

We are currently updating our site; thank you for your patience.

# EQUIPMENT

## **ASSETS - ASSET HISTORY**

An **Asset History** is a history trail for a <u>serialised equipment item</u> whereby you can track and view the Valuation, Transactions and Movements of an item.

Ribbon Access: Equipment / Locations > Assets



- 1. The Machine List for [] screen will display.
- 2. The screen will open with the default **Site** setting configured on the user and the Equipment **Type** filter set to '**All**' (machines).

Note: Refer to Site Selection for more information about Site settings.



#### Asset History

*		1-	Machine List for - BPO: Ve	ersion 2.5.0.0 - Example Company					
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		SP2020	SP2020 Sprint Colour MF Copier	Hardware	CTRT	SP2020	abc147c	A	
		SP19-123456	SP19-12 Colour Copier	Hardware	CTRT	SP19-12	SP19-12185274	A	
Project History		SP19-123456	SP19-12 Colour Copier	Hardware	CTRT	SP19-12	19-12/1201	A	
		SP19-123456	SP19-12 Colour Copier	Hardware	CTRT	SP19-12	19-12/1202	A	
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		1458-96523	K147 Kyocera Colour Copier	Kyocera Multifunctional Copiers	CTRT	K147	SIN32413546	A	
		SP19-123456	SP19-12 Colour Copier	Hardware	SINV	SP19-12	1912-102034	A	
MOM		SP2020	SP2020 Sprint Colour MF Copier	Hardware	WHSE	SP2020	DBN2020-10802	A	
		NMACH	New Machine	Hardware	CTRT		nm10301	A	
		NMACH	New Machine	Hardware	SINV		nm4152	A	
Warranties 1		SP2020	SP2020 Sprint Colour MF Copier	Hardware	WHSE	SP2020	019122010101	A	
		SP204	SP204 Colour Copier	Hardware	CTRT	SP204	107	A	
		SP2020	SP2020 Sprint Colour MF Copier	Hardware	CTRT	SP2020	20-457896	A	
Notes		SP19-123456	SP19-12 Colour Copier	Hardware	CTRT	SP19-12	19-123456	A	
		2020-998	Staple Unit	Accessories	SINV		998-12345	A	
		SP2020	SP2020 Sprint Colour MF Copier	Hardware	CTRT	SP2020	147708	A	
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	AREG000006	SP1020	Copier	Hardware	CTRT	SP 1020	1020-10101	A	

- 1. Click on the drop-down **arrows** to select the **Site** and **Type** that you wish to work in.
- 2. In this example, **Durban** is selected as the Site and the Type has been set to **Client Machines**.

#### **SELECT EQUIPMENT ITEM TO VIEW**

- 3. Click in the **row** of the equipment item (machine) where you wish to view the History. The selected row will highlight.
- 4. Click on the **History** tile in the **Links** docking panel.



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		SP19-123456	SP19-12 Colour Copier	Hardware	WHSE	SP19-12	1912-102043	A
	Þ	1458-96523	K147 Kyocera Colour Copier	Kyocera Multifunctional Copiers	CTRT	K147	SIN32413546	A
History by		SP19-123456	SP19-12 Colour Copier	Hardware	SINV	SP19-12	1912-102034	A
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		SP2020	SP2020 Sprint Colour MF Copier	Hardware	WHSE	SP2020	019122010101	A
	3	SP204	SP204 Colour Copier	Hardware	CTRT	SP204	107	A
BOM		SP2020	SP2020 Sprint Colour MF Copier	Hardware	CTRT	SP2020	20-457896	A
		SP19-123456	SP19-12 Colour Copier	Hardware	CTRT	SP19-12	19-123456	A
		2020-998	Staple Unit	Accessories	SINV		998-12345	A
Warranties 1		SP2020	SP2020 Sprint Colour MF Copier	Hardware	CTRT	SP2020	147708	Α
		SP2020	SP2020 Sprint Colour ME Conjer	Hardware	CTRT	SP2020	147807	۵

- 1. The **Transaction History for the Equipment [**selected item] screen will display.
- 2. There are **3** frames in this screen:
  - i. the Valuation frame
  - ii. the **Transactions** frame
  - iii. the Movement frame

#### **VALUATION HISTORY**

3. The Valuation frame will open by default.





- 1. **Acquisition**: provides the acquisition date and the value for the machine when it was acquired.
- 2. **Disposal**: provides the date and value of the machine when it was disposed of.
- 3. **OpsLife**: shows the Useful Life of the machine.
- 4. **Comments**: provides any comments available for the machine
- 5. **Direction**: shows the status for the machine. The example has "R" for released at Acquisition and "I" as Inactive at date of Disposal.





## **TRANSACTION HISTORY**

- Click on the Transactions tab at the bottom of the screen to display the Transaction History frame.
- DocNo: is the document reference number issued during a transaction e.g. SI = Sales Invoice,
- 3. **Doc Type**: displays the system code for the document type, e.g. PGRN is for a Purchase Order.
- 4. **Event Date**: is the date that a transaction occurred on the selected machine.
- 5. **Source No**: is the action Work Order Number or Purchase Order Number for the transaction.
- 6. **Supplier Invoice No**: is provided by the Supplier when they raise an invoice for the machine.



- Source Type Desc: provides a description for the Source Number, e.g. a Source No starting with 'WO[xx]' will refer to the Source Description Work Order.
- 8. Unit Cost: refers to any transactional cost involved for the machine.
- Direction: indicated the movement of the machine with the example using 'R' for Released and 'I' for Inactive.

