

# CONTRACTS

## END OF CONTRACT PROCESS

View the 'situations' below to determine the correct 'end of contract' procedure to use:

### INTERNAL RENTAL CONTRACT

---

- Machine still belongs to the company:
  - [End of Internal Rental Contract](#)

### SERVICE / BANK RENTAL CONTRACT

---

- Machine was sold ('invoiced') to the customer, either directly or via a finance house; or was initially the customer's property.
  - [Close](#): When closing the contract - you have the option to just close the contract (machine remains customer's property)
  - [Close](#) and then [Buy Back](#): When closing the contract, you can then follow the process to [buy back](#) the machine (either at a R0.01 if the machine becomes the company's property, or at the settlement value to the finance house).
  - [Close](#) and then [Buy Back](#) and then link the machine to the next [New Deal Sale](#) or [Rental Contract](#)

**Note:** Contracts cannot be re-instated if they have been '**Closed**'.

RSI.PRC.011

