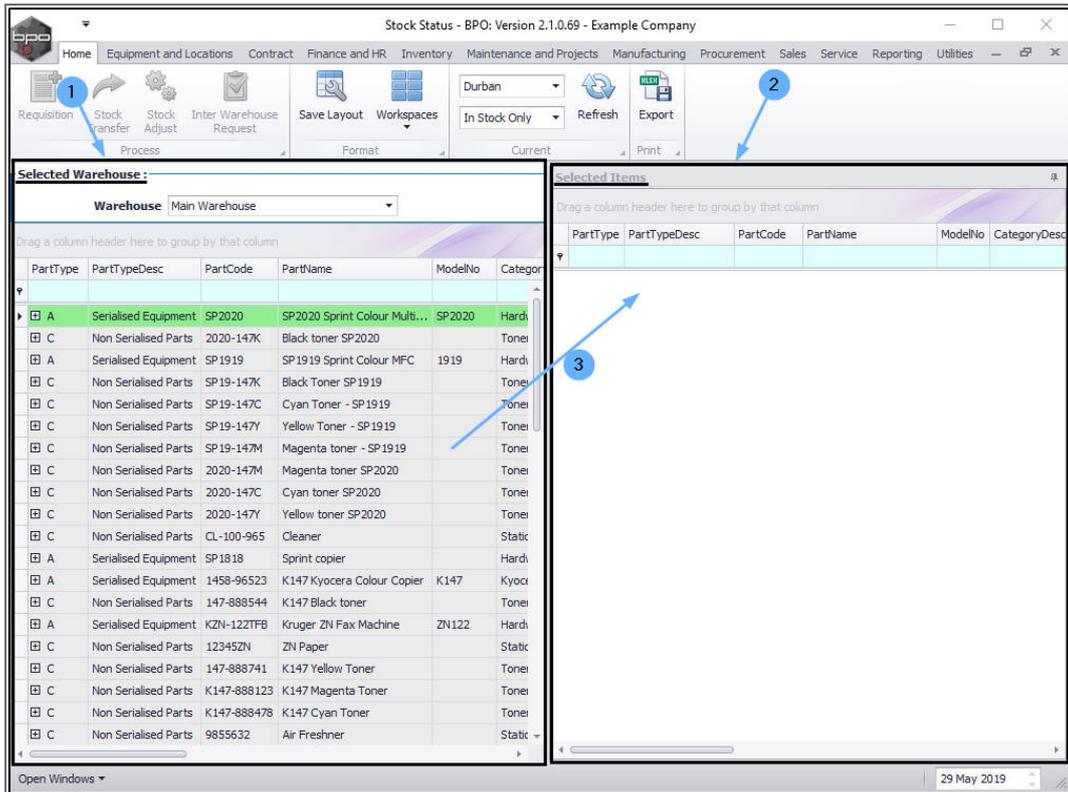
1. This screen will open in the ***In Stock Only*** status.
 - This can remain unchanged.

SELECT SOURCE WAREHOUSE

2. Click on the drop-down arrow in the ***Warehouse*** field and select from the list, the '***source warehouse***' (where the stock is currently).
 - In this image, ***Main Warehouse*** has been selected.