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SI0000739	PSIN	05/12/2017	WO0001618		Work Order	129.98	0 I					
GR00000366	PGRN	19/07/2017	PO0000383	SWAPGR00000366	Purchase Order	129.98	0 R					
SI0000648	PSIN	21/06/2017	WO0001386		Work Order	4,850.00	I 0					
SA00000198	SADJ	21/06/2017			Adhoc	4,850.00	0 R					
SA00000198	SADJ	21/06/2017			Adhoc	4,850.00	I 0					
TR00000283	PTRN	21/06/2017			Adhoc	4,850.00	0 R					
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TR00000258	PTRN	26/05/2017			Adhoc	4,850.00	0 R					
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GR00000311	PGRN	03/04/2017	PO0000315	SWAPGR00000311	Purchase Order	4,850.00	0 R					
SI0000026	PSIN	06/05/2014	WO0000068		Work Order	8,000.00	0 I					
GR0000030	PGRN	06/05/2014	PO0000031	hdhfd34654	Purchase Order	8,000.00	0 R					
Valuation T	Transactions M	ovement	1									
Open Windows			-1						User : Jul	andaK 01/12	/2020 Version : 2.4.	0.11 Example Company

### **MOVEMENT HISTORY**

- Click on the Movement tab at the bottom of the screen to display the Movement History frame. The Movement History screen displays the sequential progress of the of the machine.
- 2. **DBLDate**: displays the numerical raw value of the MoveDate and MoveTime and is used in calculations that represents the same value.
- 3. **Entity Type**: indicates where the transaction originates. The example references ASMN as a machine from an Internal Asset, b
- 4. **From Entity Type**: is the original location of the machine, e.g. Contract, Work Order, etc.



- 5. **From Entity Number**: can either be a location, like a Warehouse, or it can have a Work Order Number or Contract number attached to it.
- 6. **From Entity Description**: is a description, comments, or reason for the move.
- 7. **To Entity Type**: is the new location type, e.g. a Supplier, or Bin Location
- 8. **To Entity Number**: is the new location, e.g. Main Warehouse or Asset Warehouse, or a location Number e.g. Work Order Number or a new Contract Number
- 9. **To Entity Description**: reference the transaction with a code or description.
- 10. **Move Date**: is the date when the transaction took place.
- 11. Move Time: is the time stamp for the transaction.

Transaction History for Equipment - 5JU32413546 - BPO: Version 24.0.11 - Example Company											
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	41,763.4	4 ASMN	New			Bin Location	Main Warehouse	DBN-A1	06/05/2014	11:51:05	
	41,763.4	6 ASMN	Bin Location	Main Warehouse	DBN-A1	Work Order	WO0000068	C03 122346	06/05/2014	11:54:05	
	41,771.3	9 ASMN	Work Order	WO0000068	C03 122346				14/05/2014	08:51:58	
	42,451.3	3 ASMN	New			Contract	CO0000031	CO0000031	24/03/2016	08:28:29	
	42,826.6	IS ASMN	Contract	CO000031	CO000031	Supplier	SUP001	Buy Back Supplier	03/04/2017	16:26:20	
	42,826.6	IS ASMN	Supplier	SUP001	Buy Back Supplier	Bin Location	Main Warehouse	DBN-A1	03/04/2017	16:26:21	
	42,879.6	IO ASMN	Bin Location	Main Warehouse	DBN-A1	Bin Location	Main Warehouse	DBN-A1	26/05/2017	14:23:37	
	42,879.6	IO ASMN	Bin Location	Main Warehouse	DBN-A1	Bin Location	Assets Warehouse	Internal Assets	26/05/2017	14:23:37	
	42,905.6	3 ASMN	Bin Location	Assets Warehouse	Internal Assets	Bin Location	Main Warehouse	DBN-A1	21/06/2017	15:11:51	
	42,905.6	3 ASMN	Bin Location	Main Warehouse	DBN-A1				21/06/2017	15:11:52	
	42,905.6	3 ASMN	New			Bin Location	Main Warehouse	DBN-A1	21/06/2017	15:11:52	
	42,905.6	3 ASMN	Bin Location	Main Warehouse	DBN-A1	Work Order	WO0001386	Installation at client site	21/06/2017	15:11:52	
	42,905.6	3 ASMN	Work Order	WO0001386	Installation at dient site				21/06/2017	15:11:53	
	42,905.6	3 ASMN	New			Contract	CO0000042	CO0000042	21/06/2017	15:11:53	
	42,933.5	6 ASMN	Contract	CO0000042	CO0000042	Supplier	SUP001	Buy Back Supplier	19/07/2017	13:06:05	
	42,933.5	6 ASMN	Supplier	SUP001	Buy Back Supplier	Bin Location	Main Warehouse	DBN-A1	19/07/2017	13:06:07	
	43,072.7	9 ASMN	Bin Location	Main Warehouse	DBN-A1	Work Order	WO0001618	Test call for swap out - check whichitem	05/12/2017	17:29:39	U
	43,072.7	9 ASMN	Work Order	WO0001618	Test call for swap out - check whichitem				05/12/2017	17:29:40	
	43,072.7	9 ASMN	New			Contract	CO0000020	CO0000020	05/12/2017	17:29:41	
	43,592.7	6 ASMN	Contract	CO000020	CO0000020	Bin Location	Customer Asset Warehouse	Customer Assets	09/05/2019	16:55:56	Ŧ
1	Valuation	Transactions	Movement								
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