

We are currently updating our site; thank you for your patience.

STATIC DATA

STATIC DATA - EMPLOYEE: MARITAL STATUS

Ribbon Access: Configurator > Static Data> Static Data

	Ŧ				BPO Con	figurator : Version 1.0).0.11 - Examp	le Company				_		\times
	Accounts	Call Centre	Company	Contract	Departments	Human Resources	Inventory	Reporting	Sales	Scheduling	Security	Services	Static Data	
S														
Static Data														
St 4														
Open Wi	indows 🔻											26 /	Apr 2018	‡ //.

- The Static Data listing screen will be displayed.
- Use the **filter row** or **scroll down** the list until you find the **Employee: Marital Status** row.
- Click on the **expand** icon in this row.



· ·	Static Data - BPO Configu	rator : Version 1.0.0.11 -	Example	Company			_	\times
Home Accounts Call Centre Company	Contract Departments Human R	Resources Inventory	Reporting	g Sales Schedul	ing Security	Services	Static Data	 5
ave Layout Workspaces Save Filter Refresh								
Format _ Cur								
Description	TableName	FieldName	Size	UserDefinable				
7								
Customer: Payment Method	tblSALSCustomers	fldPaymentMethod	10	Yes				
	tblSALSCustomerInvoiceMethod	fldInvoiceMethod	10	No				
Document types	GENERIC	fldDocType	50	Yes				
Employee : Account Type	GENERIC	fldAccountType	50	Yes				
Employee : Bank Name	GENERIC	fldBankName	50	Yes				
Employee : Dependant Relationship	GENERIC	fldRelation	50	Yes				
Employee : Marital Status	GENERIC	fldMaritalStatus	50	Yes				
Employee Occupation Code	GENERIC	fldOccupationCode	50	Yes				
Human Resources : Courses	tblEMPLTrainingMaster	fldTrainCode	50	Yes				
⊞ Human Resources : Crafts	tblEMPLCrafts	fldCraftName	50	Yes				
⊞ Human Resources : Leave types	tblEMPLShiftExceptions	fldExceptionCategory	50	Yes				
Human Resources: Expense Codes	GENERIC	fldExpenseType	50	Yes				
Instruction Class	tblINSTInstructions	fldInstClass	50	Yes				
Maintenance : Task Class	tbITASKTasks	fldTaskClass	50	Yes				
Manufacturer Class	tblINVNManufacturers	fldClass	50	Yes				
⊞ Manufacturer Type	tblINVNManufacturers	fldManufacturerType	50	Yes				
Meter Units	tblMTRMDefinition	fldUnit	50	Yes				
Overtime Factor	GENERIC	fldOverTimeFactor	4	Yes				
Part Requests: State	tblINVNRequestItemNotes	fldState	10	Yes				
Part Types	GENERIC	fldPartType	1	Yes				
Pay-roll : Company Chapter	GENERIC	fldCompanyChapter	50	Yes				
Pay-roll : Company Division	GENERIC	fldCompanyDivision	50	Yes				
Pay-roll : Company Sector	GENERIC	fldCompanySector	50	Yes				
Pay-roll : Employer Activity Code	GENERIC	fldActivityCode	50	Yes				
Pay-roll : Employment Area	GENERIC	fldEmploymentArea	50	Yes				
Pay-roll : Fund Type	GENERIC	fldFundType	50	Yes				
Pay-roll : Payroll Type	GENERIC	fldPayrollType	50	Yes				

- The Employee: Marital Status **Codes** frame will be expanded.
- Here you can view a list of **employee marital status types** currently on the system.



