

We are currently updating our site; thank you for your patience.

## SALES STUDIO CONFIGURATION

### DELETE A SALES PACKAGE

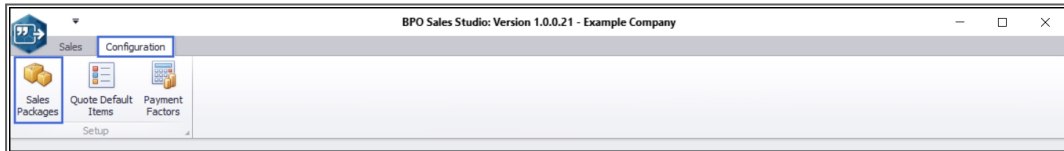
If your company no longer stocks a product and it's related accessories any more, you may need to **delete** packages that include that particular item. Deletion of a Sales Package does not delete the package items, just the group of composite variants.

**Note:** If a package is included into incomplete orders, it cannot be deleted. The package can only be deleted after the order statuses have been changed to **Complete**.

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**Ribbon Access:** Sales Studio > Configuration > Sales Packages

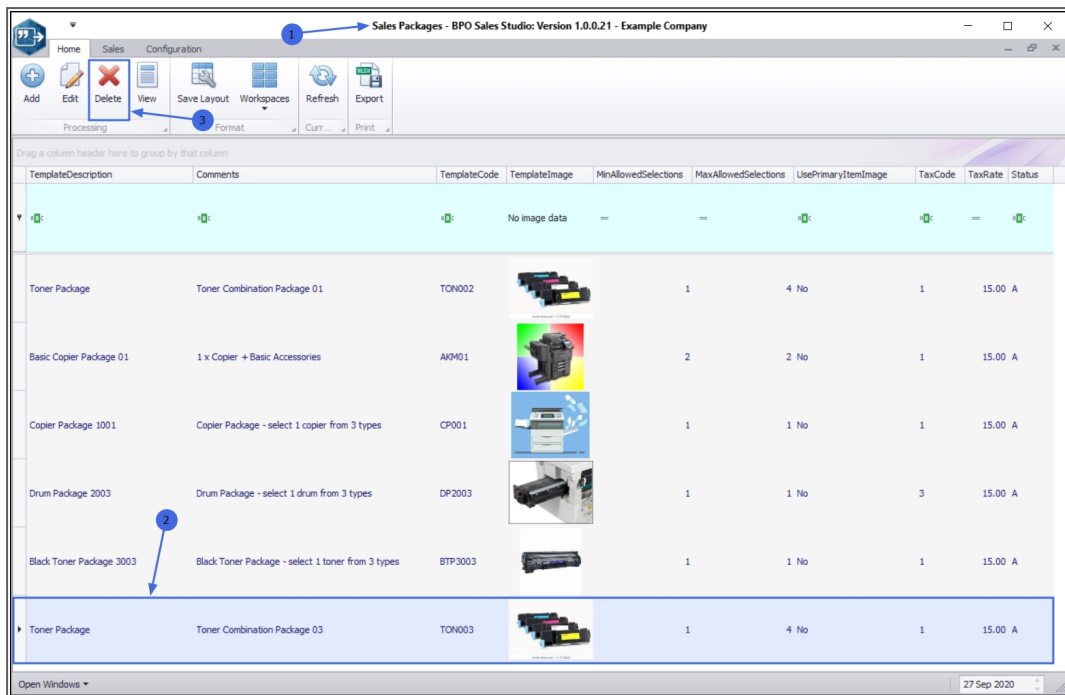
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### SELECT SALES PACKAGE TO BE REMOVED

