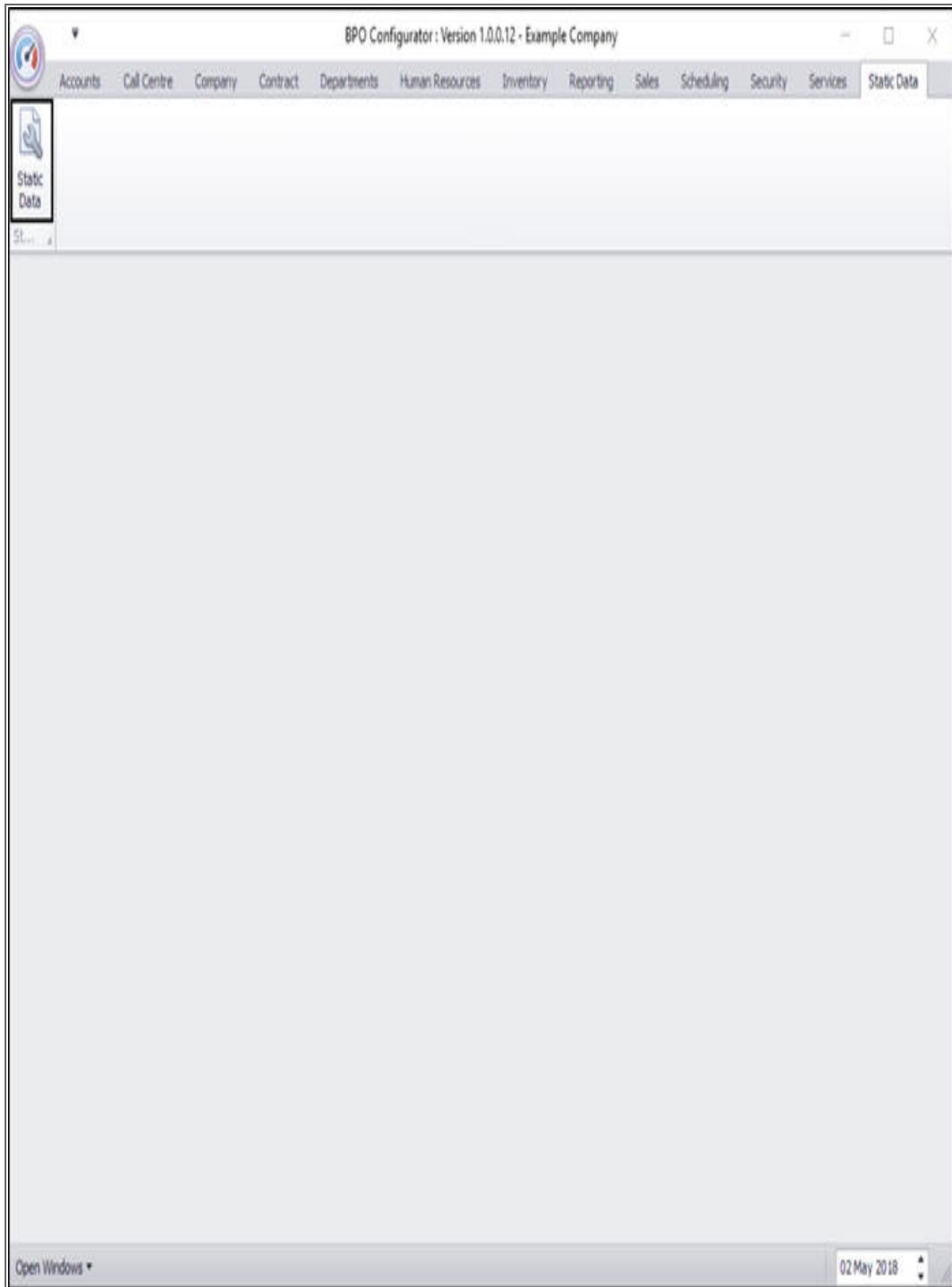


We are currently updating our site; thank you for your patience.