· ·			Static Data - BP	O Configura	tor : Version 1.0	.0.11 - Exampl	e Company			_		
Home A	ccounts Call Centre (Company Contract	Departments	Human Re	sources Inven	tory Reportin	ng Sales S	Cheduling Secur	ty Services	Static Data	-	Ð
ave Layout Work	•	tefresh										
Description	at 🛛 🖉 C	Table	ame		FieldName	Size	UserDefinab	le				_
E Customer: Pay	ment Method	tblSAL	SCustomers		fldPaymentMeth	od 10) Yes					
E Customers : Ir	nvoice Methods	tbISAL	SCustomerInvoic	eMethod	fldInvoiceMetho	d 10) No					
Document typ	es	GENER	IC		fldDocType	50) Yes					
Employee : Ac	count Type	GENER	IC		fldAccountType	50) Yes					
Employee : Ba	nk Name	GENER	IC		fldBankName	50) Yes					
🗄 Employee : De	pendant Relationship	GENER	IC		fldRelation	50) Yes					
🗄 Employee : Ma	rital Status	GENER	IC		fldMaritalStatus	50) Yes					
Codes												
۹ Code	CodeDescription	CodeType	Status	SortOrde	r							
۲												
DIVORCE	Divorced	None	A		1							
MARRIED	Married	None	A		1							
SINGLE	Single	None	A		1							
*												
E Employee Occ	upation Code	GENER	IC		fldOccupationCo	de 50) Yes					
Human Resour	ces : Courses	tblemp	LTrainingMaster		fldTrainCode	50) Yes					
🗄 Human Resour	rces : Crafts	tblemp	LCrafts		fldCraftName	50) Yes					
Human Resour	rces : Leave types	tblemp	LShiftExceptions		fldExceptionCat	egory 50) Yes					
Human Resource	ces: Expense Codes	GENER	IC		fldExpenseType	50) Yes					
Instruction Cla	ISS	tblINS	Instructions		fldInstClass	50) Yes					
	Task Class	tbITAS	KTasks		fldTaskClass	50) Yes					
Manufacturer	Class	tblINV	Manufacturers		fldClass) Yes					
Manufacturer	Туре		Manufacturers		fldManufacturer	Type 50) Yes					
Meter Units			MDefinition		fldUnit) Yes					
Overtime Fact		GENER			fldOverTimeFact		4 Yes					
	Chaba	tblINV	RequestItemNo	tes	fldState	10) Yes					
 Part Requests Part Types 	: State	GENER			fldPartType		1 Yes					

- Right click anywhere in a row of the Codes data grid.
- A Process menu will pop up.
- Click on Add Add New Code.



	Ŧ		Stat	ic Data - BPC	Configur	ator : Versi	on 1.0.0.11 -	Example	e Company			-		>
9	Home Acco	ounts Call Centre Co	mpany Contract D	epartments	Human Re	esources	Inventory	Reportin	g Sales Sched	luling Security	Services	Static Data	-	₽
2			3											
ave La	yout Worksp	aces Save Filter Ref	resh											
	Format	4 Cur.												
Decc	ription	∡ cur.	TableName			FieldNam		Size	UserDefinable					
Desc	приоп		Tablevant			T ICIUNAITI	-	JIZE	USEIDEIIIIdDie					
E O	ustomer: Payme	ent Method	tblSALSCu	stomers		fidPayme	ntMethod	10	Yes					
	ustomers : Invo			stomerInvoice	Method	fldInvoice			No					
± D	ocument types		GENERIC			fldDocTyp)e	50	Yes					
🕀 Er	nployee : Accor	unt Type	GENERIC			fldAccour	ntType	50	Yes					
🗄 Er	nployee : Bank	Name	GENERIC			fldBankNa	ame	50	Yes					
🗄 Er	nployee : Depe	ndant Relationship	GENERIC			fldRelatio	n	50	Yes					
🗆 Er	mployee : Marit	al Status	GENERIC			fldMarital	Status	50	Yes					
	Codes													
	۹ Code	CodeDescription	CodeType	Status	SortOrd	ler								
	٩													
	DIVORCE	Divorced	None	Α		1								
	MARRIED	Married	None	A		1								
	SINGLE	Single	None	A		1								
	*				Process		^							
🕀 Er	nployee Occupa	ation Code	GENERIC			l New Code	lode	50	Yes					
⊞ H	uman Resource	s : Courses	tblEMPLTra	ainingMaster	<u> </u>			50	Yes					
	uman Resource		tblEMPLCra		Dele	te Code	-	50	Yes					
		s : Leave types		ftExceptions			oncategory		Yes					
		s: Expense Codes	GENERIC			fldExpens			Yes					
	struction Class		tblINSTIns			fldInstCla			Yes					
	aintenance : Ta		tblTASKTa	21122		fldTaskCl	ass		Yes					
ΗM	anufacturer Cla			nufacturers		fldClass			Yes					
	anufacturer Ty	pe		nufacturers			acturerType		Yes					
			tbIMTRMD	ennition		fldUnit	meFactor		Yes					
ΞM	eter Units						meractor	4	Yes					
± M ± 0	eter Units vertime Factor art Requests: S	tata	GENERIC	guestItemNot		fldState		10	Yes					

- The **final row** in the Codes data grid will now be **'activated'**.
 - The Code Type, Status and Sort Order columns will now be populated.



