We are currently updating our site; thank you for your patience.

UTILITIES

SEND SMS

This functionality requires a bulk SMS gateway API from a relevant external provider to extract the data from our SMS table. You can send SMSs to your customer contacts and employees in Nucleus Service.

Ribbon Access: Utilities > Send SMS

The **Send SMS** screen will be displayed.

SELECT MOBILE NUMBER

- You can either click on -
  - **Add**, or the,
  - **Search** icon.

- The **Select the mobile number** screen will be displayed.

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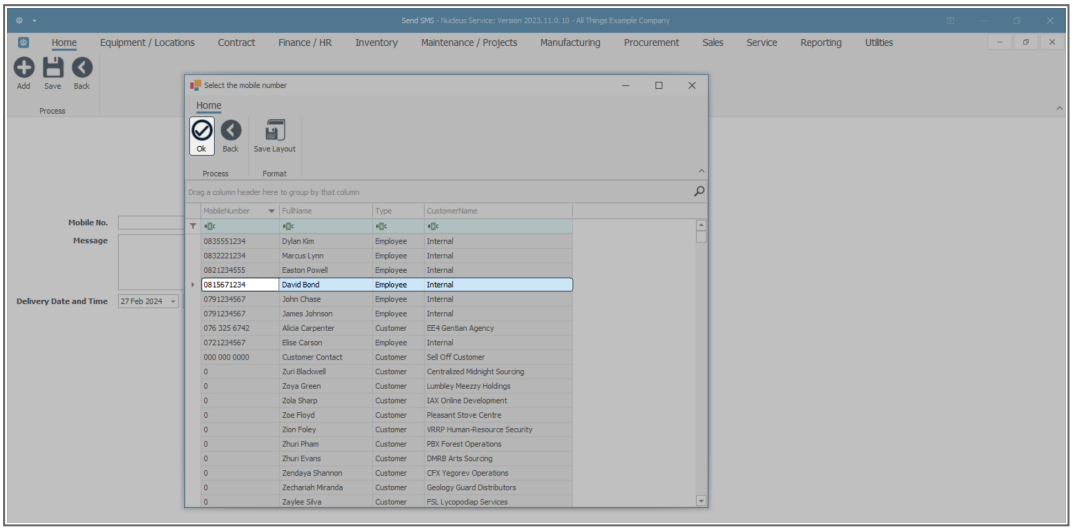
SELECT CONTACT

- Select the contact you wish to send an SMS to and click on **Ok**.



- The **Mobile No.** field will be populated according to your selection.
- Type in your message in the **Message** body.

ENTER MESSAGE BODY DETAILS

- The **Delivery Date** and **Time** will auto populate with the current date and time.
- You can click on the arrows and change the date and time if required.

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SAVE SMS

- Click on **Save**.
- The **Send SMS** screen will close on save.

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