

SALES

CREDIT NOTES - PRINT PROCESS

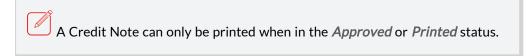
The <u>first</u> time a credit note is printed, it will state: **Tax Credit Note**. Each time thereafter, it will state **Copy - Tax Credit Note**.

When using the 'Email' option to send a Credit Note, it will be emailed via the **BPO Email Service** on the **server** and <u>not</u> from Microsoft Outlook on your desktop.

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Ribbon Access: Sales > Credit Notes
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- 1. The *Sales Credit Notes* listing screen will be displayed.
- 2. Select the *Site* where the credit note was created.
 - The example has *Durban* selected.
- 3. Select the *Status* for the credit note you wish to print.



- The example is printing an Approved credit note.
- 4. Click on the *row* of the Credit Note you with to print.
- 5. Click on *Print*.



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- 6. The *Select the option as desired* screen will display.
 - Print Credit Note will open the credit note in Report

Preview to view, print, export or email.

• Email Credit Note will attach documents, add recip-

ients and the system will create a PDF and email the credit note.

• Print and Email Credit Note will display both the

Report Preview and Email screen.

PRINT TAX CREDIT NOTE

- 7. To print the Credit Note, click in the *Print Credit Note* radio button.
- 8. Click on *Accept*.



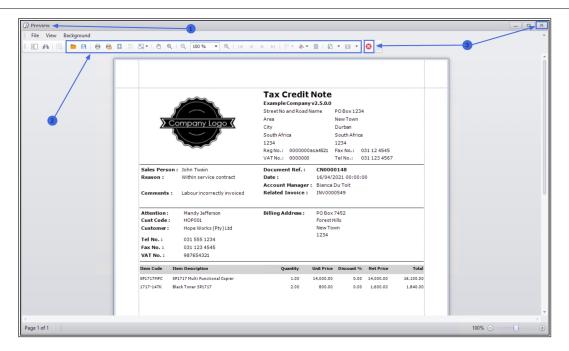
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pen Windows 🕶					User : JulandaK	21/04/2021 Versio	on : 2.5.0.0 Example Com	pany v2.5.0.0

9. The *Report Preview* screen will display.

The header reads '*Tax Credit Note*'. The *first time* a credit note is printed, it will state: *Tax Credit Note*, each time *thereafter*, it will state *Copy - Tax Credit Note*.

- 10. From the preview screen you can make cosmetic changes to the documents, as well as *Save*, *Zoom*, *Add a Watermark*, *Export* or *Email* the credit note.
- 11. Click on *Close* to return to the *Sales Credit Notes* screen.





The printed credit note is now available on the *Sales Credit Notes* screen where the *Status* has been set to *Printed*.

PRINT AND EMAIL CREDIT NOTE

 \times If you get an error when trying to email the document, ask your administrator to make sure that the correct shared folder location has been configured in BPO and that you have the relevant folder rights to access the shared folder on the server.

- 1. From the *Select the option as desired* screen,
- 2. Click on the *Email Credit Note* radio button.
- 3. Click on Accept.



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4. The *Email Sales Credit Note : CN[credit note number]* screen will display for both **Email Credit Note** or **Print and Email Credit Note** options.

EMAIL HEADER

- **Employee:** The name of the employee who is currently logged on will display in the employee field. Click on the drop-down **arrow** to choose an alternative employee name, if required.
- From: The email address of the employee selected will display in this field.
- To: To add a contact email address;
 - i. Click on the *search* button to display the *Select a contact for this email* screen.
 - ii. Click on the *row* of the email address of the *CustomerContact* you wish to add.
 - iii. Click on OK.



• **CC:** If a group email address or an accounts contact has been set up, then the email address will display here.

Additional email addresses can be added to either **To**: or **CC**: by separating the email address with a [;].