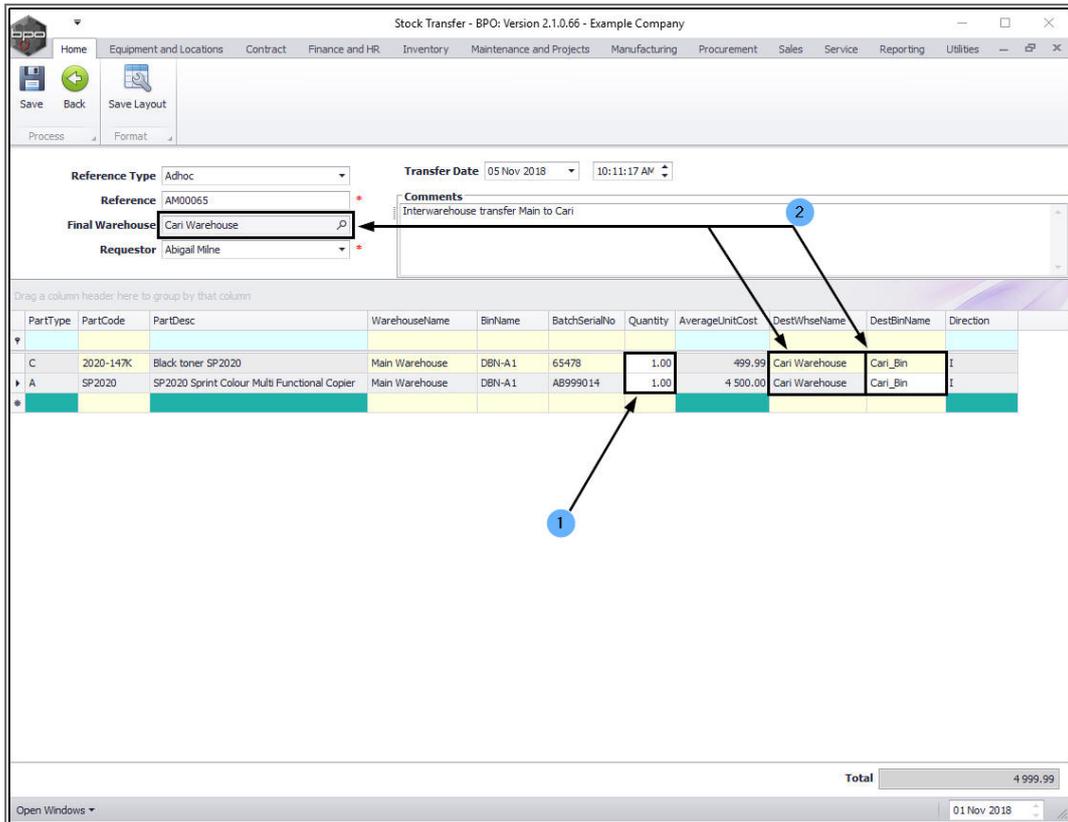
1. The **Selected Warehouse** frame will now be populated with the **stock details** of all the parts/equipment items linked to that warehouse.
2. The **Selected Items** frame is where you will
3. **drag** and **drop** the item lines that you wish to action.



Now follow the instructions as set out for an Inter-Bin Stock Transfer [C-class items](#) or as set out for an Inter-Bin Stock Transfer for an [A or B-Class items](#)

Important Note:

1. Ensure that you transfer the correct **quantity**.
2. When selecting the **Final** Warehouse and **Destination** Warehouse and Bin, ensure that you choose the **correct** Warehouse and Bin Location where the stock is being transferred **to**.

