SALES STUDIO QUOTES

CUSTOMER REJECTED QUOTE

All quotes created in Sales Studio can be found in the **Sales Quotes** listing screen after selecting the applicable **Site** and **Status**.

Follow the process below to set a quote as *Customer Rejected* in the system.

Version Compatibility

- BPO2 v 2.3.0.2
- Sales Studio v 1.0.0.21
- Configurator v 2.2.0.0
- CRM v 3.5.7.5

Ribbon Access: *Sales Studio > Sales > Quotes*

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SELECT THE SITE AND STATUS

1. The *Sales Quotes* listing screen will open.
2. The relevant *Site* will need to be selected,
3. before quotes will be displayed in the data grid.

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1. Click on the drop-down arrow in the *Site* field to display the *Site Name* menu.
2. Select from the list the particular site that contains the quote that you wish to set as *Customer Rejected*.

Note: Only quotes in Status: ' **...** ' can be Customer Rejected.

GENERAL BPO2 INTERFACE FUNCTIONALITY

The following basic BPO2 functionality applies in this screen:

1. **Format**:
   - Save Layout
   - Workspaces
   - Save Filter
2. **Current**:
   - *Refresh*: Clicking on this button will update the currently displayed page.
3. **Open Windows**:
   - Open Windows
4. **Data Grids**:
   - Refer to Using BPO Data Grids and Data Grid Filtering for further information regarding data grid functionality that can be utilised here.

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