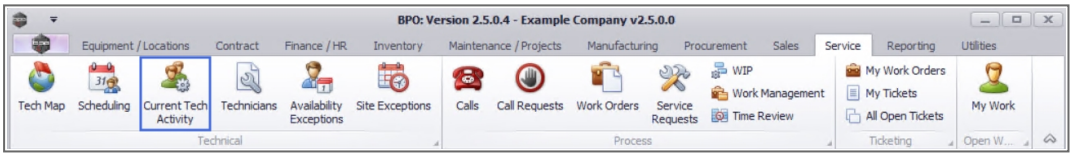
We are currently updating our site; thank you for your patience.

SERVICE

INTRODUCTION TO CURRENT TECH ACTIVITY

The **Current Technician Activity** function shows what a technician is currently working on.

Ribbon Access: Service > Current Tech Activity



1. The **Current Technician Activity** screen will be displayed.

TECHNICIAN ACTIVITY

2. All the technicians linked to items that currently have open time logging events, will be listed. You can view:
    - the **SMS Sequence Number** for the technician,
    - whether the technician is **Available** or not,
    - which **Boot Stock Warehouse** each technician is linked to,
    - which **Work Order**, **Call**, **Serial Number** and / or **Asset Register Number** each technician is currently linked to, as well as
    - each technicians **Work Date** and **Start Time**.

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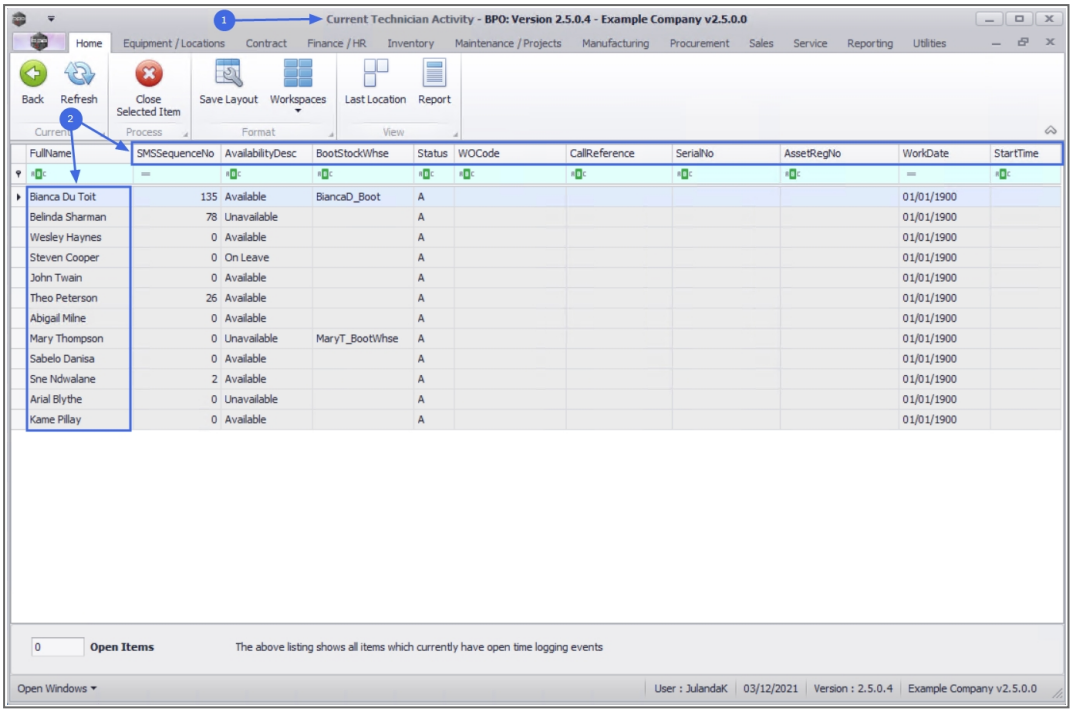

CLOSE SELECTED ITEM

1. The number of items that have open time logging events, will display in **Open Items**.
2. To close the time logging events for a technician, select the **name** of the technician.
3. Click on **Close Selected Item**.