• The example has the accounts email address added to *To:jackie@HopeWorks.co.za; accounts@HopeWorks.co.za*

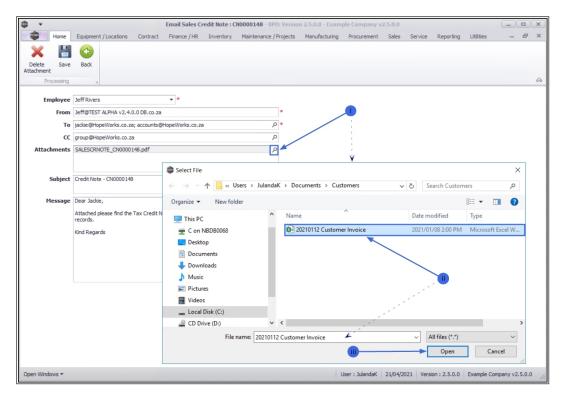
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ATTACHMENTS

- Attachments: BPO will create a PDF of the credit note and attach it automatically.
 - To add additional attachment(s), click on the *search* button in the *Attachments* field to display the *Select File* window.



ii. You can *browse* to find the file location of the document you wish to attach, then **click** on the file.



iii. Once you have selected the file, click on Open.

The document has been added as an *Attachment*.

Delete an Attachment

You may choose to delete an obsolete or incorrectly attached document.

- 1. Click on the *attachment* you wish to remove.
- 2. Click on *Delete Attachment*.



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EMAIL SUBJECT AND MESSAGE

- **Subject:** Type the subject line for the email. Remember that the subject is the first reference relating to your email, that the Customer will see.
- **Message:** Type the relevant text for the email.

SAVE EMAIL

5. Once you have completed the email, click *Save*.



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SEND CR NOTES TO PRINT QUEUE

An individual or a batch of Credit Notes can be send to the Customer using the *Send Cr Notes to Print Queue* function. This is dependent on the customer's delivery method; Print, Email or Print/Email.

- 1. From the Sales Credit Notes list screen,
- 2. Select the *Site* where the Credit Notes have been issued.
 - The example has *Durban* selected.
- 3. Change the *Status* to *Printed*.

You can only send Credit Notes to the <u>Print Queue</u> that have a *Printed* status.



FILTER BY CUSTOMER

To send credit notes for a *specific customer* to the print queue, you can make use of the *filter* option in the filter row.

- 4. Click in the *Customer Name* filter field.
- 5. Start typing the **name** of the **Customer** you wish to work with.

The Credit Notes list will start to filter for the customer as you type.

• The example is *filtering* the Credit Notes for Customer *Hope Works (Pty) Ltd*.

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Remove filter

To remove the filter, press the **Backspace** or **Delete** key on your keyboard to remove the text in the filter field or **deselect** the filter option at the bottom of the screen.

The data grid will be updated and all the Sales Credit Notes will be displayed.

SELECT A BATCH OF CREDIT NOTES

Select a Range

- 1. Click in the *row* of the *first Credit Note* in the range, to select the row.
- 2. Hold down the **Shift Key** on your keyboard and click in the row of the *last Credit Note* in the range.
- 3. Click on *Send Cr Notes to Print Queue*.
- 4. The Print Queue Processing message will display.

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Select Multiple Credit Notes

- Hold down the *Ctrl* (Control) key on your keyboard and click on the *row* of each Credit Note you wish to include in the batch.
- 2. Click on *Send Cr Notes to Print Queue*.
- 3. The Print Queue Processing message will display.

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				CN0000139	HOP001	Hope	Works (Pty) Lt	ł			Printed	test	ZAR	
			4	CN0000148	HOP001	Hope	Works (Pty) Lt	ł			Printed	HW200	ZAR	
			4 0											
		_	×	Contains([Cust	omerName], 'Hope')								Edit	Filt

Select a single Credit Note

- 1. Click on the *row* of the Credit Note you wish to send to the print queue.
- 2. Click on Send Cr Notes to Print Queue.
- 3. The Print Queue Processing message will display.