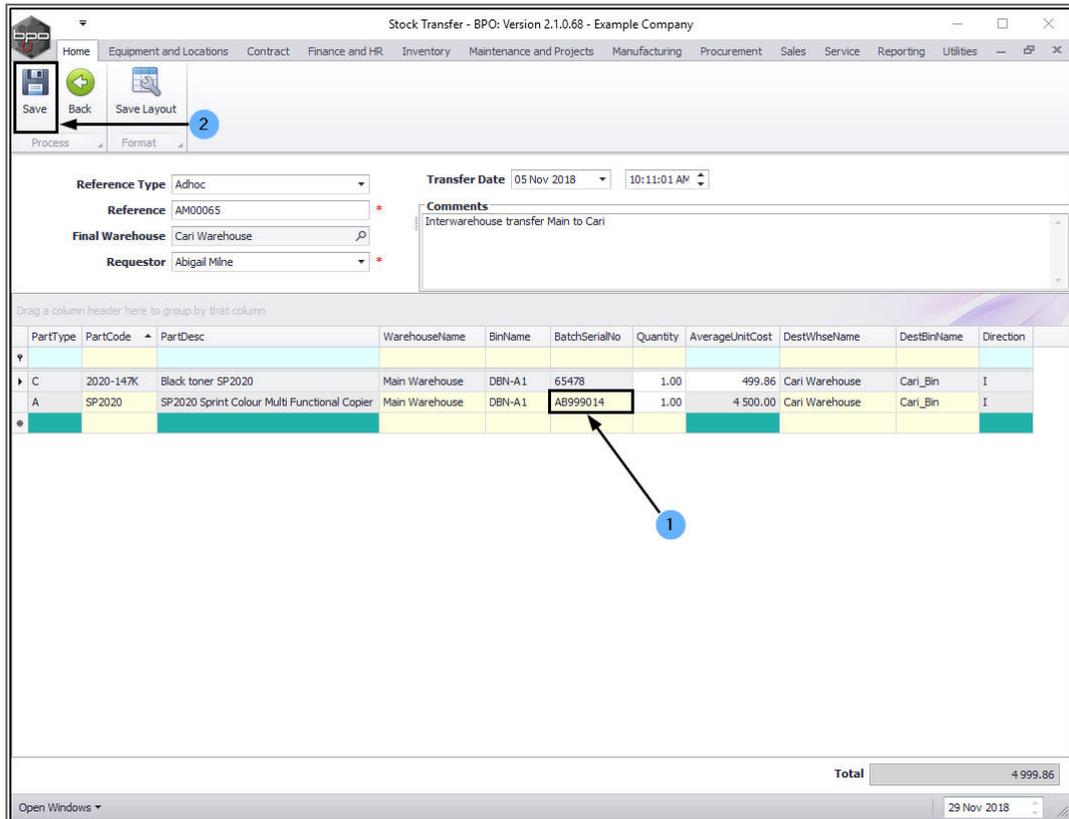


NOTE FOR A AND B-CLASS ITEM TRANSFER

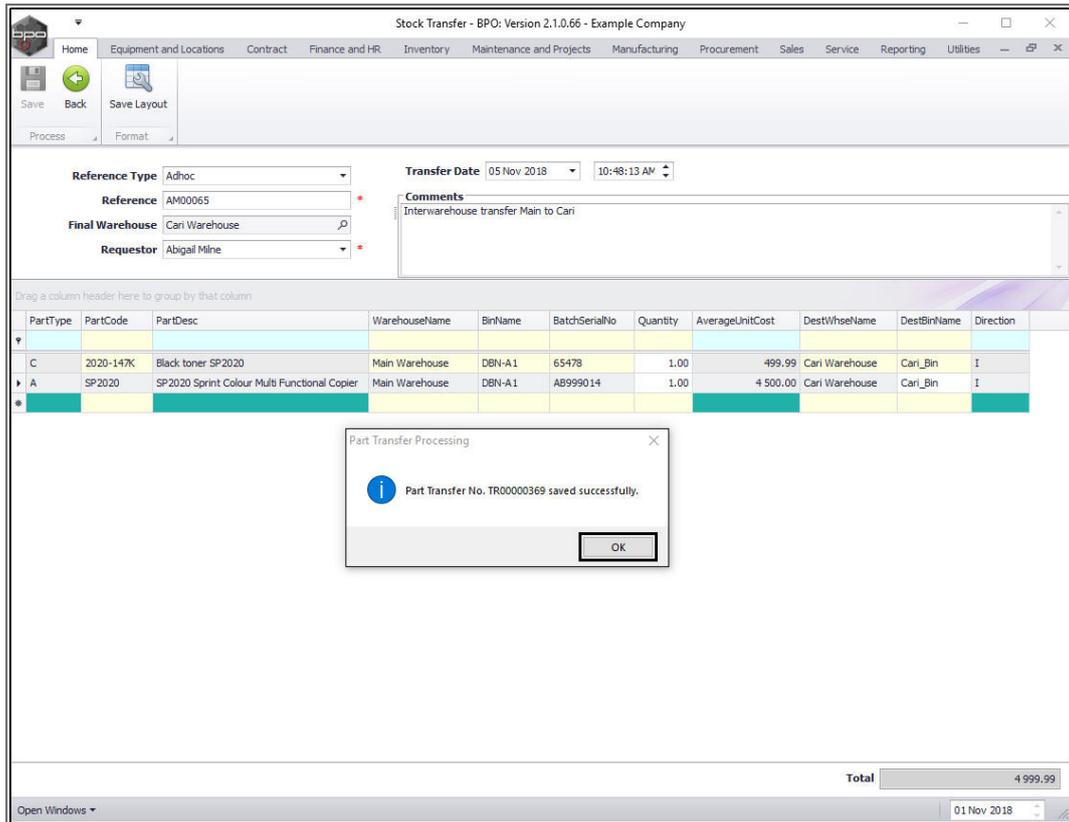
1. For A or B-Class item(s) remember to select the **correct Serial No in the Batch Serial No.** field as explained in the Inter-Bin Stock Transfer process.

