

## **SALES**

## **COMMERCIALS - EDIT COMMERCIAL**

Ribbon Select Sales > Commercials

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۲	Equipment / Locations	Contract	Finance / HR	Inventory	Maintenance / Projects	Manufacturing	Procurement	Sales	Service	Reporting	Utilities				
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Customer	rs Services Commercials POSL	ite Quotes Orders		Statement Run											
	Master	Pro	cessing												^

- The Sales Commercials listing screen will be displayed.
- This screen will display a list of all the sales commercials and the current default mark ups specified.
- Click on the **row** of the **commercial** you wish to **edit** or **update**.
- Click on **Edit**.

Short cut key: Right click on a selected row in the data grid to display the Maintenance menu list. Click on Edit.

Home	Equip	oment / Locations	Contract	Finance / HR Invento	ry Maintenanc	e / Projects Manul	acturing Procuremen	it Sales Servio	e Reporting Utilities		- 0	l
Add	Save	Layout Workspaces	Excel Refresh									
Maintenance		Format	Current									
Links		Drag a column header h	here to group by that	column								
		CommercialName		▼ CommercialType	CodeDescription	DefaultAssetMarkup		DefaultLabourMarkup	DefaultSubContractMarkup			
Enter text to search	- 2	Ψ #[]c		AEC .	A[]C	-	-	-	-	A[]C		
Customers		Salesman Cost Con	mmercial - Default		icing by Item	0.00	0.00	0.00	0.00	A		
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		Forex - US Dollar		<ul> <li>Add</li> <li>Add Commercia</li> </ul>	icing by Item	20.00	20.00	20.00	20.00	A		
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		Forex - Swedish Kn	rona	Edit Commercia	icing by Item	20.00	20.00	20.00	20.00	A		
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		Forex - Mexican Pe	eso	Delete commen	icing by Item	20.00	20.00	20.00	20.00	A		
		Forex - Malagasy A	Ariary	ITEM	Pricing by Item	20.00	20.00	20.00	20.00	A		
		Forex - Janapense	: Yen	ITEM	Pricing by Item	20.00	20.00	20.00	20.00	A		
		Forex - Icelandic Kr	irona	ITEM	Pricing by Item	20.00	20.00	20.00	20.00	A		
		Forex - Europian Eu	iuro	ITEM	Pricing by Item	20.00	20.00	20.00	20.00	A		
		Forex - Egyptian Po	ound	ITEM	Pricing by Item	20.00						
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		Forex - British Pour		ITEM	Pricing by Item	20.00						
		Forex - Botswana P		ITEM	Pricing by Item	20.00						
		Forex - Australian 0		ITEM	Pricing by Item	20.00						
		Forex - Angolan Kw	wanza	ITEM	Pricing by Item	20.00						
		Default		ITEM	Pricing by Item	20.00						
		Class Commercial		TYPE	Pricing by Type/Class	15.00						
		Christmas Specials		ITEM	Pricing by Item	15.00	15.00	15.00	15.00	A		

- The Commercial Maintain screen will be displayed.
- Make the necessary changes to the Commercial Details, Default Mark-ups or Commercial Specifics, as required.



• For the purpose of this manual, the **Default Markups** have been updated from **15** to **20**.

Home Eq	uipm	ent / Locati	ons Contract	Finance / HR	Inventory	Maintenance	e / Projects	Manufacturing	Procurement	Procurement Sales	Procurement Sales Service	Procurement Sales Service Reporting	Procurement Sales Service Reporting Utilities	Procurement Sales Service Reporting Utilities	Procurement Sales Service Reporting Utilities –
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ising	Form														
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		Commerc	tial Type TYPE	Pricing by Type/Cl +	Default In	ventory Marku	P 20	•							
15					Default	Labour Marku	P 20	•							
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		CRFT	Contract Junior		0.0		0.00	A							
		CRFT	Contract Junior		0.0	0 0.00	1,040.00	A							
		CRFT	Contract Senior		0.0	0.00	1,920.00	A							
		CRFT	Developer Junior		0.0	0.00									
		CRFT	Developer Senior		0.0										
		CRFT	Director		0.0										
		CRFT	Engineer Junior		0.0										
		CRFT	Engineer Senior		0.0										
		CRFT	Executive Manager		0.0										
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## EDIT INDIVIDUAL ITEMS TYPES OF A SALES COMMERCIAL

You can update the **Markup** percentage, **Discount** and / or **Fixed Costs** for an Item Type.

- Click in the column, in line with the commercial Item you want to update.
- **Type** in or use the **arrows** to increase or decrease the amount.
  - For the purpose of this manual, the Contractor Consulting fee has been adjusted in the Markup column from 0 to 20 percent.
- After making the required changes, click on **Save**.