• •			Sales C	redit Notes - BPO: Version 2.5.0.0 -	Example Company v2.5.0.	0			
Home	Equipment / Lo	cations Con	tract Finance / HR I	Inventory Maintenance / Projects	Manufacturing Procureme	ent Sales Service	Reporting Utilities	_ 8	
Add Edit De	elete View	Release for Approval		Reject Save Layout Workspaces		Export Printed	 Refresh 		
Maintain		Approvar	Process	Format	Print	Curren			
			PIOLESS	-1	ntains([CustomerName], 'I		4		
Links Enter text to search.				Applied Filter : Col	italiis([Customername], i	nope)			
inter text to search.	Drag		r here to group by that col						
Functions	Cr	NoteNo	CustomerCode	CustomerName	PeptName	CrNoteStatusDesc	CrNoteDescription	Currency	
	9 1	c	a 🗖 c	RE: Hope	A C C	R C	* 0 *	* 0 0	
Returns	Ch	0000080	HOP001	Hope Works (Pty) Ltd		Printed	Call - Credit Notes	ZAR	
	Ch	0000081	HOP001	Hope Works (Pty) Ltd		Printed	Cr - no invoice	ZAR	
	Ch	0000084	HOP001	Hope Works (Pty) Ltd		Printed	PRJ CRNote	ZAR	
	Ch	0000085	HOP001	Hope Works (Pty) Ltd		Printed	CRNote348	ZAR	
	Ch	0000087	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	8800000	HOP001	Hope Works (Pty) Ltd		Printed	test Returns tile	ZAR	
	Ch	0000092	HOP001	Hope Works (Pty) Ltd		Printed	Call credit note	ZAR	
	Ch	0000094	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000102	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000104	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
<u> </u>	Ch	0000105	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000111	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000113	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000119	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	Ch	0000120	HOP001	Hope Works (Pty) Ltd		Printed	1234	ZAR	
	0	0000136	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	a	0000138	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	C	0000139	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
		0000148	HOP001	Hope Works (Pty) Ltd		Printed	HW200	ZAR	
	+ =								
	×	Contains([Cu	stomerName], 'Hope')					Edit	F

PRINT QUEUE PROCESSING

- 1. When you receive the *Print Queue Processing* message to confirm;
 - The selected items have been sent to the print queue.
- 2. Click on OK.



ф т		Sales (redit Notes - BPO: Version 2.5.0.0 - Example	Company v2.5.0.0			_ •	X
Home	Equipment / Locations Cor	ntract Finance / HR	Inventory Maintenance / Projects Manufact	turing Procurement	Sales Service I	Reporting Utilities	_ 8	×
Add Edit	Delete View Release for Approval	Remove from Approve Cr Note	Reject Cr Note Save Layout Workspaces Print		Durban Printed	 Refresh 		
Maint	ain a	Process	Format.	Print	4 Curren	t d		6
Links			Applied Filter : Contains([C	ustomerName], 'Hor	pe')			
Enter text to sear	h P			2 1				
Functions	CrNoteNo	CustomerCode		DeptName	CrNoteStatusDesc	CallebaDeseriation	0	
runcuons		all c	«D: Hope	ADC Depuvame	RDc	CrNoteDescription	Currency	
Returns				N U C		-		
	CN0000080	HOP001	Hope Works (Pty) Ltd		Printed	Call - Credit Notes	ZAR	
	CN0000081	HOP001	Hope Works (Pty) Ltd		Printed	Cr - no invoice	ZAR	
	CN0000084	HOP001	Hope Works (Pty) Ltd		Printed	PRJ CRNote	ZAR	
	CN0000085	HOP001	Hope Works (Pty) Ltd		Printed	CRNote348	ZAR	
	CN0000087	HOP001	Print Queue Processing	1	× ited	test	ZAR	
	CN0000088	HOP001		-	ited	test Returns tile	ZAR	
	CN0000092	HOP001			ited	Call credit note	ZAR	
	CN0000094	HOP001	The selected items have been sen	it to the print queue.	ited	test	ZAR	
	CN0000102	HOP001	-		ited	test	ZAR	
	CN0000104	HOP001			ited	test	ZAR	
	CN0000105	HOP001	2	ок	ited	test	ZAR	
	CN0000111	HOP001			ited	test	ZAR	
	CN0000113	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000119	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000120	HOP001	Hope Works (Pty) Ltd		Printed	1234	ZAR	
	CN0000136	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000138	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000139	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	 CN0000148 	HOP001	Hope Works (Pty) Ltd		Printed	HW200	ZAR	
	+							
	× Contains([Cu	stomerName], 'Hope')					Edit	Filt

VIEW PRINT QUEUE

- 1. From the *Sales Credit Notes* listing screen,
- 2. Click on the *Utilities* ribbon tab.