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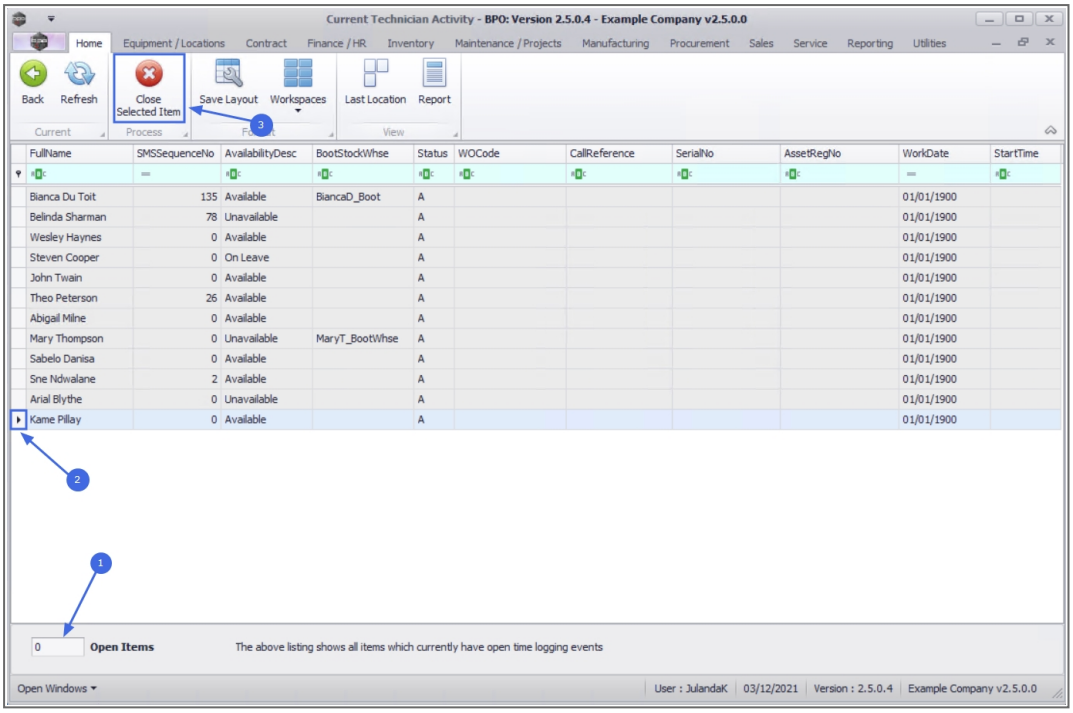

4. When you receive the **Close Time Log** message to confirm;
    - **Are you sure you want to close off the time logging for the selected item.**
5. Click on **Yes**.

