

COMPANY

SYSTEM WAREHOUSES - QUARANTINE

System Warehouse set up is <u>only</u> required if you are going to use the **Intransit** or **Quarantine** warehousing functionality.

Quarantine

- Quarantine Configuration will need to be set up if quarantine stock is to be received. This option allows goods to be received into a quarantine location (a quarantine warehouse and bin) where they can:
 - *either* have Quality Control / Assurance
 inspect the items for condition and the
 required documentation before they are
 released into a stock warehouse.
 - or have Importation fees or Shipping Costs to be added to the parts / items received.
 Once added these items can then be revalued and released from the Quarantine warehouse into a stock warehouse or returned to the supplier.

Important Notes:

- i. A Quarantine Inventory Warehouse must be set up.
- ii. The Company Configuration Enforce Quarantine must be selected.
- iii. The Supplier must have the Shipping Costs Included flag not ticked.



iv. The Include Shipping flag on the Purchasing Centre must be ticked.

QUARANTINE CONFIGURATION STEPS

- 1. <u>Set up a Quarantine Inventory Warehouse</u>
- 2. <u>Set the Company Configuration Enforce Quarantine flag to</u> 'Yes'
- 3. <u>The Supplier who is supplying the 'quarantine' goods must</u> <u>have the Shipping Costs Included flag un-ticked.</u>
- 4. <u>The Include Shipping flag on the Purchasing Centre must be</u> <u>ticked</u>

CREATE A SYSTEM QUARANTINE WAREHOUSE STEPS

- 5. Create a System Quarantine Warehouse
 - Quarantine Warehouse Details
 - Entry Types
 - <u>Sites</u>
 - Save Quarantine Warehouse Details

Follow the process in links **1** above. Step **2** is set out below.

SET THE ENFORCE QUARANTINE FLAG TO YES

Ribbon Access: Configurator > Company





- 1. The *Company Maintenance* screen will open.
- 2. Click on the *Configuration* tab.

| | Company Maintenance | - BPO Configurator : Version 2.0.0.3 - Example Company | _ |
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| Details Configurati | on -2 | | |
| Company Details | | Base Currency | |
| Name | Example Company | Currency South African Rand - | |
| Registration No | 000000asa4521 | | |
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- 1. The *Settings* frame will be displayed.
- 2. Scroll down the Settings list or use the filter row to search for the
- 3. *Enforce Quarantine* flag description.
- 4. Ensure that the flag *Value* is set to *Yes*.
- 5. Click on *Save*, if the flag value was changed.



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| Enable Yield Tracking Automation | Yes | ♥ | | | | | | | |
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| Post Account Journals | Yes | | | | | | | | |
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| Quick Warehousing | | | | | | | | | |

Once you have completed **Step 1** to set up a *Quarantine Inventory Warehouse* and **Step 2** to set the *Enforce Quarantine flag to 'Yes'* you can follow the configuration processes for **Steps 3** and **4**:

SET 'SHIPPING COSTS INCLUDED' FLAG

 Ensure that the Supplier supplying the Quarantine goods has their Shipping Costs included flag unticked.

SET SHIPPING COSTS ON THE PURCHASING CENTRE

• Ensure that the <u>Include Shipping Costs on the Purchasing Centre</u> is ticked.

When all 4 steps in the configuration set up are completed, follow the process below to complete **Step 5**:



CREATE A SYSTEM QUARANTINE WAREHOUSE

Ribbon Access: Configurator > Company > System Warehouses

| • | BPO Configurator : Version 2.0.0.3 - Example Company | | | | | | | | | | | | x | | |
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- 1. The *System Warehouses for Company:* [] screen will open.
- 2. Click on **Add**.



The Warehouse Config Maintenance screen will be displayed.



WAREHOUSE DETAILS

- 1. The Warehouse Config Maintenance screen will open.
- 2. Fill in the Quarantine Warehouse details:
 - **Description**: Type in a description that will make sense for you, e.g. *Quarantine*.
 - Warehouse Name: Search for the warehouse that you wish to use as your Quarantine Warehouse.
 - **Bin Name**: Search for the bin you wish to use as your Quarantine Bin.
 - ° **Is Stock**: Ensure that this check box is <u>un</u>-ticked.
 - **Default Location**: Ensure that this check box is <u>un</u>-ticked.

| 🔹 🚺 🔶 Warehouse Config M | laintei | nance - BPO Conf | igurator : Vers | ion 1.1.0.1 - | Example | Company | | | 1 | | × |
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ENTRY TYPES

- 1. When you have entered the Quarantine warehouse details,
- 2. Move across to the *Entry Types* frame.
- 3. *Right click* on the empty row in the data grid (not the <u>filter row</u>) to display the Maintain menu.
- 4. Select **Add** Add Entry Type.



 Search for and select *PGRN* Goods Received, this will then populate the Entry Types data grid.

SITES

2. Click on the *Sites* tab.



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- 1. The *Sites* frame will come to the fore.
- 2. Select the *check box* in front of the *site* where you wish to link the Quarantine warehouse.

SAVE WAREHOUSE

3. When you have finished adding all the Quarantine warehouse details, click on *Save*.



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- 1. You will return to the *System Warehouses for Company: []* screen.
- 2. You can now view the newly added Quarantine warehouse.





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