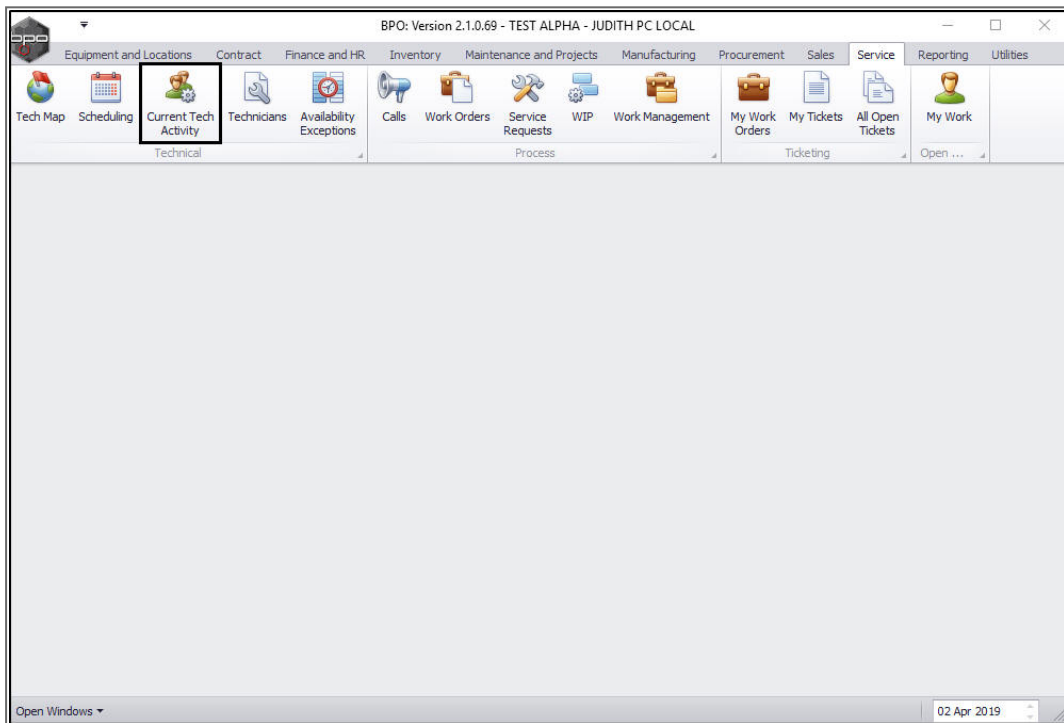


SERVICE

CALLS - VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** screen shows you what a technician is currently working on.

Ribbon Access: *Service > Calls*



The **Current Technician Activity** screen will be displayed.

VIEW TECHNICIAN ACTIVITY

The data grid will list all the technicians on the system and you can view:

1. whether they are **Available** or not,
2. which **Boot Stock Warehouse** each one is linked to,

3. which **Work Order, Call, Serial Number** and/or **Asset Register Number** each one is currently linked to,
4. each technicians **Work Date** and **Start Time**.

FullName	SMSSequenceNo	AvailabilityCode	AvailabilityDesc	BootStockWhse	Status	WOCCode	CallReference	SerialNo	AssetRegNo	WorkDate	StartTime
Bianca Du Toit	5	AV	Available	George Warehouse	A						
Belinda Sharman	12	TRA	Training		A						
Chris Haynes	0	UN	Unavailable	ChrisH Warehouse	A						
Susan Cooper	0	AV	Available		A						
Karlien Young	0	UN	Unavailable	ADD Warehouse	A						
Carolina Lourens	0	AV	Available	Carl Warehouse	A						
Theo Peterson	1	UN	Unavailable	TheoJ Boot Warehouse	A						
Judith Mudzengi	4	AV	Available	JohnS Boot	A						
Markus Arlusic	0	AV	Available	PTA Main Warehouse	A						
Joel James	0	AV	Available	OTC Whse DBN	A						
Jade Rivers	0	UN	Unavailable		A						
Abigail Milne	2	AV	Available	CPT Main	A	WO0001668				15 Apr 2019	19:31:16

TECHNICIAN ACTIVITY REPORT

1. Select the technician that you wish to view the report of.
2. Click on **Report**.

FullName	SMSSequenceNo	AvailabilityCode	AvailabilityDesc	BootStockWhse	Status	WOCCode	CallReference	SerialNo	AssetRegNo	WorkDate	StartTime
Bianca Du Toit	5	AV	Available	George Warehouse	A						
Belinda Sharman	12	TRA	Training		A						
Chris Haynes	0	UN	Unavailable	ChrisH Warehouse	A						
Susan Cooper	0	AV	Available		A						
Karliem Young	0	UN	Unavailable	ADD Warehouse	A						
Carolina Lourens	0	AV	Available	Cari Warehouse	A						
Theo Peterson	1	UN	Unavailable	TheoJ Boot Warehouse	A						
Judith Mudzengi	4	AV	Available	JohnS Boot	A						
Markus Aniliusic	0	AV	Available	PTA Main Warehouse	A						
Joel James	0	AV	Available	OTC Whse DBN	A						
Jade Rivers	0	UN	Unavailable		A						
Abigail Milne	2	AV	Available	CPT Main	A	WO0001668				15 Apr 2019	19:31:16

The **Report Preview** screen will be displayed. The report will contain details regarding:

1. the **Work Order Code** and **Description**,
2. the **Location** of the work and
3. the **No. of employees** involved in carrying out the work order.
4. From this screen you can **view, print, export** or **email** the Open Work Time Report.
5. **Close** the report screen when you are done.

Open Work Time Report
Example Company
 Street No and Road Name PO Box 1234
 Area New Town
 City Durban
 South Africa South Africa
 0000 1234
 Reg No.: 0000000asa4521 Fax No.: 031 12 4545
 VAT No.: 0000000 Tel No.: 031 123 4567

Work Order
 WO Code: WO0001668 WO Desc: SP240 New Deal.

Empl No.	Full Name	Dept	Location	Serial No	Work Date	Start Time
ML001	Abigail Milne	Sales	Main		15 Apr 2019	19:21:16
No. Of Employees on WO :						1.00
Total No. Of Employees						1.00

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