BPO INSIGHT

CONFIGURE EXCEPTION REPORTS

Each employee can decide which exception reports to view and what acceptable target they want to use to manage the exceptions.

Ribbon Access: *BPO Insight> Configuration*

- Click on the 'Configuration' link
- Click on the 'Show Report' check box for the reports you want to view.
- Make sure you in an 'Acceptable Target' for the selected reports.
- These details are saved as you make your changes.

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