	Ŧ		Stat	c Data - BPO	Configurato	r : Version 1.0.0.11 ·	Example	e Company			_		\times
	Home Acco	ounts Call Centre Comp	any Contract D	epartments	Human Reso	urces Inventory	Reporting	g Sales Scho	eduling Securit	y Services	Static Data	-	8
Save L	ayout Worksp	Daces Save Filter Refres	≱ sh										
	Format	∠ Cur	4										
Desc	ription		TableName		F	ieldName	Size	UserDefinable					
P													
± c	ustomer: Paym	ent Method	tblSALSCu	tomers	fi	dPaymentMethod	10	Yes					
± c	ustomers : Invo	pice Methods	tblSALSCu	tomerInvoice	Method fl	dInvoiceMethod	10	No					
± D	ocument types		GENERIC		fl	dDocType	50	Yes					
ΞE	mployee : Acco	unt Type	GENERIC		fi	dAccountType	50	Yes					
	mployee : Bank		GENERIC			dBankName	50	Yes					
		ndant Relationship	GENERIC			dRelation	50	Yes					
• 🗆 E	mployee : Marit	al Status	GENERIC		fl	dMaritalStatus	50	Yes					
	Codes												
	۹. Code	CodeDescription	CodeType	Status	SortOrder								
	۴												
	DIVORCE	Divorced	None	A		1							
	MARRIED	Married	None	A		1							
	SINGLE	Single	None	A		1							
	I		None	A		0							
ΞE	mployee Occup	ation Code	GENERIC		fl	dOccupationCode	50	Yes					
±Η	uman Resource	s : Courses	tblEMPLTra	iningMaster	fi	dTrainCode	50	Yes					
±Η	uman Resource	s : Crafts	tblEMPLCra	ifts	fi	dCraftName	50	Yes					
± H	uman Resource	s : Leave types	tblEMPLShi	ftExceptions	fi	dExceptionCategory	50	Yes					
±Η	uman Resource	s: Expense Codes	GENERIC		fi	dExpenseType	50	Yes					
± Ir	nstruction Class		tblINSTIns	tructions	fl	dInstClass	50	Yes					
±Μ	aintenance : Ta	ask Class	tbITASKTa	iks	fl	dTaskClass	50	Yes					
ΞM	anufacturer Cla	ass	tblINVNMa	nufacturers	fl	dClass	50	Yes					
±Μ	anufacturer Ty	pe	tblINVNMa	nufacturers	fi	dManufacturerType	50	Yes					
	eter Units		tbIMTRMDe	finition		dUnit		Yes					
E C	vertime Factor		GENERIC		fl	dOverTimeFactor	4	Yes					
	art Requests: S	itate	tblINVNRe	questItemNote	es fi	dState	10	Yes					
±Ρ													

- **Code:** Click in this text box and type in a **code** specific for this new marital status.
- Code Description: Click in this text box and type in a description for this new marital status code.



	Ŧ		Stat	ic Data - BPC) Configurat	or : Version 1.0.0.11	- Example	e Company						\times
9	Home Acco	ounts Call Centre Comp	oany Contract [)epartments	Human Res	ources Inventory	Reportin	ig Sales	Scheduling	Security	Services	Static Data	-	8
2		8												
Save Lay	yout Worksp	aces Save Filter Refre	sh											
	Format	Cur												
Descri	iption		TableName	2	1	FieldName	Size	UserDefinat	le					_
7														
E Cus	stomer: Paym	ent Method	tblSALSCu	stomers	1	fdPaymentMethod	10	Yes						
E Cus	stomers : Invo	pice Methods	tblSALSCu	stomerInvoice	Method 1	fdInvoiceMethod	10	No						
E Doo	cument types		GENERIC		t	fldDocType	50	Yes						
🕀 Emp	ployee : Acco	unt Type	GENERIC		1	fldAccountType	50	Yes						
🗄 Emp	ployee : Bank	Name	GENERIC		t	fldBankName	50	Yes						
🕀 Emp	ployee : Depe	ndant Relationship	GENERIC		1	fldRelation	50	Yes						
E Emp	ployee : Marit	al Status	GENERIC		1	fldMaritalStatus	50	Yes						
	Codes													
٩	Code	CodeDescription	CodeType	Status	SortOrder									
٩	·													
	DIVORCE	Divorced	None	A		1								
	MARRIED	Married	None	A		1								
	SINGLE	Single	None	A		1								
I			None	A		0								
E Emp	ployee Occup	ation Code	GENERIC		1	fldOccupationCode	50	Yes						
🕀 Hur	man Resource	s : Courses	tblEMPLTra	ainingMaster	1	fldTrainCode	50	Yes						
🗄 Hur	man Resource	s : Crafts	tblEMPLCr	afts	t	fldCraftName	50	Yes						
🗄 Hur	man Resource	s : Leave types	tblEMPLSh	ftExceptions	1	RdExceptionCategory	50	Yes						
		s: Expense Codes	GENERIC			fdExpenseType	50	Yes						
	truction Class		tblINSTIns			fdInstClass	50	Yes						
	intenance : Ta		tblTASKTa			fldTaskClass	50	Yes						
	nufacturer Cla			nufacturers		fldClass		Yes						
	nufacturer Ty	pe		nufacturers		fldManufacturerType		Yes						
	ter Units		tbIMTRMD	efinition		fldUnit		Yes						
	ertime Factor		GENERIC			fldOverTimeFactor		Yes						
	rt Requests: S	itate		questItemNot		fldState		Yes						
I+I Par	rt Types		GENERIC		1	fldPartType	1	Yes						

