We are currently updating our site; thank you for your patience.

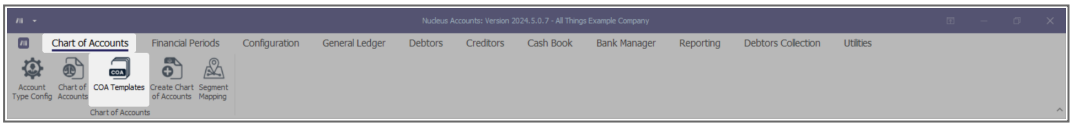
CHART OF ACCOUNTS

CHART OF ACCOUNTS TEMPLATE - INTRODUCTION

The Chart of Accounts Template screen gives you the ability to predefine multiple chart of accounts templates. This feature allows a company to easily adopt a suitable template during the creation of a new company profile. Consequently, the selected template will automatically generate the chart of accounts.

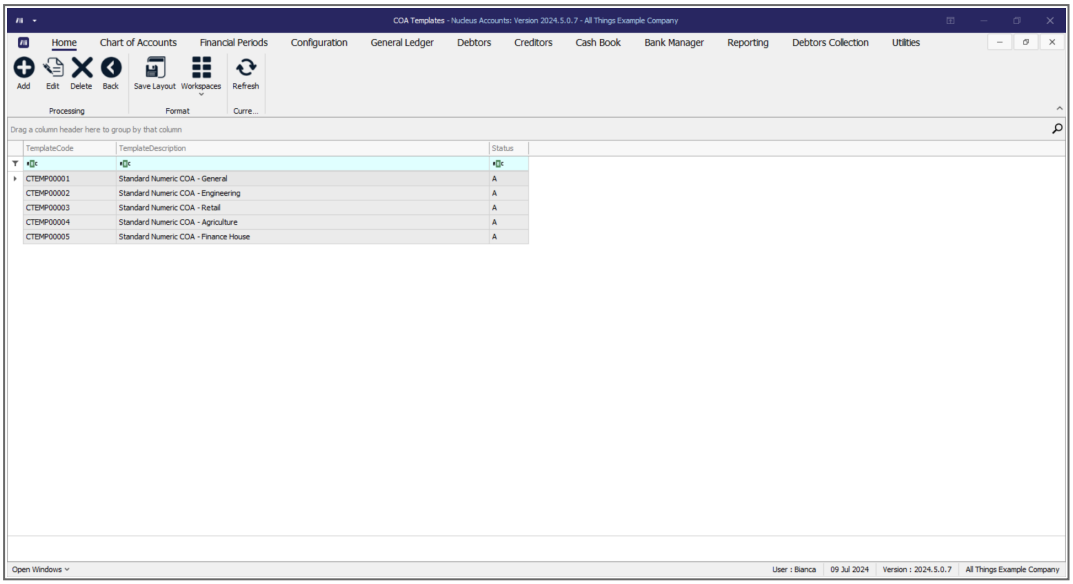
COA TEMPLATE LISTING SCREEN

Ribbon Select **Chart of Accounts - COA Templates**



- The **COA Templates Listing** screen will be displayed.

CO3 Technologies (Pty) Ltd © Company Confidential

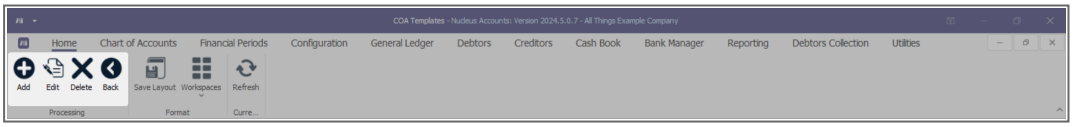


ACTION BUTTONS

PROCESSING

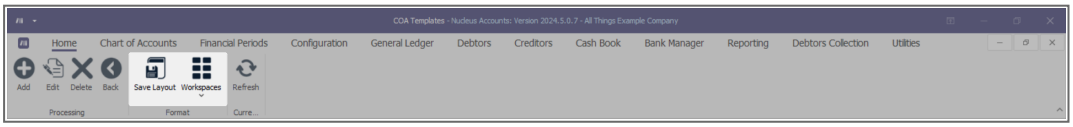
From this screen, you can:

- Save Add, Edit and Delete Account COA Templates.



FORMAT

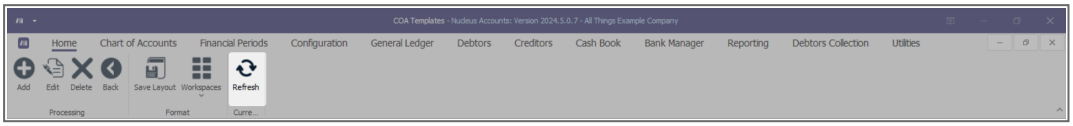
- **Save Layout** - Saves any changes made to the data grid, such as changing column width.
- **Workspaces** - Saves layout preferences.



CO3 Technologies (Pty) Ltd © Company Confidential

CURRENT

- **Refresh** - Click this to refresh the COA Template listing.



Related Topics

- COA Template Intro
- Add COA Template

ACCT.COA.COAT.Intro

CO3 Technologies (Pty) Ltd © Company Confidential