🗊 🔻		1-		Sales C	redit Notes - BPO: Version 2.5.0.0 - Ex	cample Company v2.5.0.0)		:
	Home Equi	pment /	Locations Cont	tract Finance / HR	Inventory Maintenance / Projects M	lanufacturing Procureme	nt Sales Service	Reporting Utilities	-8
Add E	Edit Delete	View	Release for Approval	Remove from Approve Cr Note	Reject Cr Note		Durban Export Printed	Refresh	es
	Maintain			Process	Format.	Print	4 Curren	t	
Links		a			Applied Filter : Conta	ins([CustomerName], 'H	ope')	_	
		Q						2	
				here to group by that col					1
Functio	ons		CrNoteNo	CustomerCode	CustomerName	P DeptName	CrNoteStatusDesc	CrNoteDescription	Currency
Return		9	n 🗖 C	ROC	∗∎: Hope	ROC	n 🗖 c	A D C	* 0 0
Return	15		CN0000005	HOP001	Hope Works (Pty) Ltd		Printed	Zero Rated test	ZAR
			CN0000020	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000021	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000028	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000029	HOP001	Hope Works (Pty) Ltd		Printed	test change commerci	ZAR
			CN0000030	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000032	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000035	HOP001	Hope Works (Pty) Ltd		Printed	78941	ZAR
			CN0000036	HOP001	Hope Works (Pty) Ltd		Printed	Test delete credit note	ZAR
			CN0000056	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			CN0000072	HOP001	Hope Works (Pty) Ltd		Printed	A Class Return	ZAR
			CN0000073	HOP001	Hope Works (Pty) Ltd		Printed	C Class Return	ZAR
			CN0000074	HOP001	Hope Works (Pty) Ltd		Printed	B Class Return	ZAR
			CN0000075	HOP001	Hope Works (Pty) Ltd		Printed	Return B class	ZAR
			CN0000080	HOP001	Hope Works (Pty) Ltd		Printed	Call - Credit Notes	ZAR
			CN0000081	HOP001	Hope Works (Pty) Ltd		Printed	Cr - no invoice	ZAR
			CN0000084	HOP001	Hope Works (Pty) Ltd		Printed	PRJ CRNote	ZAR
			CN0000085	HOP001	Hope Works (Pty) Ltd		Printed	CRNote348	ZAR
		+	CN0000087	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR
			010000000	11000004					710
		4				0			
		×	Contains([Cus	tomerName], 'Hope ')					Edit Fi

- 3. The ribbon bar will change to display the *Utilities ribbon toolbar* will display.
- 4. Click on *Print Queue Viewer*.



3 4		Sales	Credit Notes - BPO: Version 2.5.	0.0 - Example Company v2.5.0	0		_ 0	
Home Equipm	ent / Locations Con	tract Finance / HR	Inventory Maintenance / Project	ts Manufacturing Procurem	ent Sales Service	Reporting Utilities	- 8	
X						?	3	
Quit Application Reset Password	Tile Cascade H	Horizontal Document Search	Print Print Queue Print Que Queue Viewer Reprint	ue Email Queue TechConnec Viewer Process Except		User Manual		
	View	Search	0	ieues	MS Processing	Help		
inter #		/	Applied Filter	: Contains[[CustomerRame],]	Hope')			
inter text to search P		4						
		Pare to group by that i						
Functions	CritoteNo	CustomerCode	CustomerName	* Depthiane	OffioteStatusDesc	CrNoteDescription	Currency	
Returns	• •	•	-@ Hope	0	•	0	•	
nesers	CN0000080	HOP001	Hope Works (Pty) Ltd		Printed	Call - Credit Notes	ZAR	
	CN0000081	HOP001	Hope Works (Pty) Ltd		Printed	Cr - no invoice	ZAR	
	CN0000084	HOP001	Hope Works (Pty) Ltd		Printed	PRJ CRNote	ZAR	
	CN0000085	HOP001	Hope Works (Pty) Ltd		Printed	CRINote348	ZAR	
	CN0000087	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000088	HOP001	Hope Works (Pty) Ltd		Printed	test Returns tile	ZAR	
	CN0000092	HOP001	Hope Works (Pty) Ltd		Printed	Call credit note	ZAR	
	CN0000094	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000102	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000104	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000105	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN00001111	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000113	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000119	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000120	HOP001	Hope Works (Pty) Ltd		Printed	1234	ZAR	
	CN0000136	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000138	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	CN0000139	HOP001	Hope Works (Pty) Ltd		Printed	test	ZAR	
	 CN0000148 	HOP001	Hope Works (Pty) Ltd		Printed	HW200	ZAR	
	× ₽ Contains([Cus	stomerName], Hope)					Edit	1