STATIC DATA

STATIC DATA – EMPLOYEE: DEPENDANT RELATIONSHIP

Ribbon Access: Configurator > Static Data> Static Data



- The **Static Data** listing screen will be displayed.
- Use the **filter row** or **scroll down** the list until you find the **Employee: Dependant Relationship** row.
- Click on the **expand** icon in this row.

Static Data - BPO Configurator : Version 1.0.0.12 - Example Company

Home Accounts Call Centre Company Contract Departments Human Resources Inventory Reporting Sales Scheduling Security Services Static Data

Save Layout Workspaces Save Filter Refresh

Format Cur...

Description	TableName	FieldName	Size	UserDefnable
☐ Currency	GENERIC	fdCurrency	50	Yes
☐ Customer : Areas	tbSALSCustomers	fdReportingArea	10	Yes
☐ Customer : Contact Type	tbSALSCustomers	fdContactType	20	Yes
☐ Customer : Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
☐ Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
☐ Document types	GENERIC	fdDocType	50	Yes
☐ Employee : Account Type	GENERIC	fdAccountType	50	Yes
☐ Employee : Bank Name	GENERIC	fdBankName	50	Yes
☐ Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes
☐ Employee : Marital Status	GENERIC	fdMaritalStatus	50	Yes
☐ Employee Occupation Code	GENERIC	fdOccupationCode	50	Yes
☐ Human Resources : Courses	tbEMPLTrainingMaster	fdTrainCode	50	Yes
☐ Human Resources : Crafts	tbEMPLCrafts	fdCraftName	50	Yes
☐ Human Resources : Leave types	tbEMPLShiftExceptions	fdExceptionCategory	50	Yes
☐ Human Resources: Expense Codes	GENERIC	fdExpenseType	50	Yes
☐ Instruction Class	tbINSTInstructions	fdInstClass	50	Yes
☐ Maintenance : Task Class	tbTASKTasks	fdTaskClass	50	Yes
☐ Manufacturer Class	tbDIVNManufacturers	fdClass	50	Yes
☐ Manufacturer Type	tbDIVNManufacturers	fdManufacturerType	50	Yes
☐ Meter Units	tbMTRMDefinition	fdUnit	50	Yes
☐ Overtime Factor	GENERIC	fdOverTimeFactor	4	Yes
☐ Part Requests: State	tbDIVNRequestItemNotes	fdState	10	Yes
☐ Part Types	GENERIC	fdPartType	1	Yes
☐ Pay-roll : Company Chapter	GENERIC	fdCompanyChapter	50	Yes
☐ Pay-roll : Company Division	GENERIC	fdCompanyDivision	50	Yes
☐ Pay-roll : Company Sector	GENERIC	fdCompanySector	50	Yes

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- The Employee: Dependant Relationship **Codes** frame will be expanded.

- Here you can view a list of **employee dependant relationship types** currently on the system.

The screenshot shows the 'Static Data - BPO Configurator' application window. The main table lists various static data types with columns for Description, TableName, FieldName, Size, and UseDefinable. The 'Employee : Dependant Relationship' entry is selected, and a 'Codes' dialog box is open below it, showing a list of codes with columns for Code, CodeDescription, CodeType, Status, and SortOrder.

Description	TableName	FieldName	Size	UseDefinable
Currency	GENERIC	fdCurrency	50	Yes
Customer : Areas	tbSALSCustomers	fdReportingArea	10	Yes
Customer : Contact Type	tbSALSCustomers	fdContactType	20	Yes
Customer : Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
Document types	GENERIC	fdDocType	50	Yes
Employee : Account Type	GENERIC	fdAccountType	50	Yes
Employee : Bank Name	GENERIC	fdBankName	50	Yes
Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes
Employee : Marital Status	GENERIC	fdMaritalStatus	50	Yes
Employee Occupation Code	GENERIC	fdOccupationCode	50	Yes
Human Resources : Courses	tbEMPLTrainingMaster	fdTrainCode	30	Yes
Human Resources : Crafts	tbEMPLCrafts	fdCraftName	50	Yes
Human Resources : Leave types	tbEMPLShiftExceptions	fdExceptionCategory	50	Yes
Human Resources: Expense Codes	GENERIC	fdExpenseType	50	Yes
Instruction Class	tbINSTInstructions	fdInstClass	50	Yes
Maintenance : Task Class	tbTASKTasks	fdTaskClass	50	Yes
Manufacturer Class	tbINVMManufacturers	fdClass	50	Yes
Manufacturer Type	tbINVMManufacturers	fdManufacturerType	50	Yes
Meter Units	tbMTRMDefinition	fdUnit	50	Yes

