

We are currently updating our site; thank you for your patience.

## PROJECTS

## STANDARD METHODOLOGY - LINK WORK INSTRUCTION(S)

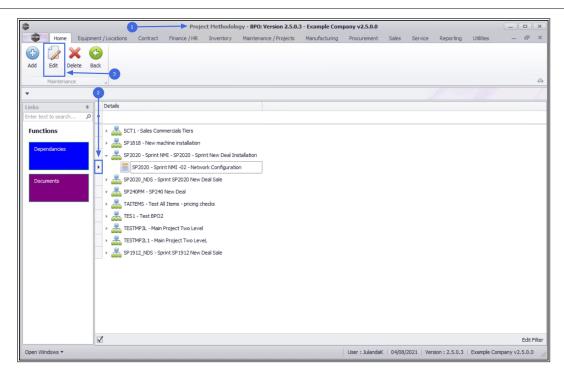
Ribbon Access: Maintenance / Projects > Standard Methodology



- 1. The **Project Methodology** screen will be displayed.
- Click on the row of the methodology layer that you wish to link a Work Instruction to.
- 3. Click on **Edit**.

Short cut key: Right click to display the Maintenance menu list. Click on Edit.





- 4. The **Project Methodology Maintain** screen will be displayed.
- 5. Right Click in an available row of the Internal Labour frame to display the Process menu.
- 6. Click on **Modify** Modify the Instructions.



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- 7. The **Methodology Instructions Maintain** screen will be displayed.
- 8. Click on the **row** selector of the Instruction on the left hand panel, you wish to **link** to this methodology.
- 9. Drag and drop the selected instruction onto the right hand panel.



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10. When you have finished linking all the instructions to the **Methodology** Instruction Maintain screen, click on Save.

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- 11. You will return to the **Project Methodology Instructions** screen.
- 12. The Instructions frame has been updated with the Instructions you have selected.
- 13. Click on **Save** to update the Project Methodology.

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- 14. When you receive the **Project Methodology** screen to confirm that;
  - The project methodology : [methodology name] has been saved.
- 15. Click on OK.



## **Related Topics**

Remove Linked Instruction

MNU.153.007