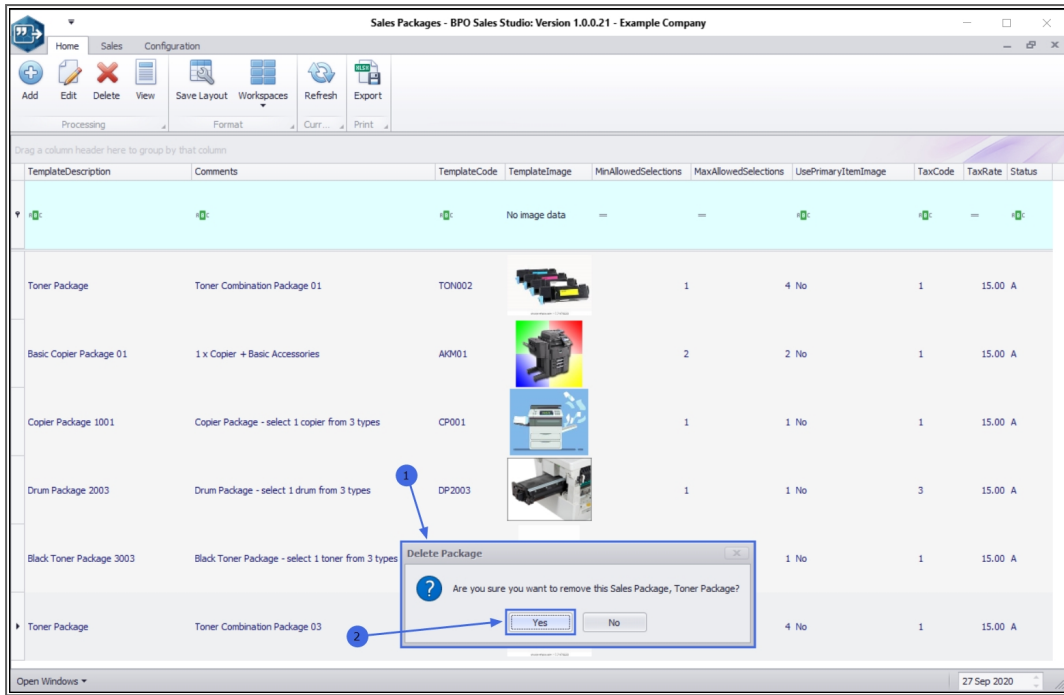
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1. The **Sales Packages** listing screen will open.
2. In the data grid, select the **row** of the package that you wish to remove from the system.
3. Click on **Delete**.

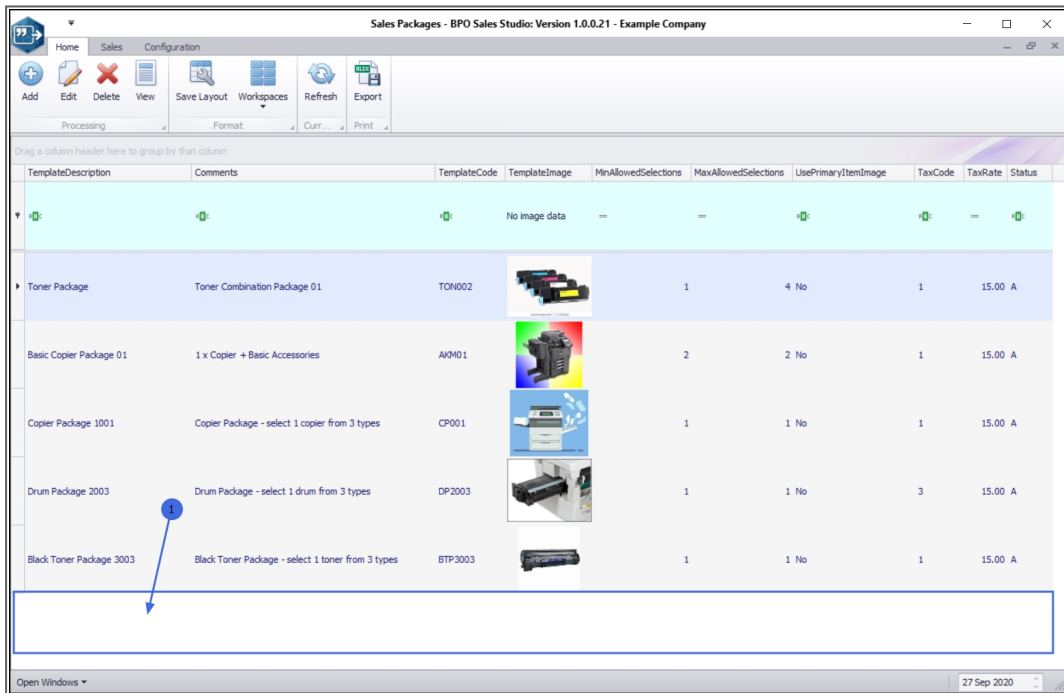


## DELETE SALES PACKAGE

1. A **Delete Package** message box will pop up asking;  
**Are you sure you want to remove this Sales Package,**  
**[Package Description]?**
2. Click on **Yes**.



1. The screen will **refresh** and the deleted Sales Package will be **removed** from the data grid.



MNU.165.005