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependant	None	A	1

- **Right click** anywhere in a **row** of the **Codes** data grid.
- A **Process** menu will pop up.
- Click on **Add** - Add New Code.

The screenshot shows the 'Static Data - BPO Configurator' application interface. The main window displays a list of data tables. The 'Employee : Dependant Relationship' table is expanded, showing a sub-table named 'Codes'. The 'Codes' table has the following data:

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependent	None	A	1

A context menu is open over the 'Codes' table, showing the following options:

- Add (Add New Code)
- Delete (Delete Code)

The application interface includes a menu bar with options like Home, Accounts, Call Centre, Company, Contract, Departments, Human Resources, Inventory, Reporting, Sales, Scheduling, Security, Services, and Static Data. There are also buttons for Save Layout, Workspaces, Save Filter, and Refresh. The status bar at the bottom shows the date 02 May 2018.

- The **final row** in the Codes data grid will now be '**activated**'.
- The **Code Type, Status** and **Sort Order** columns will now be populated.

The screenshot shows the 'Static Data - BPO Configurator' application. The main table lists various data grids, with 'Employee : Dependant Relationship' selected. An inset window shows the 'Codes' grid for this relationship.

Description	TableName	FieldName	Size	UseDefnable
Currency	GENERIC	fdCurrency	50	Yes
Customer : Areas	tbSALSCustomers	fdReportingArea	10	Yes
Customer : Contact Type	tbSALSContacts	fdContactType	20	Yes
Customer : Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
Document types	GENERIC	fdDocType	50	Yes
Employee : Account Type	GENERIC	fdAccountType	50	Yes
Employee : Bank Name	GENERIC	fdBankName	50	Yes
Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependant	None	A	1
I		None	A	0

- **Code:** Click in this text box and type in a **code** specific for this new dependant relationship.
- **Code Description:** Click in this text box and type in a **description** for this new dependant relationship code.

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Home Accounts Call Centre Company Contract Departments Human Resources Inventory Reporting Sales Scheduling Security Services Static Data

Save Layout Workspaces Save Filter Refresh

Description	TableName	FieldName	Size	UserDefnible
Currency	GENERIC	fdCurrency	50	Yes
Customer: Areas	tbSALSCustomers	fdReportingArea	10	Yes
Customer: Contact Type	tbSALSCustomers	fdContactType	20	Yes
Customer: Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
Document types	GENERIC	fdDocType	50	Yes
Employee : Account Type	GENERIC	fdAccountType	50	Yes
Employee : Bank Name	GENERIC	fdBankName	50	Yes
Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependant	None	A	1
I		None	A	0

Employee : Marital Status	GENERIC	fdMaritalStatus	50	Yes
Employee Occupation Code	GENERIC	fdOccupationCode	50	Yes
Human Resources : Courses	tbEMPLTrainingMaster	fdTrainCode	50	Yes
Human Resources : Crafts	tbEMPLCrafts	fdCraftName	50	Yes
Human Resources : Leave types	tbEMPLShiftExceptions	fdExceptionCategory	50	Yes
Human Resources: Expense Codes	GENERIC	fdExpenseType	50	Yes
Instruction Class	tbINSTInstructions	fdInstClass	50	Yes
Maintenance : Task Class	tbTASKTasks	fdTaskClass	50	Yes
Manufacturer Class	tbDWNManufacturers	fdClass	50	Yes
Manufacturer Type	tbDWNManufacturers	fdManufacturerType	50	Yes
Meter Units	tbMTRMDefinition	fdUnit	50	Yes

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- **Code Type:** This can remain as **None**.
- **Status:** This will auto populate with **A** - Active.

