

## MAINTENANCE

## **INSTRUCTIONS - BILL OF MATERIALS**

Linking Material Resource requirements to an instruction, gives you the ability to see which parts are required for the work to be done.

In order to link a Bill of Materials for parts required, you will need to ensure that one has been configured.

**Ribbon Access:** *Maintenance / Projects > Instructions* 

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- 1. The *Instructions* listing screen will be displayed.
- 2. Click on the *row* of the instruction you wish to link a bill of materials to.
- 3. Click on *Edit*.

Short cut key: *Right click* to display the *Process* menu list. Click on *Edit*.





- 4. In the *Material Resources* docking panel,
- 5. Right click in the *BOM Code* text box to display the *Process* menu.
- 6. Click on **BOM Add New BOM**.

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- 7. The *Select a BOM* screen will be displayed.
- 8. Click on the *row* of the BOM that you wish to link to the instruction.
- 9. Click on OK.



 The selected BOM details will populate all the columns in the Material Resource data grid and a *new row* will be created.



- 11. Continue adding BOM details as required.
- When you have finished adding BOMs (material resources) click on Save.



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- 13. When you will receive the message to confirm that;
  - Instruction : [abbrev/number] saved
- 14. Click on *OK*.

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The BOM (material resource) details will be *saved* and you will return to the *Instructions* listing screen.

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