SAVE INTER WAREHOUSE TRANSFER

2. Click on **Save** when you have checked all these details.



- A **Part Transfer Processing** message box will pop up informing you that;
 - **Part Transfer No. [] saved successfully.**
- Click on **OK**.



The screenshot shows the 'Stock Transfer - BPO: Version 2.1.0.66 - Example Company' window. The interface includes a menu bar (Home, Equipment and Locations, Contract, Finance and HR, Inventory, Maintenance and Projects, Manufacturing, Procurement, Sales, Service, Reporting, Utilities) and a toolbar (Save, Back, Save Layout). The main form contains the following fields:

- Reference Type: Adhoc
- Reference: AM00065
- Final Warehouse: Cari Warehouse
- Requestor: Abigail Milne
- Transfer Date: 05 Nov 2018 10:48:13 AM
- Comments: Interwarehouse transfer Main to Cari

Below the form is a table with the following data:

PartType	PartCode	PartDesc	WarehouseName	BinName	BatchSerialNo	Quantity	AverageUnitCost	DestWlseName	DestBinName	Direction
C	2020-147K	Black toner SP2020	Main Warehouse	DBN-A1	65478	1.00	499.99	Cari Warehouse	Cari_Bin	I
A	SP2020	SP2020 Sprint Colour Multi Functional Copier	Main Warehouse	DBN-A1	AB999014	1.00	4 500.00	Cari Warehouse	Cari_Bin	I

A 'Part Transfer Processing' dialog box is displayed in the center, containing the message: 'Part Transfer No. TR00000369 saved successfully.' with an 'OK' button.

At the bottom right of the window, a 'Total' field shows '4 999.99' and the date '01 Nov 2018' is displayed in the status bar.

- A **Report Generation** message box will pop up asking you;
 - **Do you want to print the transfer []?**
- For the purpose of this manual, click on **No**.

Refer to Stock Part Transfer / Inter-bin Transfer **print** information to view details of the print process.

Stock Transfer - BPO: Version 2.1.0.66 - Example Company

Home Equipment and Locations Contract Finance and HR Inventory Maintenance and Projects Manufacturing Procurement Sales Service Reporting Utilities

Save Back Save Layout

Process Format

Reference Type: Adhoc
 Reference: AM00065
 Final Warehouse: Cari Warehouse
 Requestor: Abigail Milne

Transfer Date: 05 Nov 2018 10:48:13 AM

Comments: Interwarehouse transfer Main to Cari

PartType	PartCode	PartDesc	WarehouseName	BinName	BatchSerialNo	Quantity	AverageUnitCost	DestWhseName	DestBinName	Direction
C	2020-147K	Black toner SP2020	Main Warehouse	DBN-A1	65478	1.00	499.99	Cari Warehouse	Cari_Bin	I
A	SP2020	SP2020 Sprint Colour Multi Functional Copier	Main Warehouse	DBN-A1	AB999014	1.00	4 500.00	Cari Warehouse	Cari_Bin	I

Report Generation

Do you want to print the transfer TR00000369?

