

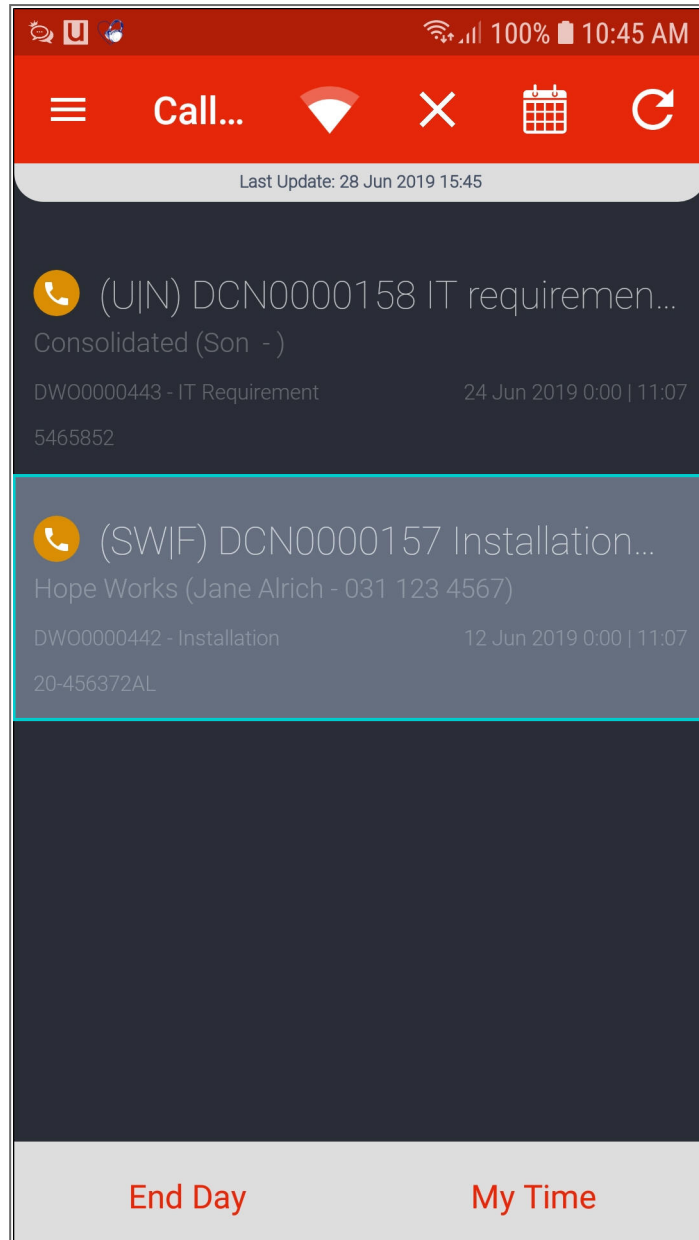
We are currently updating our site; thank you for your patience.

