

INVENTORY

INTER WAREHOUSE STOCK TRANSFER

This process enables you to transfer stock *from* and *to* any **warehouse** within a selected site.

You will need to ensure that the Company Configuration Enforce In-transit flag is set to 'No' to be able to complete this process.

This is a similar process as for an Inter-Bin Stock Transfer with reference to the notes below.

- i. Ensure that you transfer the correct *quantity*.
- When selecting the *Destination* warehouse and bin, ensure that you choose the correct warehouse and bin location where the stock is being transferred *to*.

Ribbon Access: *Inventory > Stock*





The *Stock Status* screen will be displayed.

INTER WAREHOUSE TRANSFER A, B AND C-CLASS ITEMS

Select the Site and Status

- Select the source location or *site* (where the stock is currently).
 - In this image *Durban* has been selected.





- 1. This screen will open in the *In Stock Only* status.
 - This can remain unchanged.

SELECT SOURCE WAREHOUSE

- 2. Click on the drop-down arrow in the *Warehouse* field and select from the list, the *'source warehouse'* (where the stock is currently).
 - In this image, *Main Warehouse* has been selected.





- The *Selected Warehouse* frame will now be populated with the *stock details* of all the parts/equipment items linked to that warehouse.
- 2. The *Selected Items* frame is where you will
- 3. *drag* and *drop* the item lines that you wish to action.



	Ŧ		Stock St	atus - BPO	Version 2.	1.0.69 - Examp	ole Company			20-25	
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⊞ C	Non Serialised Parts	SP19-147Y	Yellow Toner - SP1919	/	Tonei						
⊞ C	Non Serialised Parts	SP19-147M	Magenta toner - SP1919	/	Tonei						
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⊞ C	Non Serialised Parts	CL-100-965	Cleaner		Static						
± A	Serialised Equipment	SP1818	Sprint copier		Hard						
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⊞ C	Non Serialised Parts	147-888544	K147 Black toner		Tonei						
± Α	Serialised Equipment	KZN-122TFB	Kruger ZN Fax Machine	ZN122	Hard						
⊞ C	Non Serialised Parts	12345ZN	ZN Paper		Static						
⊞ C	Non Serialised Parts	147-888741	K147 Yellow Toner		Toner						
⊞ C	Non Serialised Parts	K147-888123	K147 Magenta Toner		Toner						
⊞ C	Non Serialised Parts	K147-888478	K147 Cyan Toner		Toner						
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Now follow the instructions as set out for an Inter-Bin Stock Transfer <u>C-class</u> items or as set out for an Inter-Bin Stock Transfer for an <u>A or B-Class items</u>

Important Note:

- 1. Ensure that you transfer the correct *quantity*.
- When selecting the *Final* Warehouse and *Destination* Warehouse and Bin, ensure that you choose the *correct* Warehouse and Bin Location where the stock is being transferred *to*.





NOTE FOR A AND B-CLASS ITEM TRANSFER

 For A or B-Class item(s) remember to select the correct Serial No in the Batch Serial No.field as explained in the Inter-Bin Stock Transfer process.

SAVE INTER WAREHOUSE TRANSFER

2. Click on *Save* when you have checked all these details.



	Ŧ					Stock	Transfer -	BPO: Version	2.1.0.68 - Examp	le Compar	ıy					×
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- A *Part Transfer Processing* message box will pop up informing you that;
 - Part Transfer No. [] saved successfully.
- Click on OK.



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• A *Report Generation* message box will pop up asking you;

• Do you want to print the transfer []?

• For the purpose of this manual, click on *No*.

Refer to Stock Part Transfer / Inter-bin Transfer print information to view details of the print process.



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VIEW ITEMS IN DESTINATION WAREHOUSE

You will return to the *Stock Status* screen.

- Click on the drop-down arrow in the *Warehouse* field and select the *Destination Warehouse* that was chosen in the previous step of this manual.
 - In this example the *Cari Warehouse* was the Destination Warehouse.



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⊞ C	Non Serialised P	arts K147-888123	K147 Magenta Toner		Toners	TOMNGR	Main Warehouse	2					
⊞ C	Non Serialised P	arts K147-888478	K147 Cyan Toner		Toners	TOMNGR	Main Warehouse	1 5					
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- *Expand* the item lines that correspond to the *transferred* stock items
 - In this case an SP 2020 Sprint Colour Copier and a 2020-147K Black Toner were transferred.
- The expanded *Stock* frames will contain the *Batch* or *Serial Nos*, the *Bin Name* and the *Quantity* of each item type stored in the Cari Warehouse.

In this image you can see that

- 1. the *AB999014 Sprint Copier* has been successfully transferred from the Main Warehouse.
- 2. and the *65478 Batch 2020-147K Black Toner* has been successfully transferred from the Main Warehouse.



	-			St	ock Status - RPC): Version ?	1.0.66 - Example C	ompany					D X
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• *Collapse* the Stock frames and *close* the screen when you are done.



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Help v2.5.0.14 - Pg 12 - Printed: 25/06/2024