- Code Type: This can remain as None.
- **Status:** This will auto populate with **A** Active.
- **Sort Order:** Click in this text box and either type in or use the arrow indicators to select the sort order for this new marital status code.
 - Note: The sort order is the order in which this will appear in the marital status code drop-down list in BPO. If each marital status code has the number 1, then the drop-down list will usually default to an alphabetical order in BPO. If, for example, it is numbered 4, then it will appear 4th in the drop-down list in BPO.



	Ŧ				Stat	ic Data - BPO	Configura	tor : Versi	on 1.0.0.11	- Example	Company				_		>	<
9	Home Ac	counts Ca	all Centre	Company	Contract [Departments	Human Res	sources	Inventory	Reporting	g Sales	Scheduling	Security	Services	Static Data	-	8	х
Save La	ayout Work	spaces Sa	Ve Filter	Refresh														
bure co		•																
	Forma	at	A	Cur 』														
Desc	ription				TableName	2		FieldName	2	Size	UserDefina	ble						
9																		
	ustomer: Pay				tblSALSCu			fldPayme			Yes							
	ustomers : In		ds			stomerInvoice		fldInvoice			No							
	ocument type				GENERIC			fldDocTyp			Yes							
	mployee : Acc				GENERIC			fldAccour			Yes							
	mployee : Bar				GENERIC			fldBankNa			Yes							
	nployee : Dep		ationship		GENERIC			fldRelatio			Yes							
▶ ⊟ En	mployee : Mar	rital Status			GENERIC			fldMarital	Status	50	Yes							4
	Codes																	1
	۹ Code	CodeDes	scription		CodeType	Status	SortOrde	r										
	۴																	
	DIVORCE	Divorced	1		None	A		1										
	MARRIED	Married			None	A		1										
	SINGLE	Single			None	A		1										
-	I WDWD	Widowed			None	A		0. 🗘										J
	mployee Occu				GENERIC				ationCode	50	Yes							
	uman Resour		s			ainingMaster		fldTrainCo		50	Yes							
	uman Resourc				tblEMPLCr			fldCraftN			Yes							
	uman Resourc					iftExceptions			ionCategory		Yes							
	uman Resourc		e Codes		GENERIC			fldExpens			Yes							
	struction Clas				tblINSTIns			fldInstCla			Yes							
	aintenance :				tbITASKTa			fldTaskCla	ass		Yes							
	anufacturer (nufacturers		fldClass			Yes							
	anufacturer 1	ype				nufacturers			acturerType		Yes							
	eter Units				tbIMTRMD	efinition		fldUnit			Yes							
	vertime Facto				GENERIC			fldOverTi	meFactor		Yes							
	art Requests:	State				questItemNote		fldState			Yes							
+ Pa	art Types				GENERIC			fldPartTy	pe	1	Yes							

- When you have finished adding the new marital status code details, press **Enter**.
- An **Update** message box will appear, asking;
 - Are you sure you want to save changes to this code?
- Click on Yes.