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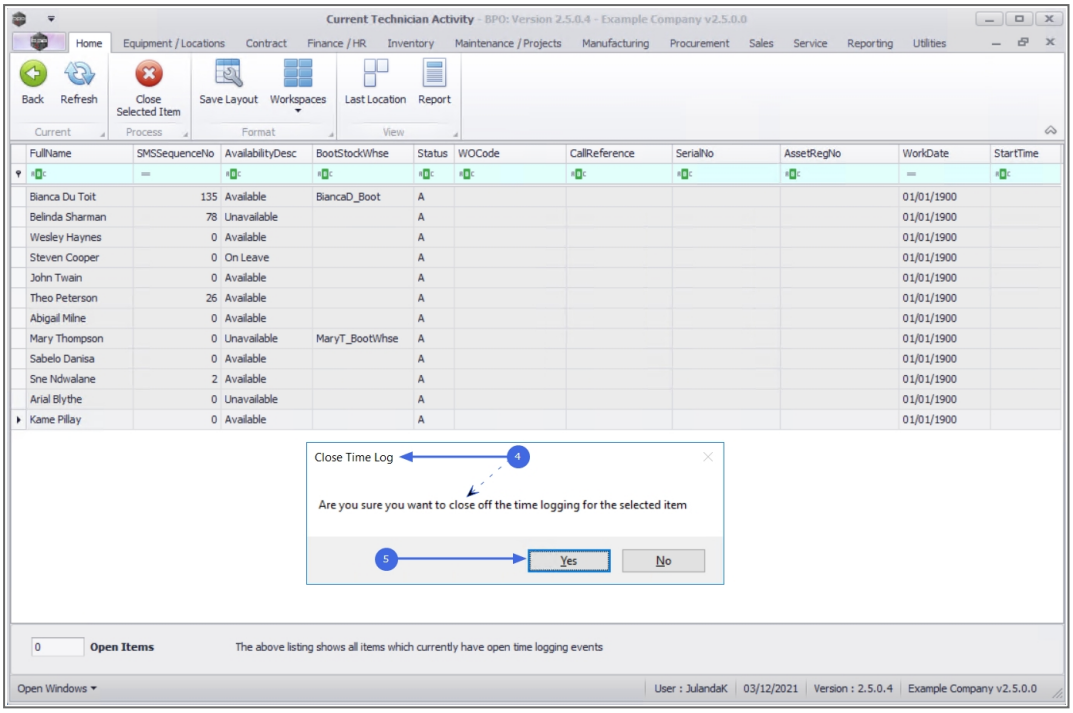
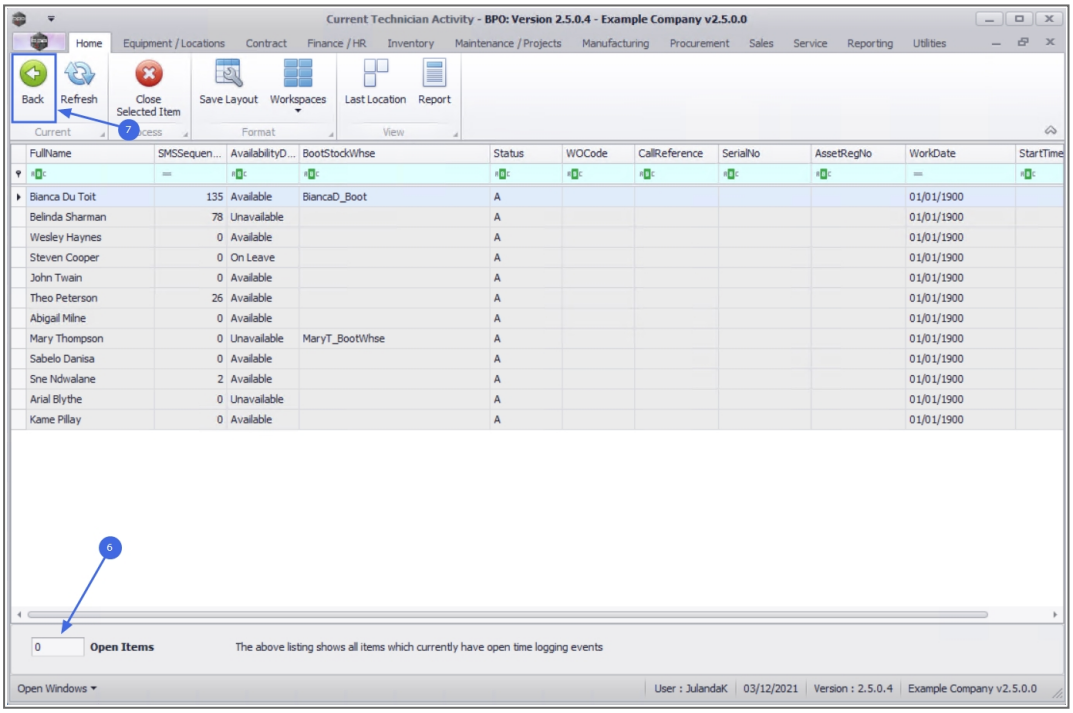


6. The **Open Items** for the technician has been closed.
7. Click on **Back** to close the screen.



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