- **Sort Order:** Click in this text box and either type in or use the arrow indicators to select the sort order for this new dependant relationship code.
 - **Note:** The **sort order** is the order in which this will appear in the dependant relationship code drop-down list in BPO. If each dependant relationship code has the number **1**, then the drop-down list will usually default to an alphabetical order in BPO. If, for example, it is numbered **2**, then it will appear **2nd** in the drop-down list in BPO.

Static Data - BPO Configurator : Version 1.0.0.12 - Example Company

Home Accounts Call Centre Company Contract Departments Human Resources Inventory Reporting Sales Scheduling Security Services Static Data

Save Layout Workspaces Save Filter Refresh

Description	TableName	FieldName	Size	UserDefnible
Currency	GENERIC	fdCurrency	50	Yes
Customer: Areas	tbSALSCustomers	fdReportingArea	10	Yes
Customer: Contact Type	tbSALSCustomers	fdContactType	20	Yes
Customer: Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
Document types	GENERIC	fdDocType	50	Yes
Employee : Account Type	GENERIC	fdAccountType	50	Yes
Employee : Bank Name	GENERIC	fdBankName	50	Yes
Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes
Employee : Marital Status	GENERIC	fdMaritalStatus	50	Yes
Employee Occupation Code	GENERIC	fdOccupationCode	50	Yes
Human Resources : Courses	tbEMPLTrainingMaster	fdTrainCode	50	Yes
Human Resources : Crafts	tbEMPLCrafts	fdCraftName	50	Yes
Human Resources : Leave types	tbEMPLShiftExceptions	fdExceptionCategory	50	Yes
Human Resources: Expense Codes	GENERIC	fdExpenseType	50	Yes
Instruction Class	tbINSTInstructions	fdInstClass	50	Yes
Maintenance : Task Class	tbTASKTasks	fdTaskClass	50	Yes
Manufacturer Class	tbDWNManufacturers	fdClass	50	Yes
Manufacturer Type	tbDWNManufacturers	fdManufacturerType	50	Yes
Meter Units	tbMTRMDefinition	fdUnit	50	Yes