TECHCONNECT

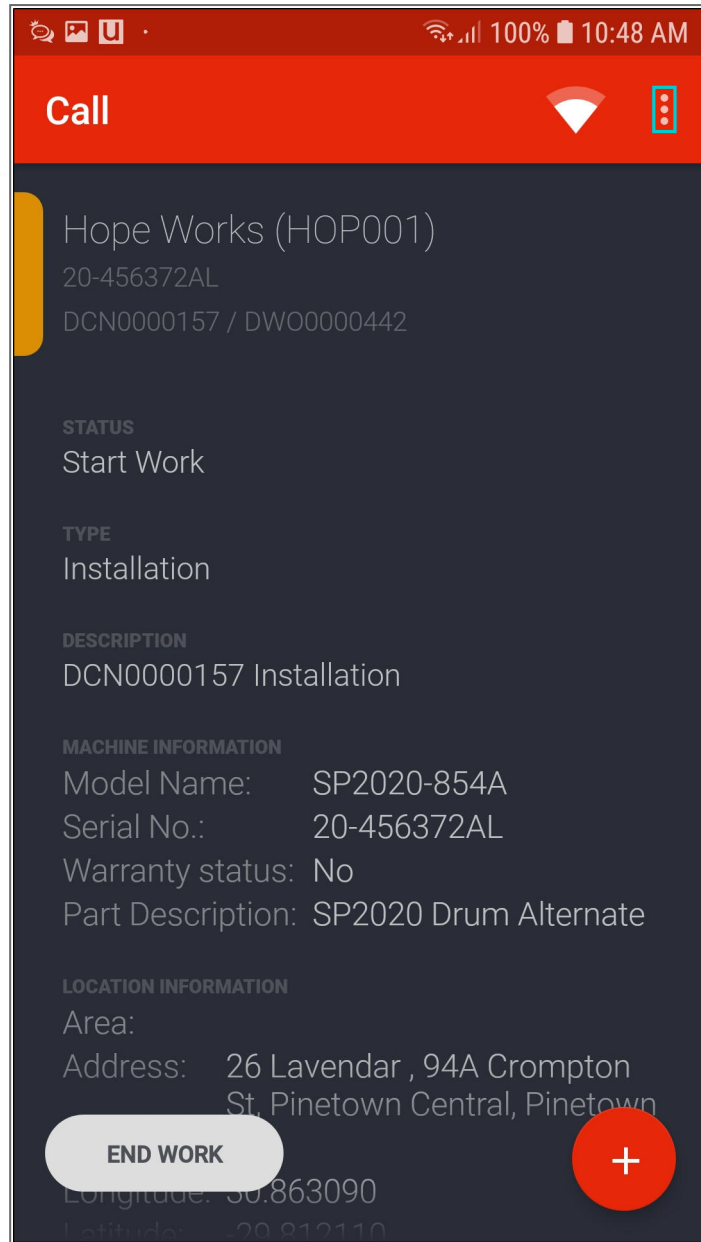
SITE PART AUDIT

SITE PARTS

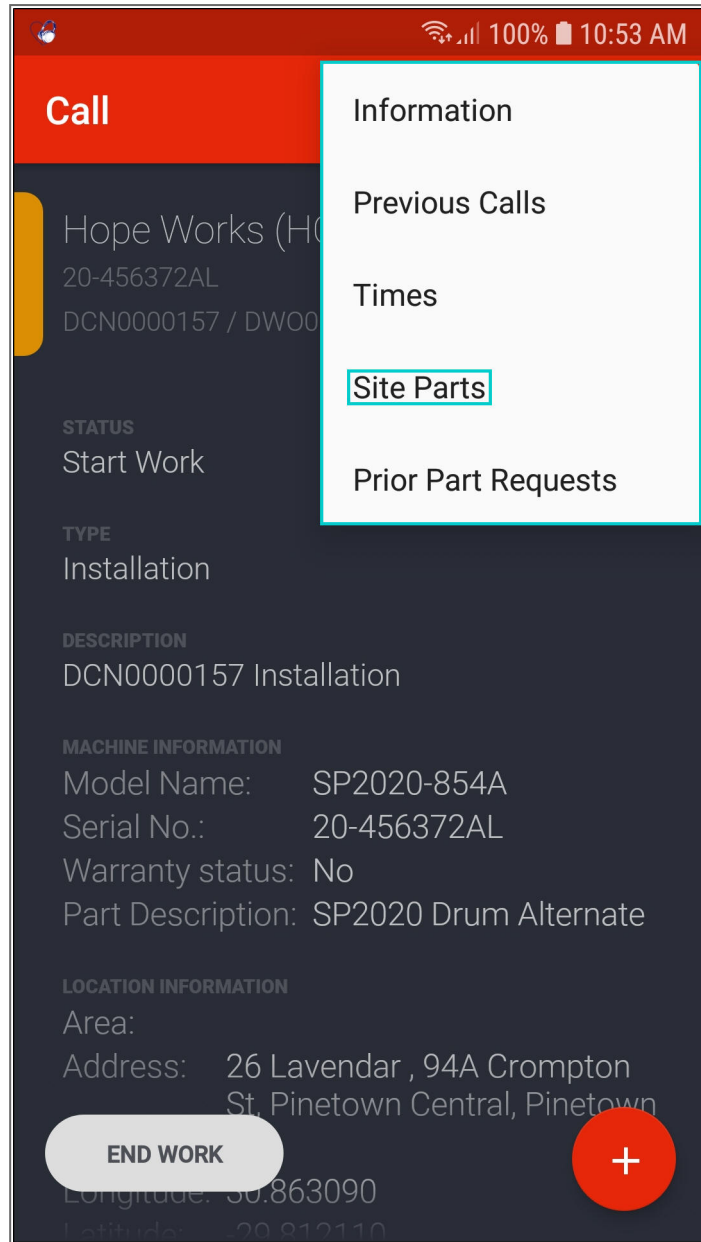
- You can view a list of parts, audit parts and do parts swap outs on the site you are currently working on.
- This functionality only works with **BPO_V2**.
- The [IsVersionBPO2 flag](#) must be set to **Yes** in **BPO Configurator**.
- Click on the call / project you wish to work on.



- The **Call** screen will be displayed.
- Click on the **Side Menu**.

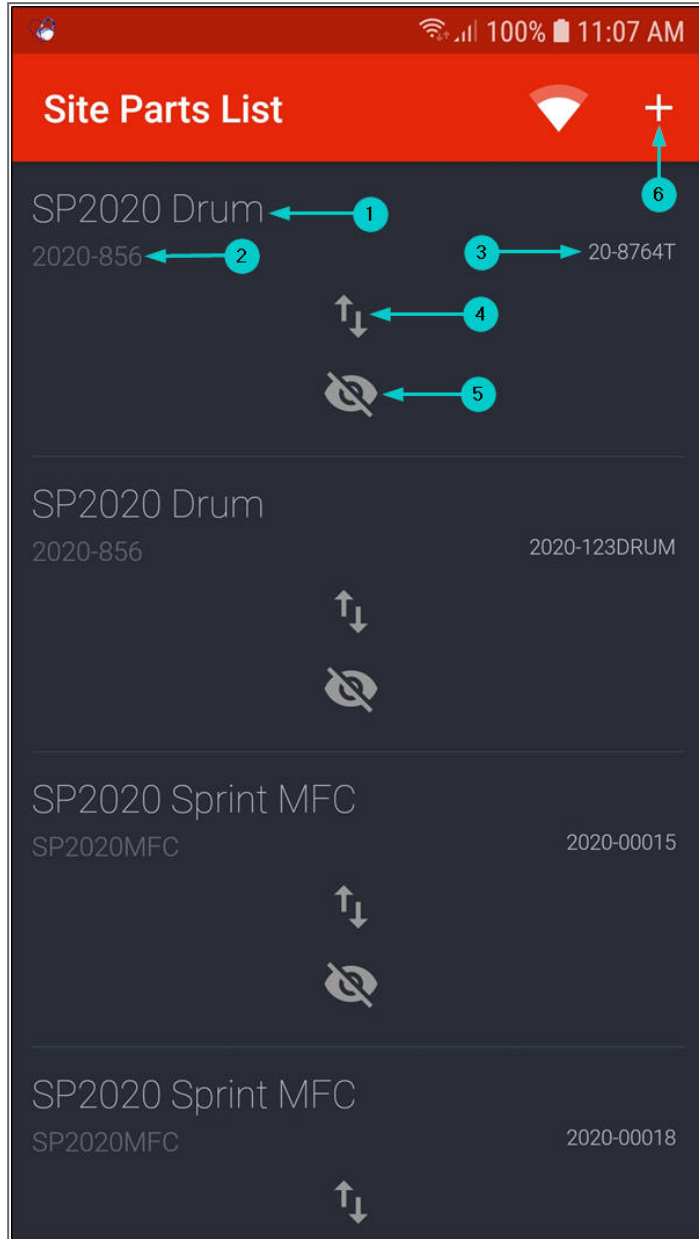


- A **Side Menu** will be displayed.
- Click on **Site Parts**.



- Assets that should be at the address according to **BPO** transactions are displayed in the **Site Parts List** screen showing the;
 1. the part description,
 2. part code,
 3. serial number,
 4. swap out icon,

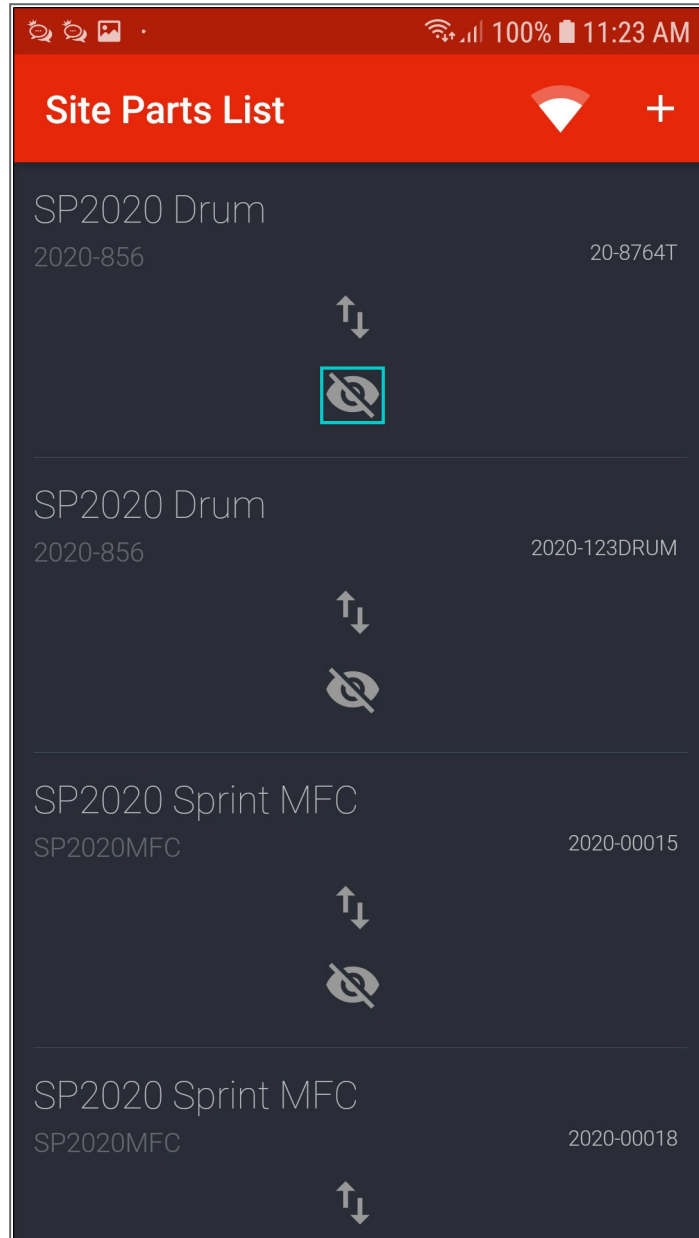
- 5. missing part icon
- 6. and add part icon.