Yes No

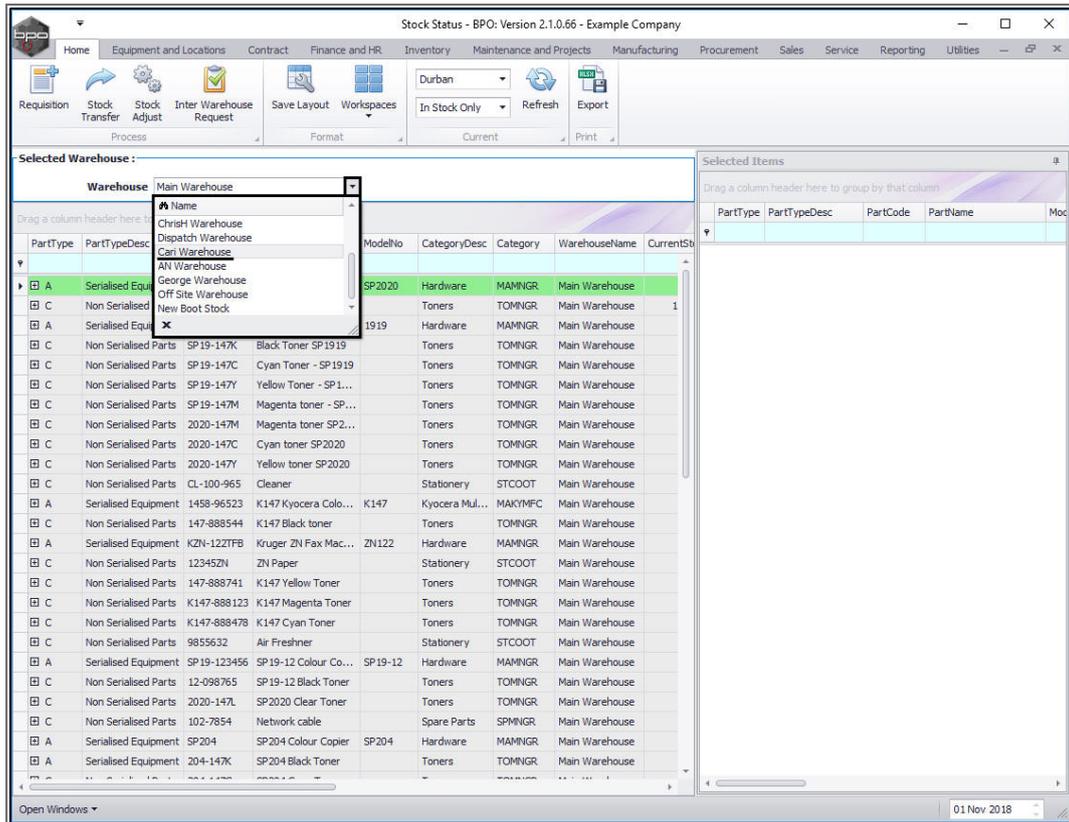
Total: 4 999.99

Open Windows 01 Nov 2018

VIEW ITEMS IN DESTINATION WAREHOUSE

You will return to the *Stock Status* screen.

