

We are currently updating our site; thank you for your patience.

LOCATIONS

FUNCTIONAL LOCATIONS - DELETE A FUNCTIONAL LOCATION

A functional location represents the place at which a <u>maintenance task</u> is to be performed.

Locations can be deleted under the following conditions:

Locations may be prevented from being deleted for the following reason:

• There may be sub-locations linked to the main location being deleted. These sub-locations will need to be deleted first, before the main location can be deleted.

Ribbon Access: Equipment / Locations > Functional Locations



The **Functional Locations** listing screen will be displayed.

SELECT THE SITE

- 2. The **Site** filter will be set according to your company configuration.
- You do not need to select a specific site, however if you wish to narrow your filter parameters, you can click on the **drop-down arrow** and select a particular site from the list.
 - For a detailed handling of this topic refer to Site Selection.





DELETE MAIN LOCATION

SELECT LOCATION

1. Select the **row** of the **main location**, that you wish to **delete**.

DELETE MAIN LOCATION

2. Click on Delete.





CONFIRM DELETION

- 1. A **Delete Location** message box will pop up with the following prompt:
 - Are you sure you want to delete this location: Reference: []?
- 2. Click on Yes.



Functional Locations - BPO: Version 2.5.0.0 - Example Company v2.5.0.0							
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Additional Data	• A BPO_TEL						
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o camento	Pretoria North	Are you sure you want to delete the	is location : Reference : Kingston				
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WO History	Richmond	2	Yes No				
	Kingston						
Failure Analysis							
Warranty							
Maintenance Methodology							
]						

- 1. A <u>second</u> message box will pop up advising the following:
 - ° The Location, Reference: [] has been removed.
- 2. Click on **OK**.





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- The deleted main location will be **removed** from the tree view.

MAIN LOCATION DELETION PREVENTIONS

A main location cannot be deleted if it is currently a parent location and contains one or more sub-locations - these must be deleted first.

SELECT PARENT LOCATION

- 1. In the Functional Locations screen,
- 2. Select a main location that is the **parent location** of one or more sublocations.
- 3. This is indicated by the **expand icon** next to the main location name.

DELETE PARENT LOCATION

4. Click on Delete.

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CONFIRM PARENT LOCATION DELETION

- 1. A **Delete Location** message box will pop with the following prompt:
 - [°] Are you sure you want to delete this location: Reference: []?
- 2. Click on Yes.



Functional Locations - BPO: Version 2.5.0.0 - Example Company v2.5.0.0							
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Documents	Pretoria North	Are you sure you want to delet	e this location : Reference : Pretor	ia North			
	Pretoria East						
WO History	Richmond	2	Yes	No			
Failure Analysis							
Warranty							
Maintenance Methodology							

DELETE ERROR MESSAGE

- 1. An **error message** will pop up with the following prompt:
 - $^\circ~$ The location [] has sub-locations and cannot be deleted.
 - Please remove these first. The transaction ended in the trigger. The Batch has been aborted.
- 2. Click on OK.





- The message will disappear, and the parent location will remain linked in the tree view.
- You will need to expand the main parent location and remove each sub-location, before being able to delete this main location.

Related Topics

- Introduction to Functional Locations
- Add a New Functional Location
- Edit a Functional Location
- Location Technical Specifications
- Location Additional Data
- Location Documents
- Location Work Order History
- Location Failure Analysis
- Location Warranty
- Location Maintenance Methodology
- Location Add a New Location Contract

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