

We are currently updating our site; thank you for your patience.

# **CHART OF ACCOUNTS**

# CHART OF ACCOUNTS TEMPLATE -INTRODUCTION

The Chart of Accounts Template screen gives you the ability to predefine multiple chart of accounts templates. This feature allows a company to easily adopt a suitable template during the creation of a new company profile. Consequently, the selected template will automatically generate the chart of accounts.

## COA TEMPLATE LISTING SCREEN

Ribbon Select Chart of Accounts - COA Templates

• The COA Templates Listing screen will be displayed.



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Home C	Chart of Accounts Financial Periods	Configuration	General Ledger	Debtors	Creditors	Cash Book	Bank Manager	Reporting	Debtors Collection	Utilities	- Ø ×
Add Edit Delete E	Sack Save Layout Workspaces Refresh										
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CTEMP00002	Standard Numeric COA - Engineering			A							
CTEMP00003	Standard Numeric COA - Retail			A							
CTEMP00004	Standard Numeric COA - Agriculture			A							
CTEMP00005	Standard Numeric COA - Finance House			A							
Open Windows ~								U	er : Bianca 09 Jul 2024	Version : 2024.5.0.7	All Things Example Company

### **ACTION BUTTONS**

#### PROCESSING

From this screen, you can:

• Save Add, Edit and Delete Account COA Templates.



#### FORMAT

- **Save Layout** Saves any changes made to the data grid, such as changing column width.
- Workspaces Saves layout preferences.





#### CURRENT

• **Refresh** - Click this to refresh the COA Template listing.

 All
 COAl Templates - Naclause Accounts: Version 2024.5.6.7 - All Things Example Company
 Image: Coal Configuration

 Image: Chart of Accounts
 Financial Periods
 Configuration
 General Ledger

 Debtors
 Chart of Accounts
 Financial Periods
 Configuration
 General Ledger

 Debtors
 Chart of Accounts
 Financial Periods
 Configuration
 General Ledger

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 Bank Manager
 Reporting

#### **Related Topics**

- COA Template Intro
- Add COA Template

ACCT.COA.COAT.Intro