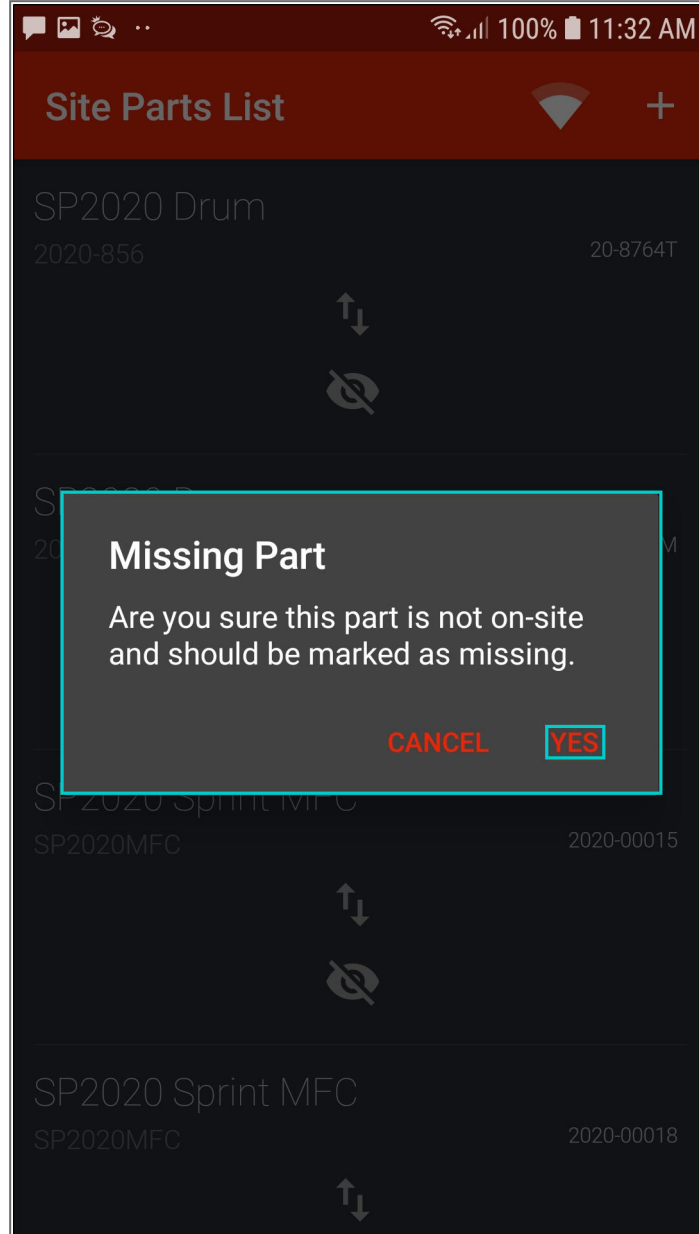
PARTS AUDIT

MARK A PART AS MISSING

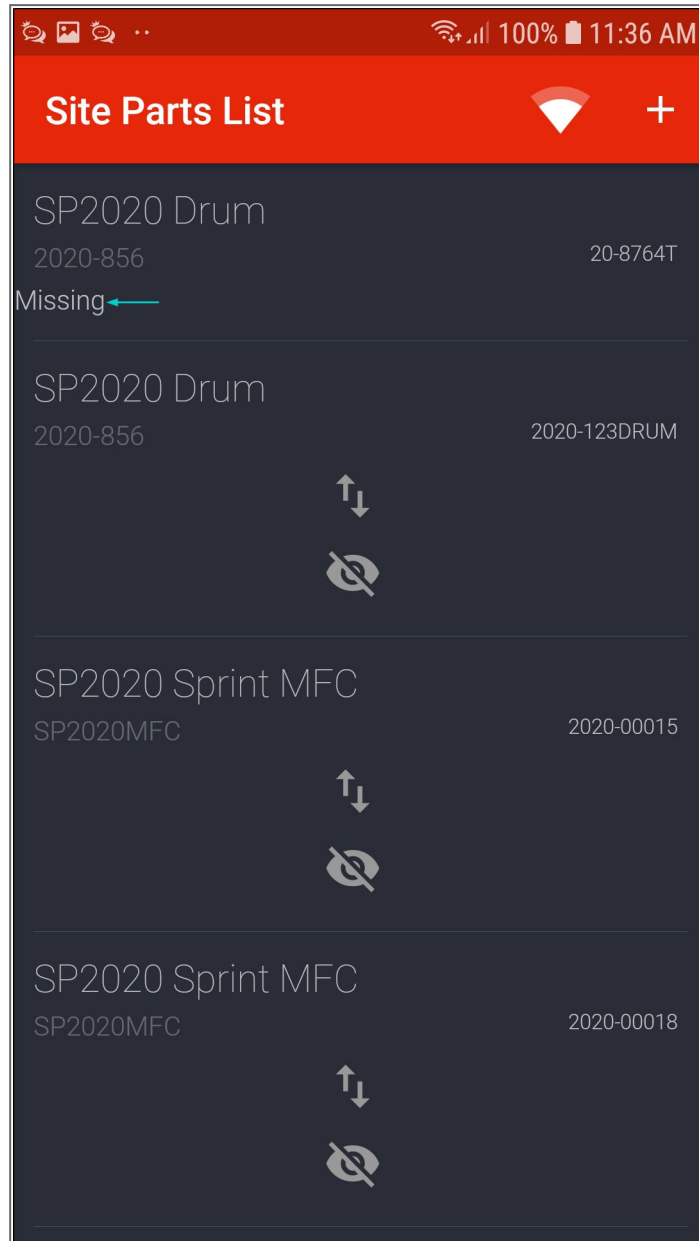
- If a part displayed on the part list is missing on site,
- click on the **Missing Part** icon to mark the part as missing.



- A **Missing Part** message box will pop up asking you;
 - Are you sure this part is not on-site and should be marked as missing?
- Click on **Yes**.