	Ŧ		Stat	tic Data - BPC) Configurator : V	ersion 1.0.0.11	- Example	e Company				_			×
9	Home Acc	ounts Call Centre Comp	oany Contract	Departments	Human Resource	s Inventory	Reportin	g Sales :	Scheduling	Security	Services	Static Data	-	₽	2
Save I	avout Works	paces Save Filter Refre	sh												
	•														
	Forma	t 🛛 🖌 Cur						1							_
Des	cription		TableNam	e	FieldN	lame	Size	UserDefinat	le						
/															
	Customer: Paym		tblSALSCu			mentMethod		Yes							
	Customers : Inv			stomerInvoice		oiceMethod		No							
	Document types		GENERIC			сТуре		Yes							
	Employee : Acco		GENERIC			countType		Yes							
	Employee : Bank		GENERIC			nkName		Yes							
	Employee : Depe Employee : Mari	endant Relationship	GENERIC		fidRel			Yes					_		
		tal Status	GENERIC		fidMa	ritalStatus	Update					×			-
	Codes						_								al
	۹ Code	CodeDescription	CodeType	Status	SortOrder	_	?	Are you su	ire you wa	ant to save	changes to	this code?			4
	9					_									
	DIVORCE	Divorced	None	A		1		-							
	MARRIED	Married	None	A		1			Yes		No	Cancel			
	SINGLE	Single Widowed	None	A		1									
	I WDWD			A											1
	Employee Occup		GENERIC			cupationCode		Yes							
	Human Resource			ainingMaster		inCode		Yes							
	Human Resource		tblEMPLCr			aftName		Yes							
		es : Leave types		iftExceptions		ceptionCategory		Yes							
		es: Expense Codes	GENERIC			penseType	50								
_	Instruction Class	-	tblINSTIns			tClass	50								
_	Maintenance : T		tbITASKTa			skClass	50								
	Manufacturer Cl			nufacturers	fldCla		50								
_	Manufacturer Ty	/pe		nufacturers		nufacturerType	50								
Ξ	Meter Units		tbIMTRMD	efinition	fldUni	-		Yes							
-	Overtime Factor		GENERIC			erTimeFactor		Yes							
	Part Requests: 5	state	tbIINVNRe	questItemNot	es fldSta	ite	10	Yes							
Ð.	Part Types		GENERIC		0.1-	tType		Yes							

- The new marital status code will be **saved** and a **new row** will be added to the **Codes** data grid.
- Collapse the Codes frame.



Static Data Employee Marital Status

	Ŧ			Stat	ic Data - BPO) Configura	tor : Versi	on 1.0.0.11 -	Example	Company				_)	×
9	Home Acco	ounts Call Centre	Company	Contract [epartments	Human Res	sources	Inventory	Reporting) Sales	Scheduling	Security	Services	Static Data	-	8	Х
eve La	yout Worksr	paces Save Filter	Refresh														
Descr	ription		Curri a	TableName	2		FieldNam	2	Size	UserDefina	ole						-
⊡ Cu	ustomer: Paym	ent Method		tblSALSCu	stomers		fldPavme	ntMethod	10	Yes							
	ustomers : Invo			tblSALSCu	stomerInvoice	Method	fidInvoice		10	No							
⊕ Do	cument types			GENERIC			fldDocTyp)e	50	Yes							
🕀 Em	nployee : Acco	unt Type		GENERIC			fldAccour	ntType	50	Yes							
± Em	nployee : Bank	Name		GENERIC			fldBankNa	ame	50	Yes							
🕀 Em	nployee : Depe	endant Relationship		GENERIC			fidRelatio	n	50	Yes							
🖃 Em	nployee : Marit	al Status		GENERIC			fidMarital	Status	50	Yes							
	Codes																
	۹ Code	CodeDescription		CodeType	Status	SortOrde	r										1
	9																1
	DIVORCE	Divorced		None	A		1										
	MARRIED	Married		None	A		1										
	SINGLE	Single		None	A		1										
	WDWD	Widowed		None	A		1										
1	Ø.																
Ð Em	nployee Occup	ation Code		GENERIC			fldOccupa	ationCode	50	Yes							
Đ Hu	man Resource	es : Courses		tblEMPLTra	ainingMaster		fldTrainCo	ode	50	Yes							
Ð Hu	iman Resource	s : Crafts		tblEMPLCr	afts		fldCraftN	ame	50	Yes							
± Hu	iman Resource	s : Leave types		tblEMPLSh	ftExceptions		fldExcept	ionCategory	50	Yes							
± Hu	uman Resource	s: Expense Codes		GENERIC			fldExpens	eType	50	Yes							
🗄 Ins	struction Class			tblINSTIns	tructions		fldInstCla	ISS	50	Yes							
± Ma	aintenance : Ta	ask Class		tblTASKTa	sks		fldTaskCl	ass	50	Yes							
± Ma	anufacturer Cla	ass		tblINVNMa	nufacturers		fldClass		50	Yes							
± Ma	anufacturer Ty	pe		tblINVNMa	nufacturers		fldManufa	acturerType	50	Yes							
Đ Me	eter Units			tbIMTRMD	efinition		fldUnit		50	Yes							
± Ov	vertime Factor			GENERIC			fldOverTi	meFactor	4	Yes							
- D-	rt Requests: S	state		tblINVNRe	questItemNot	es	fldState		10	Yes							

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Help v2024.5.0.7/1.0 - Pg 9 - Printed: 21/08/2024

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