

SERVICE

TIME REVIEW - VIEW PROJECT

The Project linked to the work order can be maintained using the *View Project* function.

Ribbon Access: Service > Time Review

BPO: Version 2.5.0.7 - Example Company v2.5.0.7													_ – ×			
	Equipment /	Locations	Contract	Finance / HR	Inventory	Mainten	ance / Projects	Manufacturi	ng Pro	curement	Sales	Service	Reporting) Utilities		
Tech Map	31	Current Tech	Technicians	Availability	Site Exceptions	Calls	Call Requests	Work Orders	Service	WIP	Work Manag	ement	Q Time Review	My Work Orders	My Work	
		Activity		Exceptions					Requests					All Open Tickets		
Technical 4					Process								Ticketing _	Open W 4	\sim	

- 1. The *Time Review* screen will be displayed.
- 2. Click on the *row* of the work order you wish to view.

If the work order is linked to a *Project* then both the *View WO* and *View ProjectI* buttons will be active.

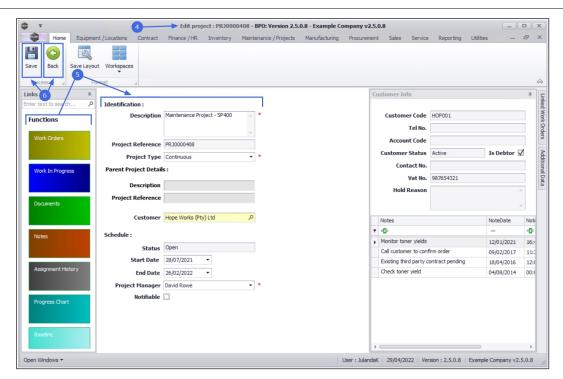
3. Click on *View Project*.



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Sa	ave Invoice	Invoice Inv	oice Back	Flag Reviewe		View WO	/iew Call View F	roject Save	Layout Wor	kspaces Save F	lter	Refresh				
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	WO0006259	Post Contra	0	Julanda Kes	Julanda Kes	ADMN	Administrati	25/04/2022	No	2.00						
	WO0006262	Additional e	0	John Twain	Belinda Sha	ADMN	Administrati	25/04/2022	No	1.00						
	WO0006264	Tier - Comm	0	Arial Blythe	Bianca Du T	DRV	Driver	25/04/2022	No	4.00						
1	WO0006253	Replace par	М	Julanda Kes	Julanda Kes	ADMN	Administrati	14/04/2022	No	0.02						
P	WO0006130	Site Inspect	М	Jade Rivers	Jade Rivers	TECH	Technician	01/04/2022	No	3.00						
	WO0006260	Loan unit re	м	Karlien Jessi	Karlien Jessi	ADMN	Administrati	30/03/2022	No	1.00						
	WO0006260	Loan unit re	м	John Twain	Belinda Sha	ADMN	Administrati	29/03/2022	No	0.00						
	WO0006229	BathBinMain	М	Julanda Kes	Julanda Kes	ADMN	Administrati	19/01/2022	No	0.10						
	WO0006234	BathBinMain	М	Julanda Kes	Julanda Kes	ADMN	Administrati	19/01/2022	No	0.54						
	WO0006254	New machin	М	Julanda Kes	Julanda Kes	ADMN	Administrati	19/01/2022	No	3.87						
	WO0006214	Tier - Comm	м	Julanda Kes	Julanda Kes	ADMN	Administrati	19/01/2022	No	10.52						
	WO0006214	Tier - Comm	М	Julanda Kes	Julanda Kes	ADMN	Administrati	18/01/2022	No	24.00						
	WO0006214	Tier - Comm	м	Julanda Kes	Julanda Kes	ADMN	Administrati	17/01/2022	No	24.00						
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- 4. "The Edit project : [project ref number] screen will be displayed." on page 2
- 5. You may wish to update the Project detail. The *Functions* tiles are available to link and update the functions related to the project.
- 6. Click on *Save* to save any changes made,
 - or click on *Back* to return to the Time Review screen.





MNU.075.007