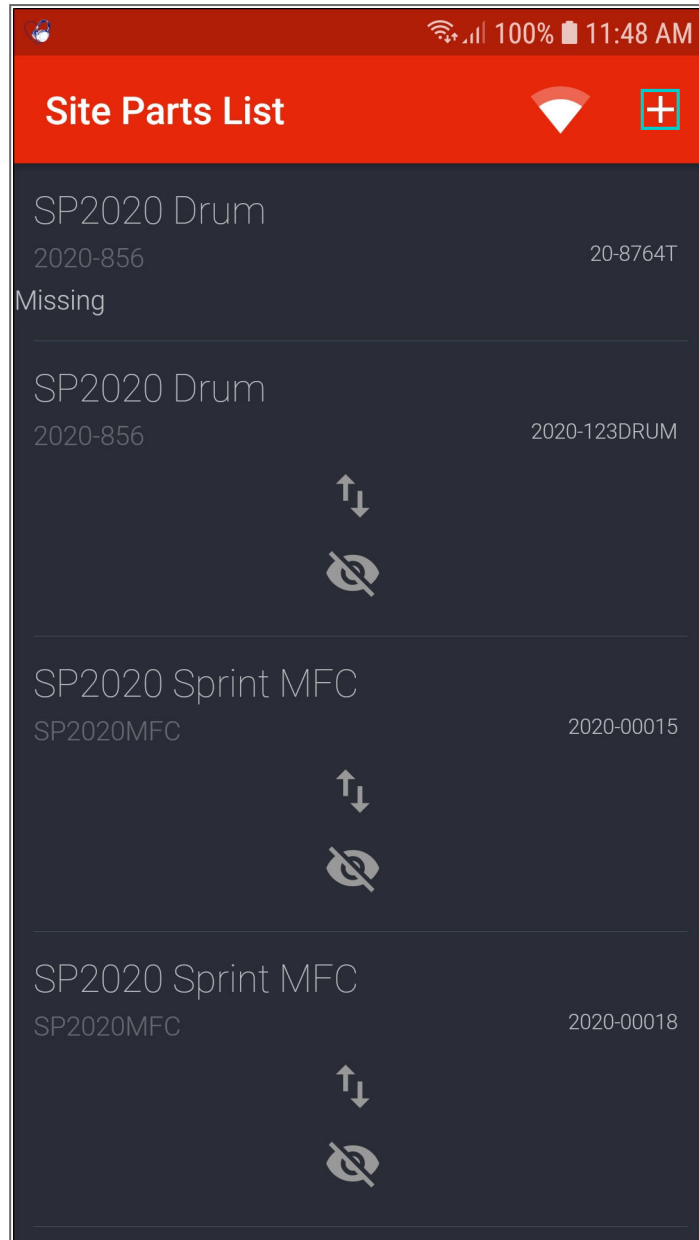


- The part will now be marked as **Missing** in the **Site Parts List** screen.



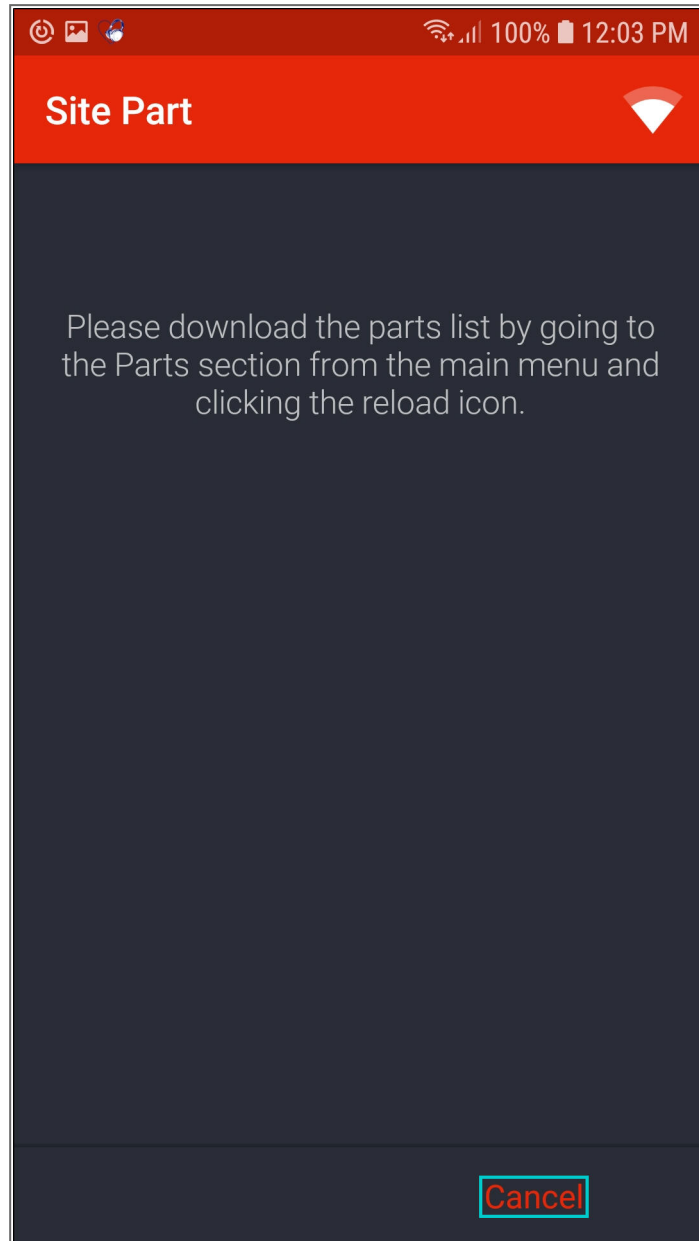
ADD A MISSING PART

- If a part is not displayed on the part list but is on site,
- click on the **Add Part** icon to add the part.



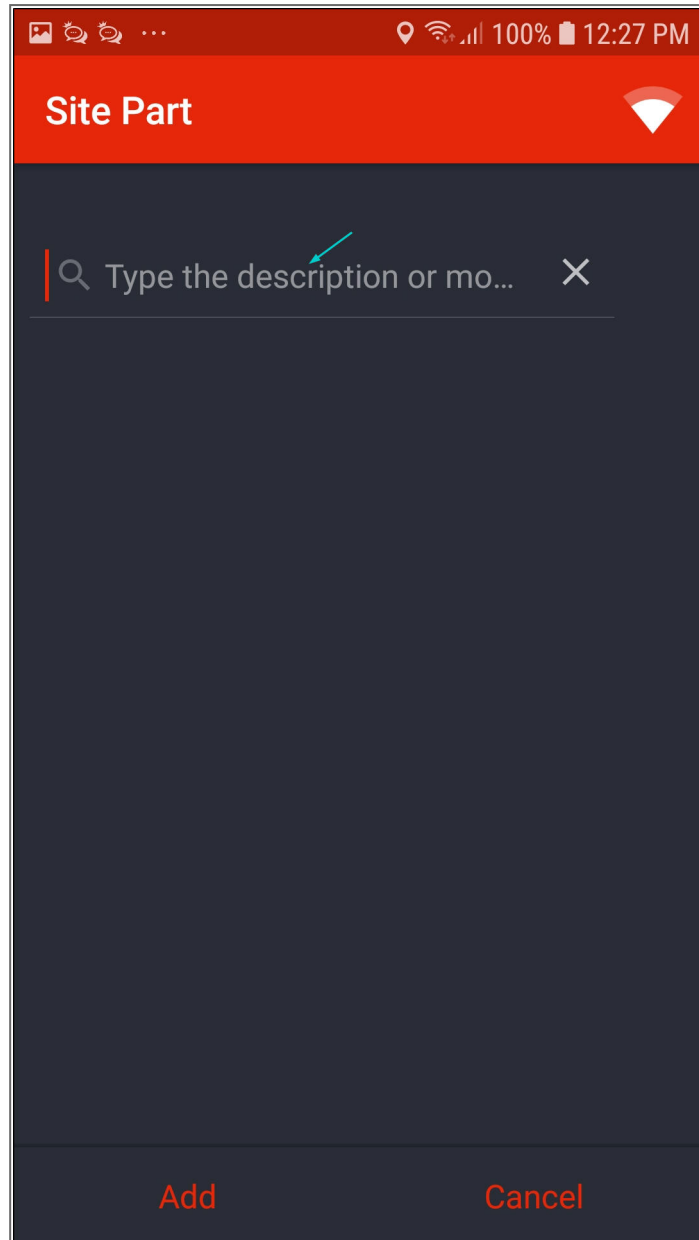
- The **Site Part** screen will be displayed. You will either receive
 1. a message informing you;
 - Please download the parts list by going to the Parts section from the main menu and clicking on the reload icon.

