

SERVICE

CALLS - VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** screen shows you what a technician is currently working on.

Ribbon Access: Service > Calls

	•				BPO: V	/ersion 2.1.0.6	9 - TEST ALI	PHA - JU	DITH PC LOCAL				_	
E	quipment and	Locations	Contract F	Finance and HR	Inven	ntory Maint	enance and l	Projects	Manufacturing	Procurement	Sales	Service	Reporting	Utilities
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Мар	Scheduling	Current Tech Activity	Technicians	Availability Exceptions	Calls	Work Orders	Service Requests	WIP	Work Management	My Work Orders	My Tickets	All Open Tickets	My Work	
		Technical		4			Process				Ticketing	4	Open	4

The *Current Technician Activity* screen will be displayed.

VIEW TECHNICIAN ACTIVITY

The data grid will list all the technicians on the system and you can view:

- 1. whether they are *Available* or not,
- 2. which Boot Stock Warehouse each one is linked to,

Help v2.5.0.14 - Pg 1 - Printed: 25/06/2024



3. which Work Order, Call, Serial Number and/or Asset Register Num-

ber each one is currently linked to,

4. each technicians *Work Date* and *Start Time*.

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P													
Bian	ica Du Toit	5	AV	Available	George Warehouse	Α							
Belir	nda Sharman	12	TRA	Training		Α							
Chri	is Haynes	0	UN	Unavailable	ChrisH Warehouse	Α							
Susi	an Cooper	0	AV	Available		Α							
Karl	ien Young	0	UN	Unavailable	ADD Warehouse	A							
Car	olina Lourens	0	AV	Available	Cari Warehouse	Α							
The	o Peterson	1	UN	Unavailable	TheoJ Boot Warehouse	Α							
Judi	ith Mudzengi	4	AV	Available	JohnS Boot	Α							
Mar	kus Ariliusic	0	AV	Available	PTA Main Warehouse	Α							
Joel	James	0	AV	Available	OTC Whee DBN	Α							
Jade	e Rivers	0	UN	Unavailable		Α							
Abig	gail Milne	2	AV	Available	CPT Main	A	WO0001668				15 Apr 2019	19:31:16	
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TECHNICIAN ACTIVITY REPORT

- 1. Select the technician that you wish to view the report of.
- 2. Click on *Report*.



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Disease	- Du Teit	F	A1/	Available	Canada Wasakawaa								
Bianci	a Du Toit	5	AV	Available	George warehouse	A .							
Beind	a snarman	12	IRA	Training		A .							
Chris	Haynes	0	UN	Unavailable	ChrisH warehouse	A .							
Susar	n Cooper	0	AV	Available		A							
Karlie	n Young	0	UN	unavailable	ADD Warehouse	A							
Caroli	ina Lourens	0	AV	Available	Carl Warehouse	A							
Theo	Peterson	1	UN	Unavailable	TheoJ Boot Warehouse	A							
Judith	n Mudzengi	4	AV	Available	JohnS Boot	A							
Marku	us Ariliusic	0	AV	Available	PTA Main Warehouse	A							
Joel J	lames	0	AV	Available	OTC Whee DBN	A							
Jade	Rivers	0	UN	Unavailable		A							
Abiga	ail Milne	2	AV	Available	CPT Main	Α	WO0001668				15 Apr 2019	19:31:16	
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1	Ope	n Items	The above lis	ting shows all iter	ns which currently have o	oen time l	ogging events						

The *Report Preview* screen will be displayed. The report will contain details regarding:

- 1. the Work Order Code and Description,
- 2. the *Location* of the work and
- 3. the *No. of employees* involved in carrying out the work order.
- 4. From this screen you can *view*, *print*, *export* or *email* the Open Work Time Report.
- 5. *Close* the report screen when you are done.





MNU.122.030