

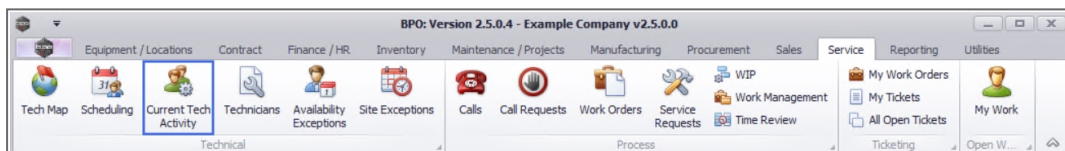
We are currently updating our site; thank you for your patience.

SERVICE

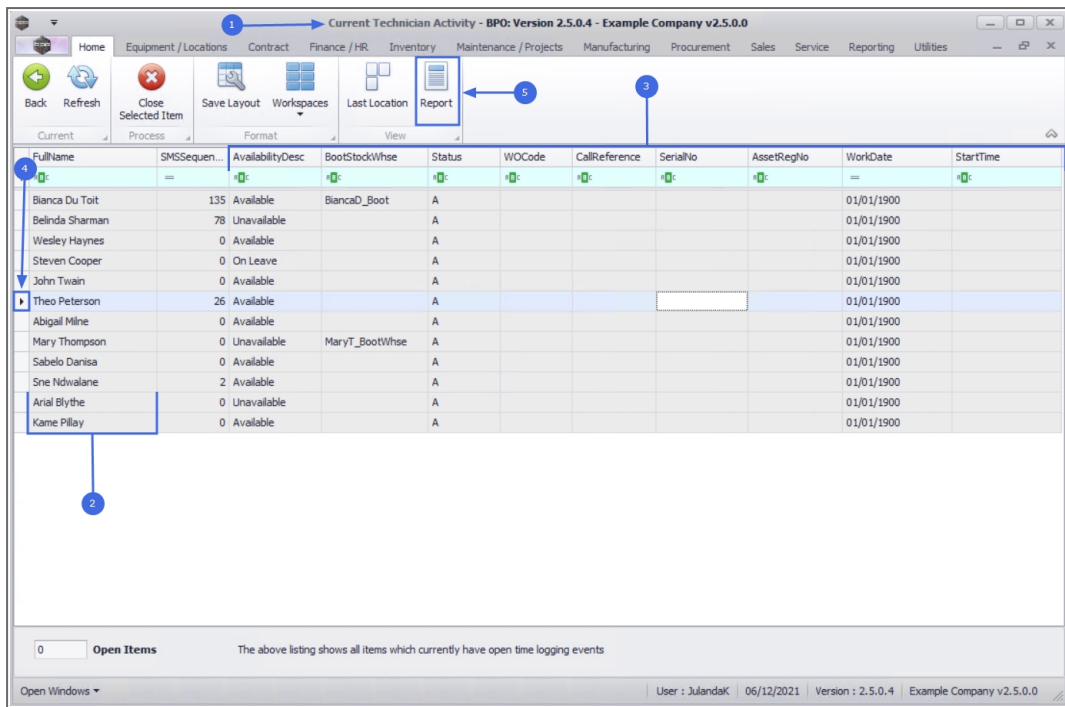
CURRENT TECH ACTIVITY – VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** function shows what a technician is currently working on.

Ribbon Access: Service > Current Tech Activity



1. **Current Technician Activity** screen will be displayed.
2. All the technicians linked to items that currently have open time logging events, will be listed.
3. In the data grid you can view:
 - Whether a technician is **Available** or not.
 - Which **Boot Stock Warehouse** each technician is linked to.
 - Which **Work Order, Call, Serial Number** and / or **Asset Register Number** each technician is currently linked to, and
 - the technician **Work Date** and **Start Time**.
4. Select the **Name** of the technician you wish to view the report of.
5. Click on **Report**.



6. The Open Work Time Report will display in the **Report Preview** screen.

7. The report will contain details regarding:

- the **Work Order Code** and **Description**,
- the **Location** of the work and
- the **No. of employees** involved in carrying out the work order.

8. From this screen you can you can make cosmetic changes to the document, as well as **Save**, **Zoom**, **Add a Watermark**, **Export** or **Email** the Open Work Time Report.

9. **Close** the report screen when done.

Open Work Time Report
Example Company v2.5.0.0

Street No and Road Name PO Box 1234
 Area New Town
 City Durban
 South Africa South Africa
 0000 1234
 Reg No.: 0000000asa4521 Fax No.: 031 12 4545
 VAT No.: 0000000 Tel No.: 031 123 4567

Work Order
WO Code: WO0001595 **WO Desc:** Check installation - printer not working

Empl No.	Full Name	Dept	Location	Serial No	Work Date	Start Time
BEN	Ben Johnson			14-9652365	23/11/2017	13:20:47
						00:00:00
						No. Of Employees on WO: 1.00

Work Order
WO Code: WO0006214 **WO Desc:** Tier - Commercial Tier Test

Empl No.	Full Name	Dept	Location	Serial No	Work Date	Start Time
KES001	Julanda Kessler	Sales	Forest Hills Centre		06/12/2021	12:11:23
						00:00:00
						No. Of Employees on WO: 1.00
						Total No. Of Employees 2.00

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