

We are currently updating our site; thank you for your patience.

SERVICE

CURRENT TECH ACTIVITY - VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** function shows what a technician is currently working on.

Ribbon Access: Service > Current Tech Activity

• =					BPO: Ve	rsion 2.5	i.0.4 - Example	Company v2	.5.0.0						x
-	Equipment	/Locations	Contract	Finance / HR.	Inventory	Mainten	ance / Projects	Manufacturi	ng Pro	curement	Sales	Service	Reporting	Utilities	
Tech Map	312 Scheduling	Current Tech Activity	Technicians	Availability Exceptions	Site Exceptions	Calls	Call Requests	Work Orders	Service Requests	_	Managemer Review	it 🔳 M	My Work Orders My Tickets All Open Tickets	My Work	
		Te	chnical					Proces	s			4	Ticketing _	Open W J	\$

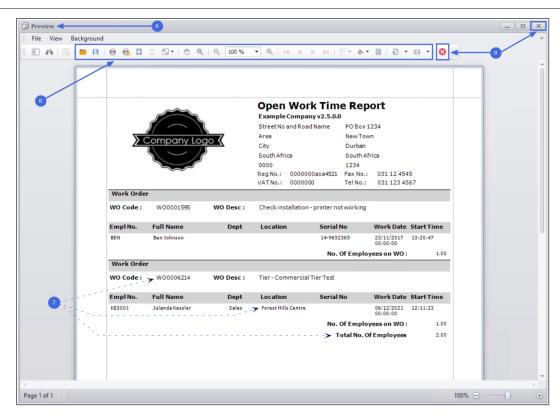
- 1. Current Technician Activity screen will be displayed.
- 2. All the technicians linked to items that currently have open time logging events, will be listed.
- 3. In the data grid you can view:
 - Whether a technician is **Available** or not.
 - Which **Boot Stock Warehouse** each technician is linked to.
 - Which Work Order, Call, Serial Number and / or Asset Register Number each technician is currently linked to, and
 - the technician Work Date and Start Time.
- 4. Select the Name of the technician you wish to view the report of.
- 5. Click on **Report**.



Back Refresh	-	E Layout Workspa	ces Last Location	Report	5	3				
FullName	SMSSequen	AvailabilityDesc	BootStockWhse	Status	WOCode	CallReference	SerialNo	AssetRegNo	WorkDate	StartTime
40 c	-	a 🛛 c	A C	8 8 0	88 C	a 🛛 c	RBC	a 🖬 c	=	8 C
Bianca Du Toit	13	5 Available	BiancaD_Boot	A					01/01/1900	
Belinda Sharman	70	8 Unavailable		A					01/01/1900	
Wesley Haynes	(0 Available		A					01/01/1900	
Steven Cooper	(On Leave		A					01/01/1900	
John Twain	() Available		Α					01/01/1900	
Theo Peterson	26	5 Available		A					01/01/1900	
Abigail Milne	(0 Available		A					01/01/1900	
Mary Thompson	() Unavailable	MaryT_BootWhse	Α					01/01/1900	
Sabelo Danisa	(0 Available		Α					01/01/1900	
Sne Ndwalane		2 Available		A					01/01/1900	
Arial Blythe		0 Unavailable		A					01/01/1900	
Kame Pillay	() Available		A					01/01/1900	
2										
						ng events				

- 6. The Open Work Time Report will display in the **Report Preview** screen.
- 7. The report will contain details regarding:
 - the Work Order Code and Description,
 - the **Location** of the work and
 - the **No. of employees** involved in carrying out the work order.
- 8. From this screen you can you can make cosmetic changes to the document, as well as **Save**, **Zoom**, **Add a Watermark**, **Export** or **Email** the Open Work Time Report.
- 9. Close the report screen when done.





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