- 5. The *Print Queue Viewer* list screen will display.
- The Credit Note you have sent to the Print Queue is listed on the *Print Queue Viewer* listing screen.
- 7. Click on *Close* to return to the *Sales Credit Notes* listing screen.



	Format	/orkspaces	Refresh Current				6			7			6
							1	1					
	InvoiceNo	ItemCode	Processed	DateInserted	DatePrinted	CustomerC	CustomerName	ContactName	PrintMethod	ContactEmail	GroupEmail	SalesInvoic	Back
Ŷ	a 🖬 c	A D C	R C	-	-	10c	R O C	10: N.	REC.	4 0 0	n 🗖 c	*Bc	#BC
	IN0000904	CTIN	No	06/04/2021	01/01/1900	BIG0001	Big Bargains	Tarryn Snow CUSTOM	EMAIL	kameshni.pil	pillaykame1		
	INV0000543	CINV	No	26/02/2021	01/01/1900	BUI0001 ,'	Builders Storehouse	Jerry	EMAIL		group@Buil		
	INV0000542	CINV	No	03/03/2021	01/01/1900	BUI0001	Builders Storehouse	Jerry	EMAIL		group@Buil		
	IN0000206	CTIN	No	09/02/2021	01/01/1900	CUS001	Cash Sales Account	Customer Contact	EMAIL		group@Cas		
	CN0000068	CRNT	No	09/02/2021	01/01/1900	CUS001	Cash Sales Account	Customer Contact	EMAIL		group@Cas		
	CN0000117	CRNT	No	09/02/2021	01/01/1900	CUS001	Cash Sales Account	Customer Contact	EMAIL		group@Cas		
	INV0000335	CINV	No	24/02/2021	01/01/1900	DER001	Derton / Technologies	Mike Derton	EMAIL	1	group@Der		
	CR0000005	CTCN	No	11/02/2021	01/01/1900	HOP001	Hope Works (Pty) Ltd	Mandy Jefferson	PREM	snenhlanhla		SALESINVO	. SALE
	STC0000002	CTCN	No	11/02/2021	01/01/1900	HOP001	Hope Works (Pty) Ltd	Mandy Jefferson	PREM	snenhlanĥla		SALESINVO	. SALE
	CR0000020	CTCN	No	11/02/2021	01/01/1900	HOP001	Hope Works (Pty) Ltd	Mandy Jefferson	PREM	snenhlanhla		SALESINVO	. SALE
	CR0000031	CTCN	No	11/02/2021	01/01/1900	HOP001	Hope Works (Pty) Ltd	Mandy Jefferson	PREM	snenhlanhla	4	SALESINVO	. SALE
×	CN0000148	CRNT	No	21/04/2021	01/01/1900	HOP001	Hope Works (Pty) Ltd	Mandy Jefferson	PREM	snenhlanhla		SALESINVO	. SALE
	INV0000302	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV0000302	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV0000256	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV0000239	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV0000234	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV000078	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV000045	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		
	INV000039	CINV	No	08/02/2021	01/01/1900	SAM001	Samanthas Diner	Samantha Marshall	EMAIL		group@Sam		

EXPORT A CREDIT NOTE LIST

The export function allows you to **export** a list of Credit Notes for a selected *Site* and *Status* to a Microsoft Excel Spreadsheet.

- 1. From the Sales Credit Notes list screen,
- 2. Select the *Site* where the Credit Notes were issued.
 - The example has *Durban* selected.
- 3. Select the *Status* of the Credit Notes that you wish to export.
 - The example has *New* selected.
- 4. Click on *Export*.