- Click on **Cancel**. **Refresh** your parts database and start the process of **adding a missing part** again.

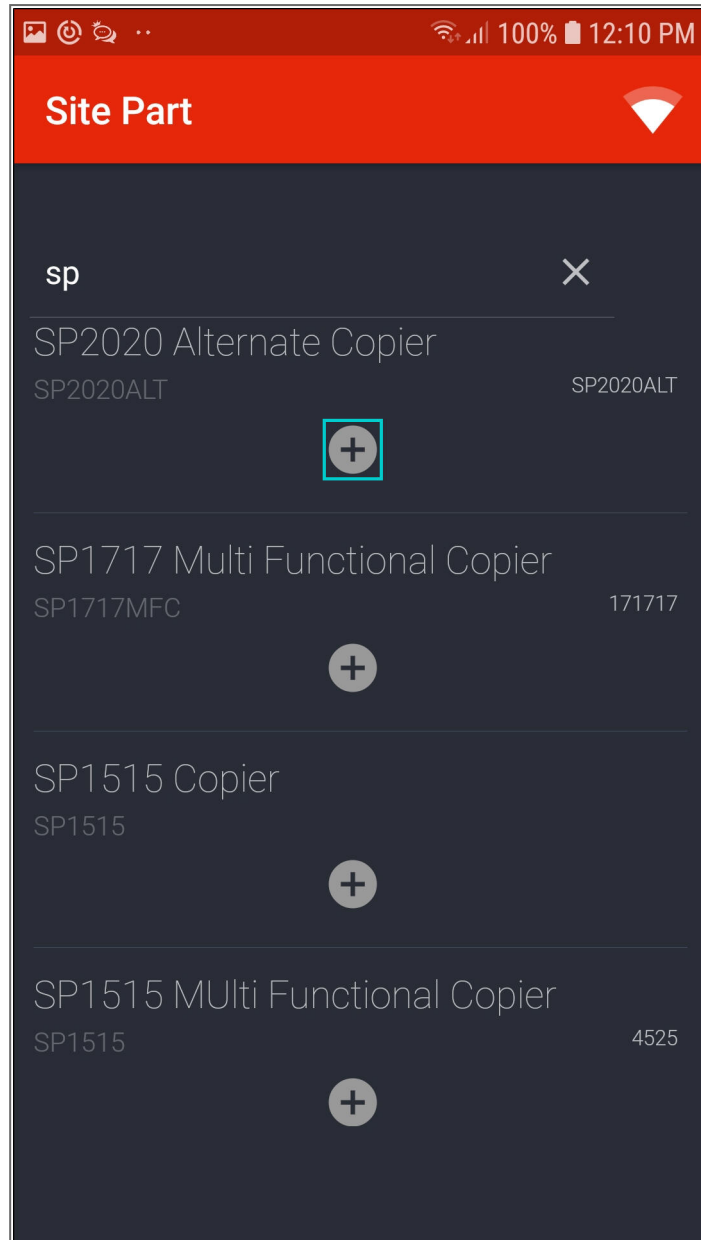


2. or a **Search** field will be displayed.

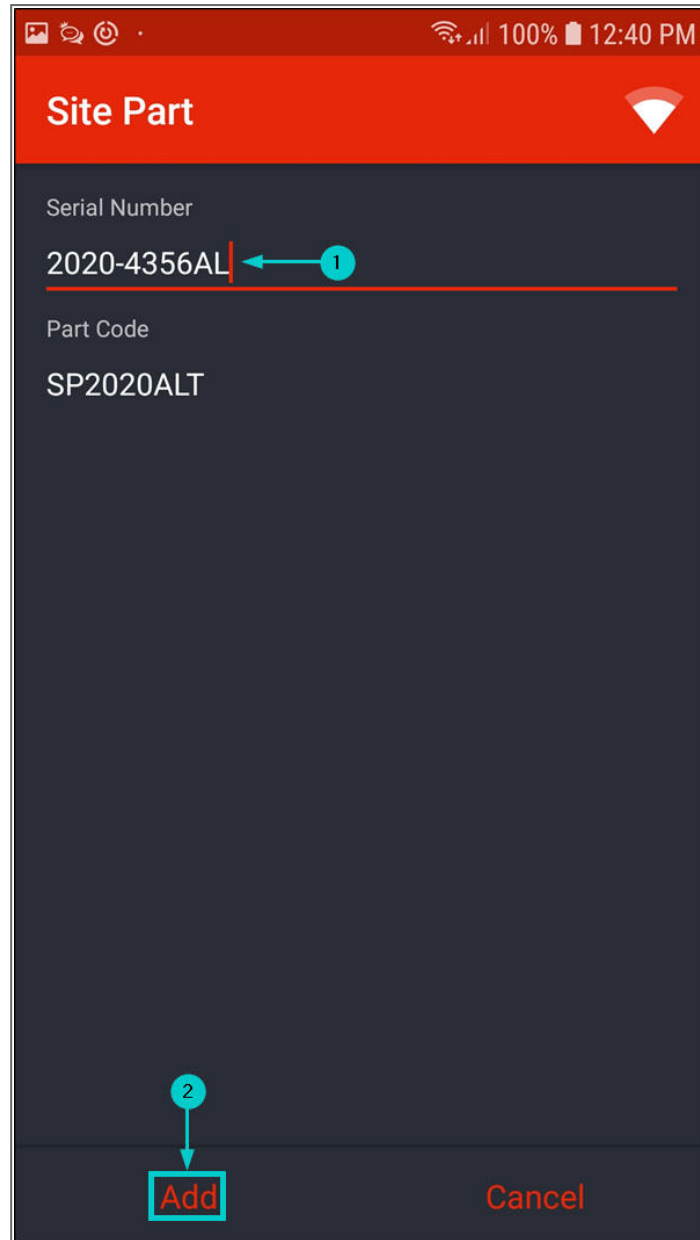
- In the **Search** field, type in the part description or model of the part you wish to add.



- A list of part codes that match your description will be displayed.
- Click on the '+' icon on the part code you wish to add.



