

We are currently updating our site; thank you for your patience.

PROCUREMENT

RECEIVING ALTERNATIVE/SUBSTITUTE PARTS

If two (or more) part codes (inventory definitions) have been set up as [substitute items](#), then you can receive an alternate if the part number you ordered was not available and the supplier sent a substitute item.

Note that if there are two part codes that are alternates of each other, they cannot be received on the same GRN. The items will need to be [unlinked as substitutes](#) before receiving the stock.

For a detailed process, go to [receive alternate goods into store](#).

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