• •			1			Sales Credit	Notes - BPO: Ver	ion 2.5.0.0 -	Example Co	ompany v2.5.0.0	0	(_ 0	x
	Home	Equ	uipment	/Locations (Contract Finan	ce / HR Inven	tory Maintenand	e / Projects	Manufactur	ing Procuremen	nt Sales Service	Reporting Utilities	- 8	>
Add	Edit	X Delete	View	Release for Approval	Remove from Approval	Approve Cr Note		Workspaces	Print		ixport New	Refresh	2	
	Mainta	ain		4	Process			nat.	4	Print	∡ Curre	ent 🖌 🧃		6
Links			#				Applie	d Filter : Con	tains([Cust	tomerName], 'He	ope')			
Enter tex	ct to searc	h	PD		ader here to group									
Funct	tions			CrNoteNo	Customer	Code	CustomerName		9	DeptName	CrNoteStatusDesc	CrNoteDescription	Currency	
			•	s C	8 8 0	1	E: Hope			REC	* 0 ¢	#BC	R C	
Retu	urns			CN0000060	HOP001	H	lope Works (Pty) Ltd				New	retest	ZAR	
				CN0000063	HOP001	H	lope Works (Pty) Ltd				New	retest without refere	ZAR	
				CN0000064	HOP001	H	Hope Works (Pty) Ltd				New	retest partial quantities	ZAR	
				CN0000067	HOP001	H	lope Works (Pty) Ltd				New	retest	ZAR	
				CN0000082	HOP001	H	Hope Works (Pty) Ltd			New		CRNote - no invoice	ZAR	
				CN0000134	HOP001	H	lope Works (Pty) Ltd				New	test	ZAR	
				CN0000143	HOP001	H	Hope Works (Pty) Ltd				New	TEST TEST TEST	ZAR	
			+	CN0000147	HOP001	H	lope Works (Pty) Ltd				New	HW001111	ZAR	
			4											
)	Contains([CustomerName],	Hope ')							Edit	Filte
	ndows -									Lines Adams		n : 2.5.0.0 Example Compa		

5. The list of Credit Notes from the *Sales Credit Notes* list screen have been exported to a Microsoft Excel Spreadsheet.

The example has the Customer Name filter in place and therefore only the Credit Notes for Customer <u>Hope Works (Pty) Ltd</u> has been exported. To export all the Credit Notes for the *Site* and *Status*, ensure that all <u>filters have been</u> <u>removed</u>.

 Click on *Close* when done working in Excel to return to the *Sales Credit Notes* list screen in BPO.



Credit Notes - Print Process

State Image:		5- <i>6</i>		6—			Sales Cre	dit Notes_21-Apr-2021_04	-51-58 - Excel			Julanda H	Kessler 🎴	⊞ –	
Converting Calibri 1 A		Home Inse	rt Page Layout	Formulas Data	Review	view Help	⊃ Ç Tell me wh	at you want to do				6			$\beta_{\!\!\!\!\!+}$ Share
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New refet 2AR 1.00 14.00 21/04/2017 994531 MUU CN000006 HOP001 Hope Works (Ph) Ltd New refet without fere ZAR 1.00 13.00 22/04/2017 11/12/22 MUU CN0000064 HOP001 Hope Works (Ph) Ltd New refet without fere ZAR 1.00 13.00 22/04/2017 11/13/22 MUU CN0000064 HOP001 Hope Works (Ph) Ltd New refet without fere ZAR 1.00 13.00 22/04/2017 11/32/33 MUU CN0000052 HOP001 Hope Works (Ph) Ltd New refet xi 1.00 13.00 22/04/2017 11/32/33 MUU CN0000134 HOP001 Hope Works (Ph) Ltd New refet xi TisTIST 2AR 1.00 15.00 14/05/2019 12/22/38 DUT CN000014 HOP001 Hope Works (Ph) Ltd New HEST TEST TEST ZAR 1.00 15.00 15/04/2021 13/43/30 KS2 CN000147 HOP001 Hope Works (Ph) Ltd		A	В		с	7/	D	E	F	G	Н	1	J	К	-
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Related Topics

- Create and Link a Credit Note
- Edit and Link a Credit Note
- Partial Credit Note

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