1. In the **Serial Number** field, type in the serial number of the part you wish to add.
2. Click on **Add**.



Site Part

Serial Number
2020-4356AL

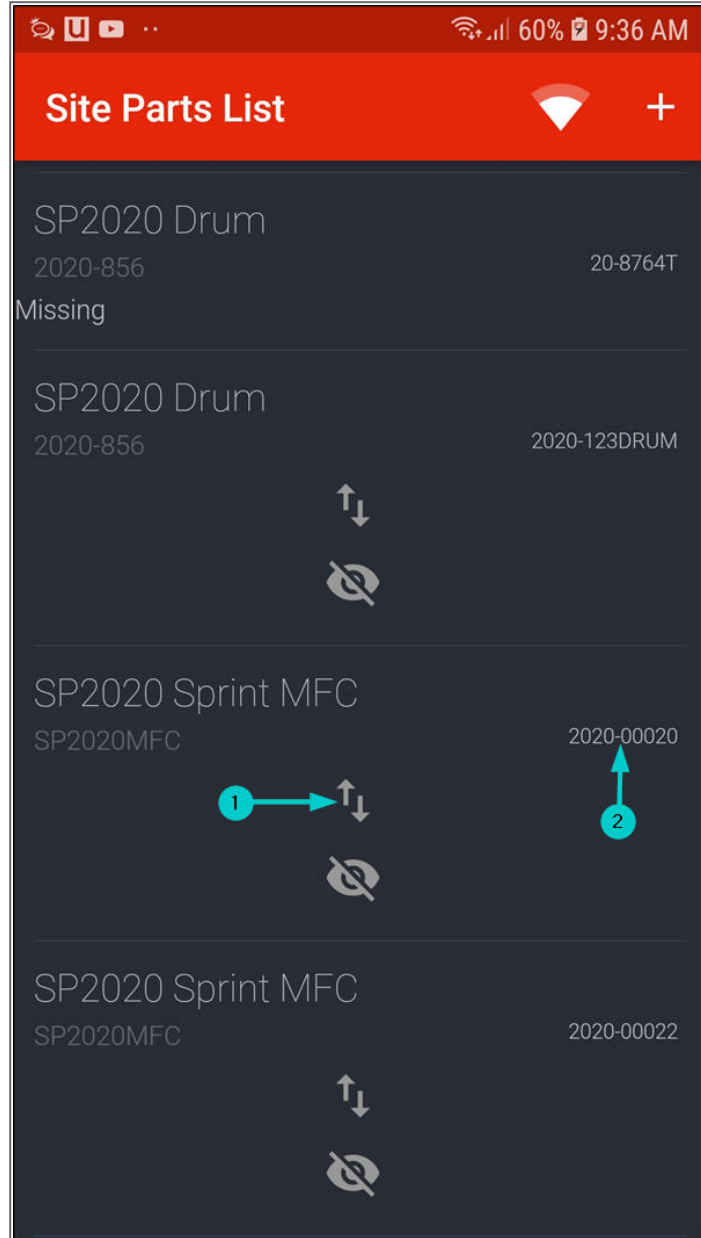
Part Code
SP2020ALT

Add Cancel

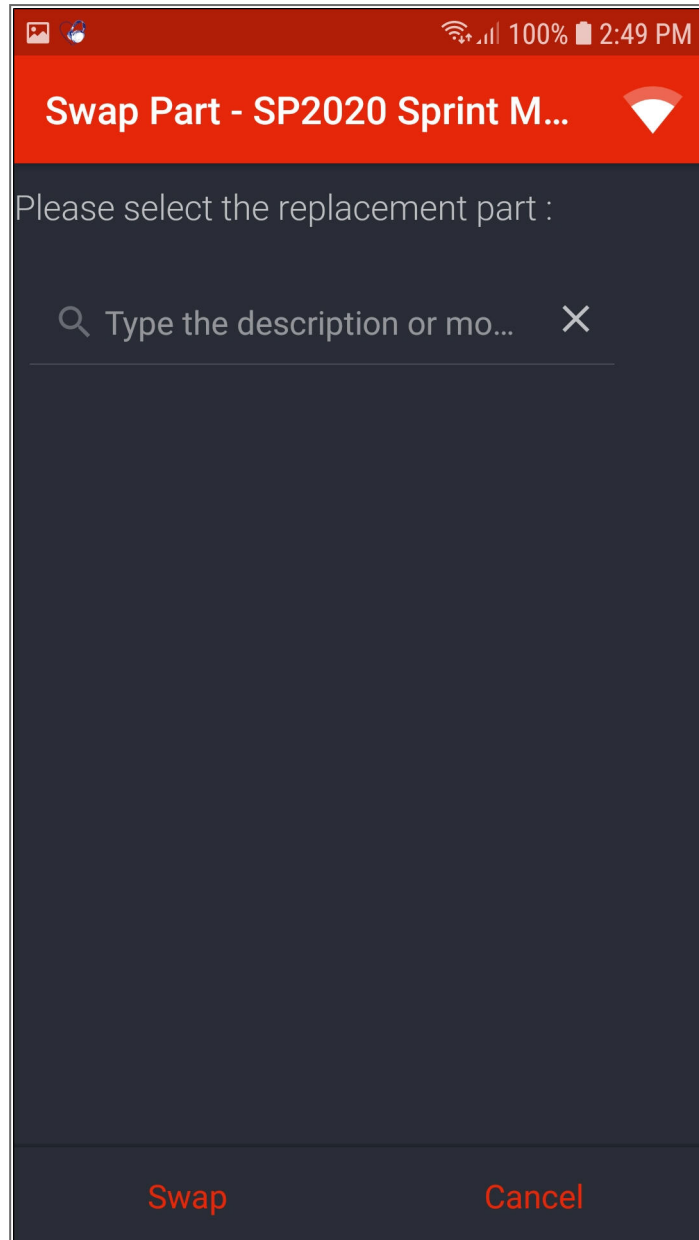
- You will return to the **Site Parts List** screen.
- The part will now be displayed in the **Site Parts List** screen.

SWAP OUTS

1. Click on the **Swap Out** icon on the part you wish to swap out.
2. In this image, serial number **2020-00020** has been selected.