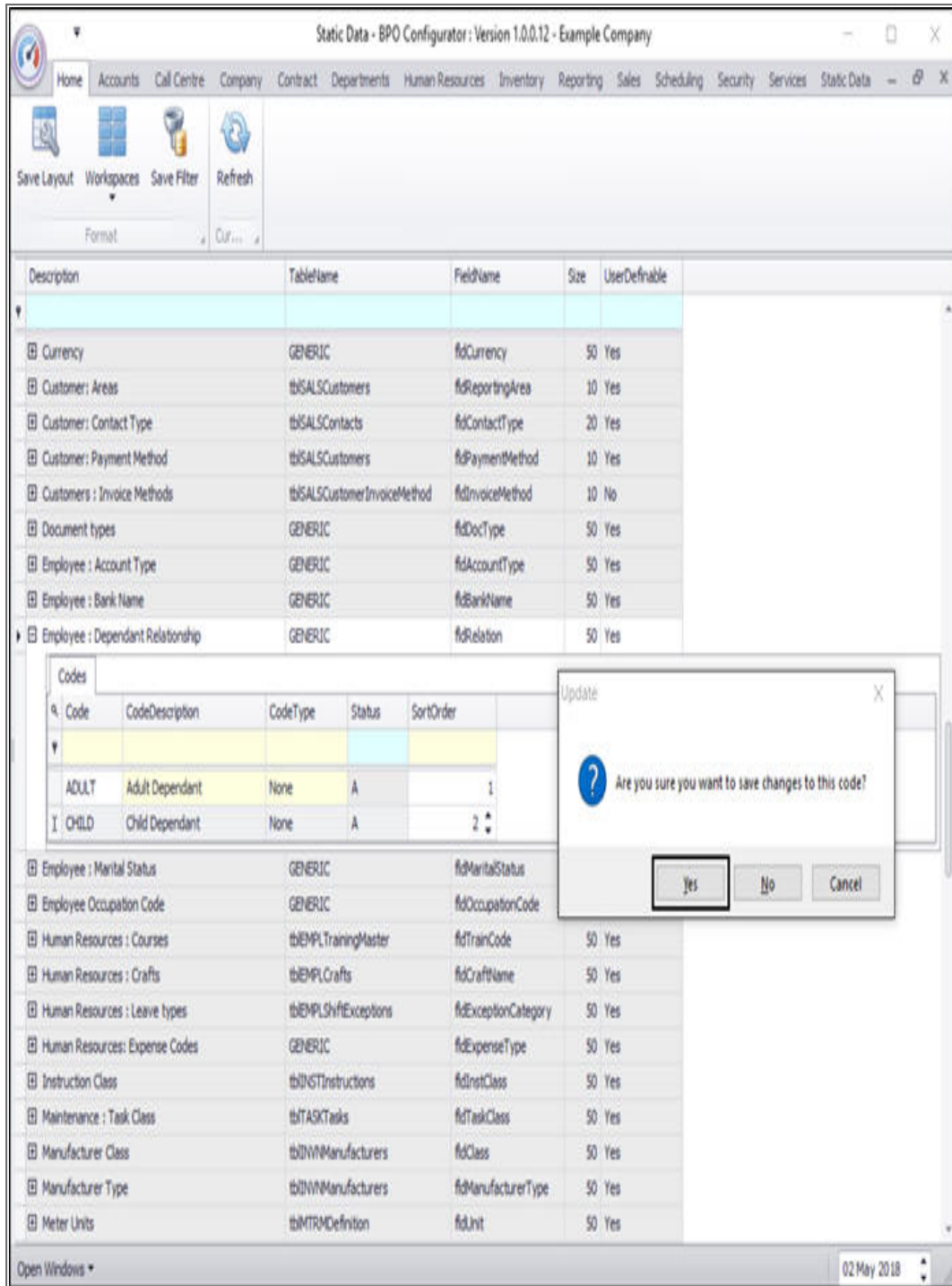
Codes

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependant	None	A	1
CHILD	Child Dependant	None	A	0

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- When you have finished adding the new dependant relationship code details, press **Enter**.

- An **Update** message box will appear, asking;
 - **Are you sure you want to save changes to this code?**
- Click on **Yes**.



- The new dependant relationship code will be **saved** and a **new row** will be added to the **Codes** data grid.

- **Collapse** the Codes frame when you are done.

The screenshot shows the 'Static Data - BPO Configurator' application interface. The main table lists various data fields, with 'Employee : Dependant Relationship' selected. Below it, a 'Codes' table is visible, containing two entries: 'ADULT' and 'CHILD'. The 'ADULT' entry is highlighted in yellow, and the 'CHILD' entry is highlighted in black.

Description	TableName	FieldName	Size	UserDefnable
Currency	GENERIC	fdCurrency	50	Yes
Customer : Areas	tbSALSCustomers	fdReportingArea	10	Yes
Customer : Contact Type	tbSALSContacts	fdContactType	20	Yes
Customer : Payment Method	tbSALSCustomers	fdPaymentMethod	10	Yes
Customers : Invoice Methods	tbSALSCustomerInvoiceMethod	fdInvoiceMethod	10	No
Document types	GENERIC	fdDocType	50	Yes
Employee : Account Type	GENERIC	fdAccountType	50	Yes
Employee : Bank Name	GENERIC	fdBankName	50	Yes
Employee : Dependant Relationship	GENERIC	fdRelation	50	Yes

Code	CodeDescription	CodeType	Status	SortOrder
ADULT	Adult Dependant	None	A	1
CHILD	Child Dependant	None	A	2

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