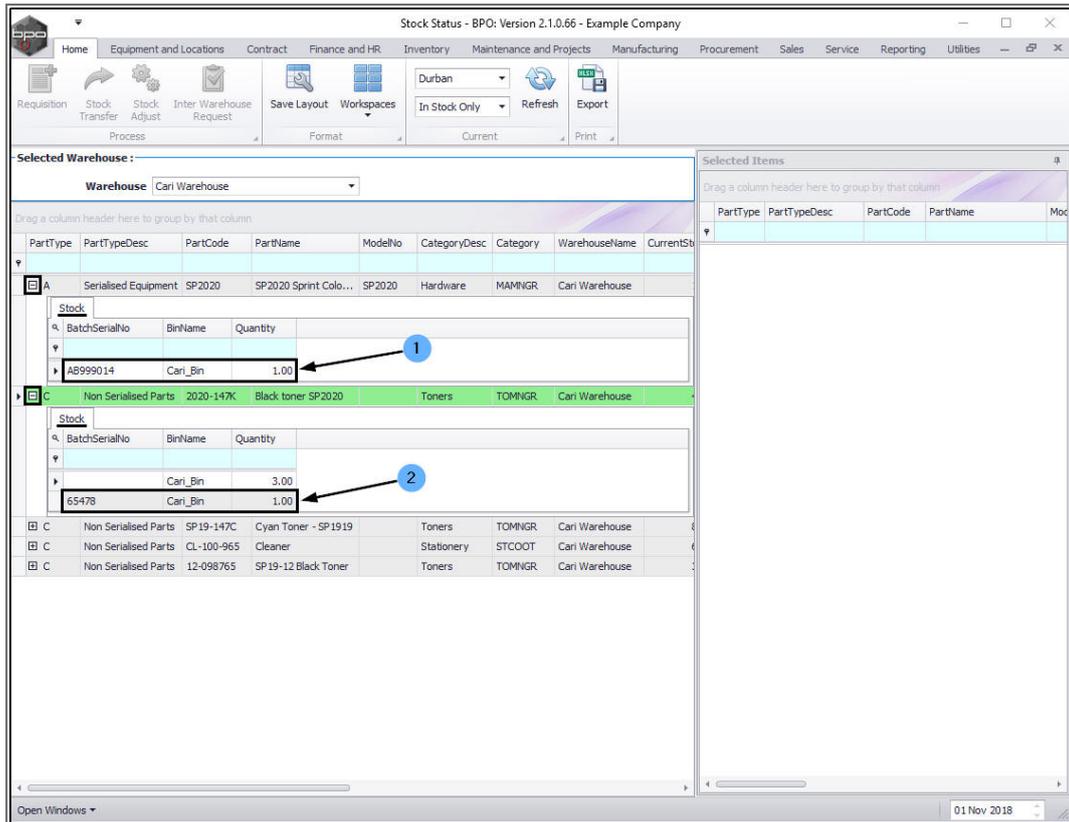
- Click on the drop-down arrow in the **Warehouse** field and select the **Destination Warehouse** that was chosen in the previous step of this manual.
 - In this example the **Cari Warehouse** was the Destination Warehouse.



- **Expand** the item lines that correspond to the **transferred** stock items
 - In this case an **SP 2020 Sprint Colour Copier** and a **2020-147K Black Toner** were transferred.
- The expanded **Stock** frames will contain the **Batch** or **Serial Nos**, the **Bin Name** and the **Quantity** of each item type stored in the Cari Warehouse.

In this image you can see that

1. the **AB999014 Sprint Copier** has been successfully transferred from the Main Warehouse.
2. and the **65478 Batch 2020-147K Black Toner** has been successfully transferred from the Main Warehouse.



- **Collapse** the Stock frames and **close** the screen when you are done.

Stock Status - BPO: Version 2.1.0.66 - Example Company

Home | Equipment and Locations | Contract | Finance and HR | Inventory | Maintenance and Projects | Manufacturing | Procurement | Sales | Service | Reporting | Utilities

Requestion | Stock Transfer | Stock Adjust | Inter Warehouse Request | Save Layout | Workspaces | Durban | In Stock Only | Refresh | Export

Process | Format | Current | Print

Selected Warehouse: Cari Warehouse

Drag a column header here to group by that column

PartType	PartTypeDesc	PartCode	PartName	ModelNo	CategoryDesc	Category	WarehouseName	CurrentSt
A	Serialised Equipment	SP2020	SP2020 Sprint Colo...	SP2020	Hardware	MAMNGR	Cari Warehouse	
Stock								
	BatchSerialNo	BinName	Quantity					
	AB999014	Cari_Bin	1.00					
C	Non Serialised Parts	2020-147K	Black toner SP2020		Toners	TOMNGR	Cari Warehouse	
Stock								
	BatchSerialNo	BinName	Quantity					
		Cari_Bin	3.00					
		Cari_Bin	1.00					
C	Non Serialised Parts	SP19-147C	Cyan Toner - SP1919		Toners	TOMNGR	Cari Warehouse	
C	Non Serialised Parts	CL-100-965	Cleaner		Stationery	STCOOT	Cari Warehouse	
C	Non Serialised Parts	12-098765	SP19-12 Black Toner		Toners	TOMNGR	Cari Warehouse	

Selected Items

Drag a column header here to group by that column

PartType	PartTypeDesc	PartCode	PartName	Mod
----------	--------------	----------	----------	-----

Open Windows | 01 Nov 2018

MNU.037.010