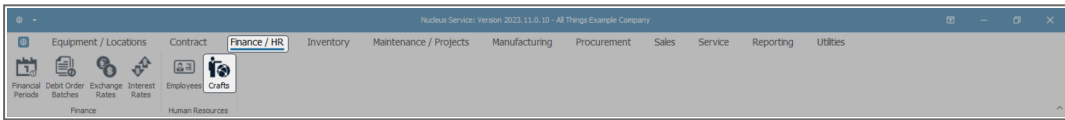


HUMAN RESOURCES

CRAFTS - DELETE A CRAFT

You have to first **add** a **Craft** before you can **delete** a **Craft** that has been set up in **Nucleus Service**.

Ribbon Access: > Finance / HR > Crafts



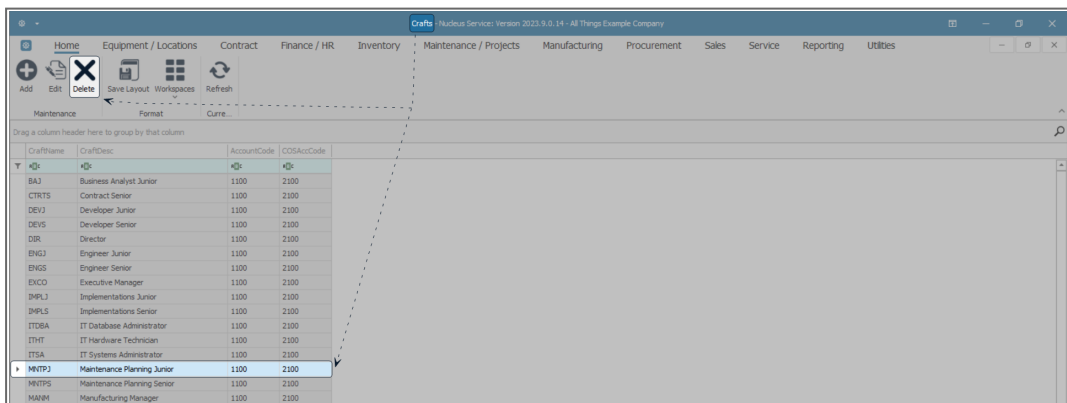
The **Crafts** listing screen will be displayed.

SELECT CRAFT

- Select the **row** of the **Craft** that you wish to remove from the data grid.

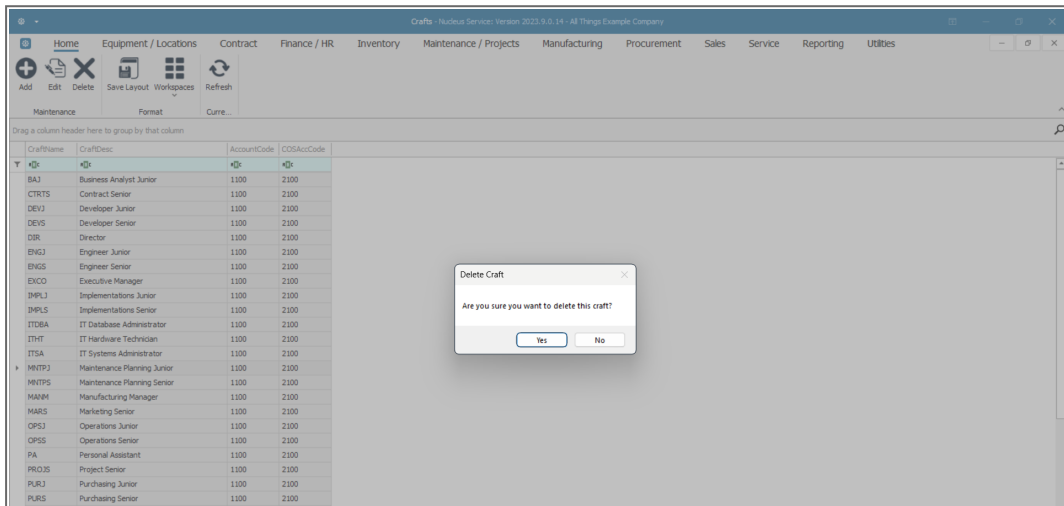
DELETE CRAFT

- Click on **Delete**.

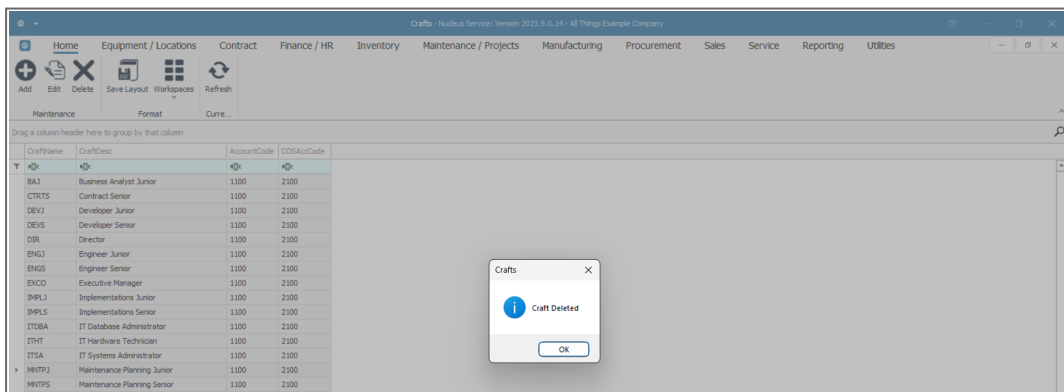


CONFIRM DELETION

- A **Delete Craft** message box will pop up asking -
 - **Are you sure you want to delete this craft?**
- Click on **Yes**.

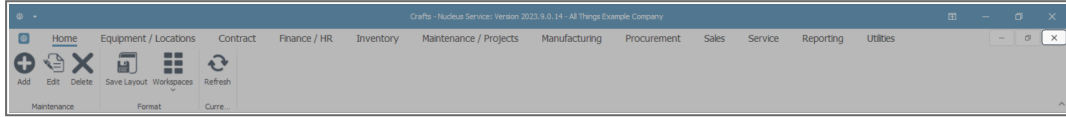


- A **Crafts** message box will pop up informing you -
 - **Craft Deleted**
- Click on **OK**.



VIEW DELETION RESULTS

- The selected **Craft** will be **removed** from the data grid.
- **Close** the screen when you are done.



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