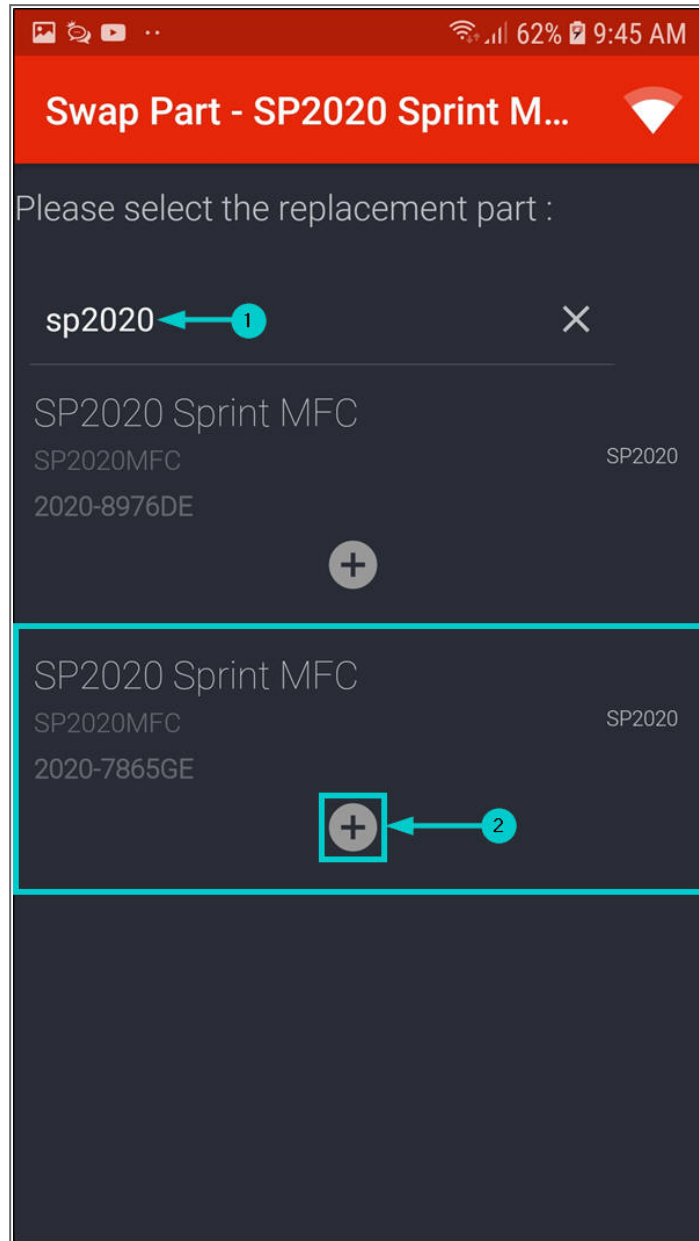


- The **Swap Part - []** screen will be displayed.

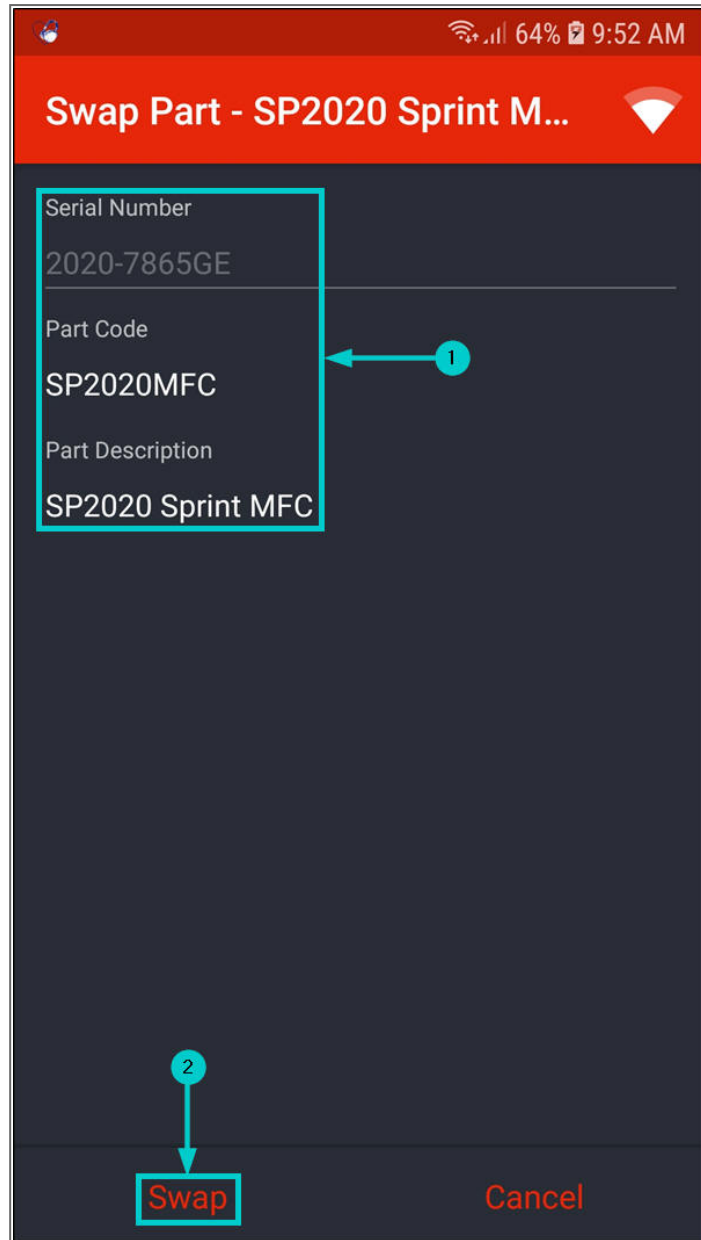


1. Type in the description or model of the replacement part.
 - A list of parts in your boot stock warehouse which match your description / model will be displayed.
2. Click on the '+' sign on the part you wish to add as a replacement.

- In this image, serial number **2020-7865GE** has been selected.



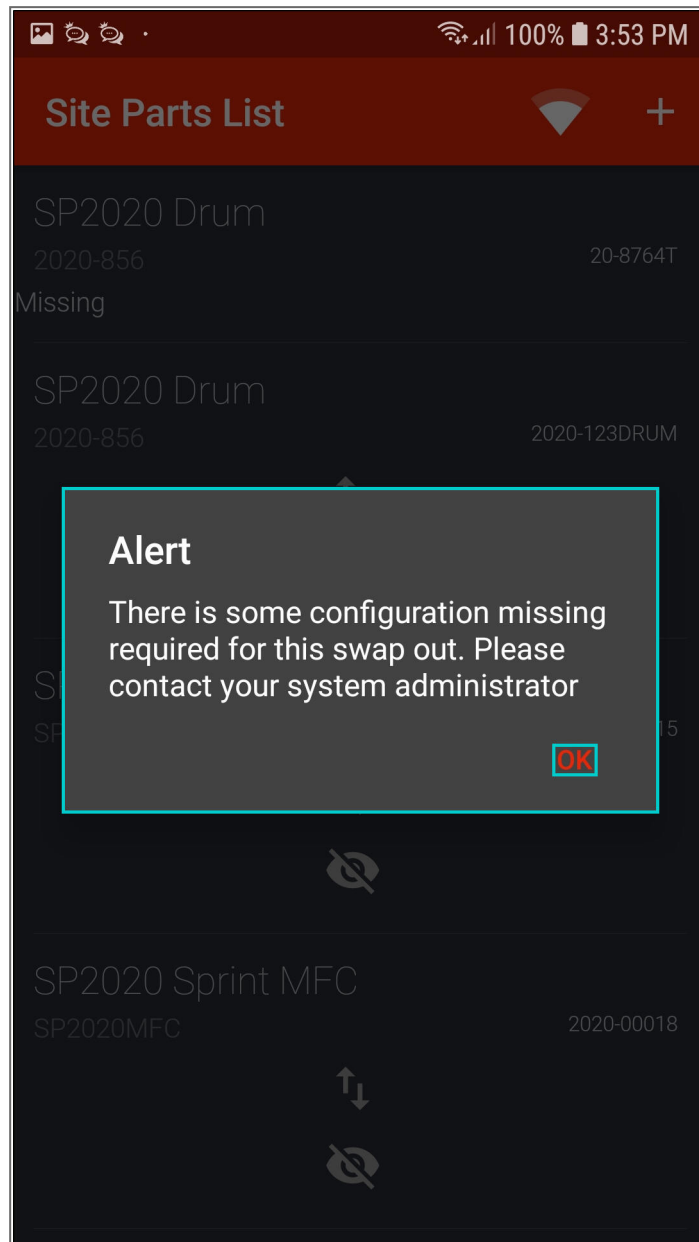
1. The details of the replacement item will be displayed.
2. Click on **Swap**.