				Comme	cial Maintain - Nu	deus Service: V	ersion 2024.5.0.7 - All Thi	ngs Example Company					Œ	-
Home Equ	iipm	ent / Locati	ons Contract Finance / HR	Inventory	Maintenance	/ Projects	Manufacturing	Procurement	Sales	Service	Reporting	Utilities		
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ers				Default Sub Co	ontracts Marku	P 20								
	Dra	ag a column hei	ider here to group by that column											
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		SERV	Accounts and Reconcilations	0.0	0.00	2,040.00	A							
		SERV	Administration	0.0	0.00	816.00	A							
		SERV	Business Analysis	0.0	0.00	1,020.00	A							
		SERV	Business Process Consulting	0.0	0.00	1,224.00	A							
		SERV	Call Out Fee	0.0	0.00	816.00	A							
		SERV	Cleaning Services	0.0	0.00	1,428.00	A							
	1	SERV	Contractor Consulting	20.	0.00	1,750.00	A							
		SERV	Copy, Print and Binding Services	0.0	0.00	1.836.00								
							A							
		SERV	Courtesy Call	0.0										
		SERV SERV			0 0.00	2,040.00	A							
			Courtesy Call	0.0	0 0.00	2,040.00 816.00	A A							
		SERV	Courtesy Call Data Reporting Services	0.0	0 0.00 0 0.00 0 0.00	2,040.00 816.00 1,428.00	A A A							
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		SERV SERV SERV SERV SERV	Courtesy Call Data Reporting Services Dealer Service Fee Delivery Fee Document Management Education and Professional Training	0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0	0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00	2,040.00 816.00 1,428.00 1,224.00 1,020.00 1,224.00 1,836.00	A A A A A A A A A A A A A A A A A A A							
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		SERV SERV SERV SERV SERV SERV SERV	Courtesy Call Data Reporting Services Dealer Service Fee Deckneyr Fee Document Management Education and Professional Training Engloyee Training Engloyee Training Engloyeering Services	0.0 0.0 0.0 0.0 0.0 0.0 0.0 0.0	0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00 0 0.00	2,040.00 816.00 1,428.00 1,224.00 1,020.00 1,224.00 1,836.00 1,428.00 1,632.00	A A A A A A A A A A A A A A A A A A A							

- When you receive the Sales Commercials message to confirm The commercial : [] has been saved.
- Click on OK.

Home Equip	oment / Locations Contract Fin	ance / HR Inventory	Maintenance / Proje	ts Manufacturing	Procurement	Sales Service	Reporting Utilities		- 0
Add Edit Delete Save	Layout Workspaces								
	Format Current Drag a column header here to group by that column								
Links 🏻 🖓			Sales Commercials		×	aulti.abourMarkup			
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	Forex - Swedish Krona		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Mozambican Metical		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Mexican Peso		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Malagasy Ariary		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Janapense Yen		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Icelandic Krona		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Europian Euro		ricing by Item	20.00	20.00	20.00	20.00		
	Forex - Egyptian Pound		riding by Item	20.00	20.00	20.00	20.00	A	
	Forex - Canadian Dollar	ITEM	ricing by Item	20.00	20.00	20.00	20.00	A	
	Forex - British Pound		ricing by Item	20.00	20.00	20.00	20.00	A	
	Forex - Botswana Pula	ITEM I	ricing by Item	20.00	20.00	20.00	20.00	A	
	Forex - Australian Dollar	ITEM I	ricing by Item	20.00	20.00	20.00	20.00	A	
	Forex - Angolan Kwanza	ITEM	riding by Item	20.00	20.00	20.00	20.00	A	
	Default	ITEM	ricing by Item	20.00	20.00	20.00	20.00	A	
	Class Commercial	TYPE	ricing by Type/Class	15.00	15.00	15.00	15.00	A	
	Christmas Specials	ITEM	riding by Item	15.00	15.00	15.00			

- The Sales Commercials screen will display the updated Markups.
- **Close** the screen when you are done.



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		Item Type Commercial		TYPE	Pricing by Type/Class	20.0	0 20.0	20.00	20.00	A	
		Forex - US Dollar		ITEM	Pricing by Item	20.0	0 20.0	20.00	20.00	A	
				ITEM	Pricing by Item	20.0	0 20.0	20.00	20.00	A	
		Forex - Swedish Krona		ITEM	Pricing by Item	20.0	0 20.0	20.00	20.00	A	
		Forex - Mozambican Metical Forex - Mexican Peso		ITEM	Pricing by Item	20.0	0 20.0	20.00	20.00	Α	
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		Forex - Icelandic Krona		ITEM	Pricing by Item	20.0					
		Forex - Europian Euro		ITEM	Pricing by Item	20.0					
		Forex - Egyptian Pound		ITEM	Pricing by Item	20.0					
		Forex - Canadian Dollar		ITEM	Pricing by Item	20.0					
		Forex - British Pound		ITEM	Pricing by Item	20.0					
		Forex - Botswana Pula		ITEM	Pricing by Item	20.0					
		Forex - Australian Dollar		ITEM	Pricing by Item	20.0					
		Forex - Angolan Kwanza		ITEM	Pricing by Item	20.0					
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		Class Commercial		TYPE	Pricing by Type/Class	15.0					
		Christmas Specials		ITEM	Pricing by Item	15.0	0 15.0	15.00	15.00	A	

## **Related Topics**

- <u>Sales Commercials Introduction</u>
- Sales Commercials Add
- Sales Commercials Edit
- Sales Commercials Delete
- Link a Customer to Commercial
- View Customers Linked to Commercial

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