

We are currently updating our site; thank you for your patience.

## SECURITY

### INTRODUCTION TO USER AND GROUP SECURITY

- In **User Group and Security**, you can create [new users](#), **assign a user to groups**, and set [user group security](#), i.e. what a user may or may not do in **Nucleus Service**.
- A user must be created for each employee who is required to log on to **Nucleus Service**. Each user is placed in a security group. Security rights are set for the group.
- [Employees](#) may be created on the system without being a user.
- A SQL Server Login is created when a User is saved in **Nucleus Service**. The default password for a user login is: **P@ssword123**. This should be changed as soon as possible by the user: [Reset Password](#).
- Enforcing Password Policy, Expiration and User must change at next login; Configuration is set up in:

---

**Ribbon Access: Server Security Login Properties**

---



## **UNDER CONSTRUCTION**

We are currently updating our site; thank you  
for your patience, please check back soon.



### **RELATED TOPICS**

- [Create a New Group](#)
- [Setting Security Access](#)
- [Add a User Login](#)
- [Edit a User Login](#)
- [Reset Password](#)
- [Assign a User to an Employee](#)

BPO.MNU.085