- **Note:** If you try to swap out an item that is not linked to a contract, an **Alert** message in the **Site Parts List** screen will pop up telling you;
 - **There is some configuration missing required for this swap out. Please contact your system**

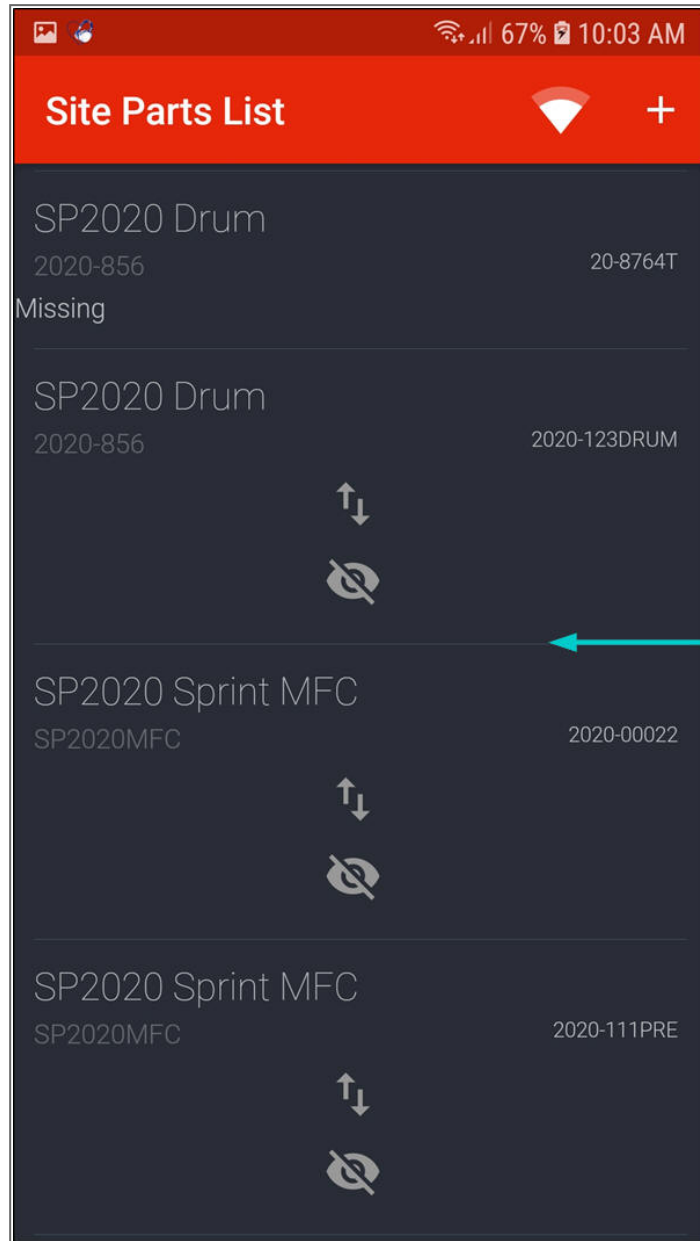
administrator.

- Click on **Ok** and make sure the item is linked to a contract.



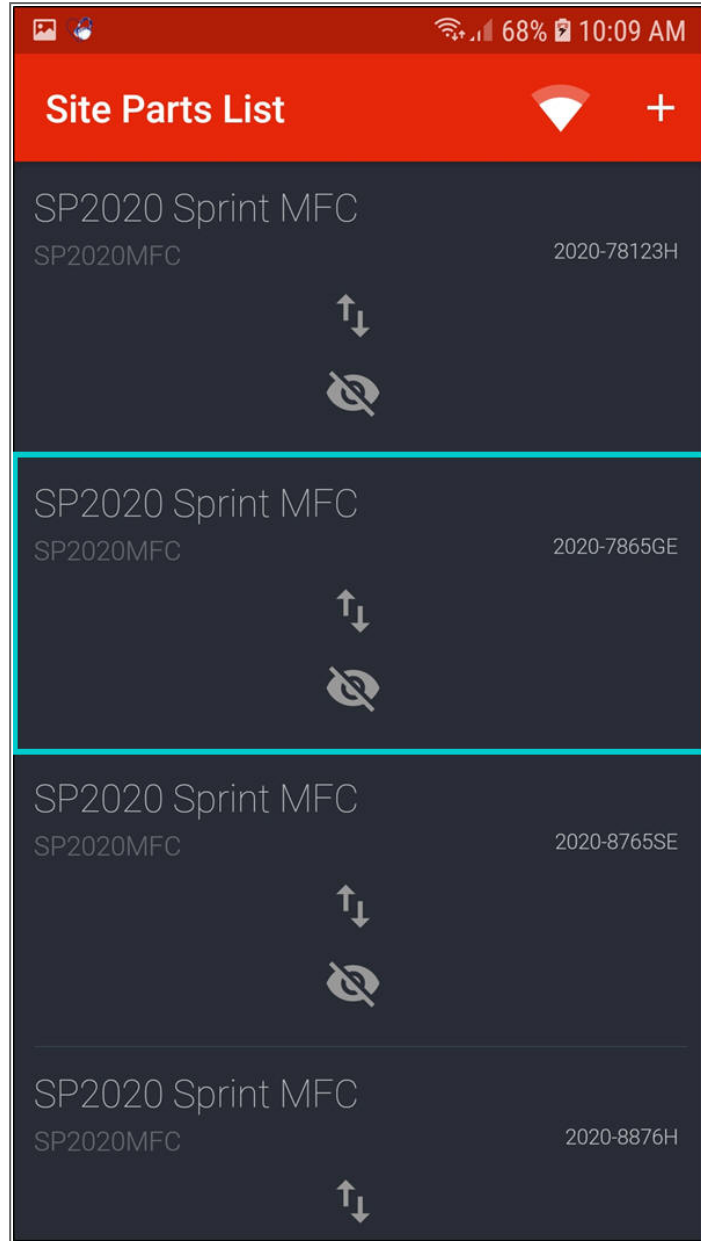
- The part that was swapped out will no longer be displayed in the **Site Parts List** screen, it will now be in the **Asset Warehouse** in **BPO**.

- In this image, serial number **2020-00020** is no longer displayed in the **Site Parts List** screen.



- The replacement part will now be displayed in the **Site Parts List** screen.

- In this image, serial number **2020-7865GE** is now displayed in the **Site Parts List** screen.



MNU.150.007