

INVENTORY

PARTS - ADD PART DEFINITION DEFAULTS

Once the part definition <u>details</u> have been added, <u>at least one</u> **default site warehouse** must be linked to the part definition.

More than one site warehouse can be added but **only one warehouse per site** can be selected as the **primary** one.

The **primary** site warehouse will be the default **receiving** warehouse when this part is <u>GRN</u>'d into store.

Ribbon Select Inventory > Parts



- The **Part Listing** screen will be displayed.
- The data grid will display a list of all the part definitions currently on the system.
- Click on Add.



Home	Equipment	/ Locations	Contr	act	Finance / HR	Inventor	y M	aintenance / Projects Manufa	cturing	Pr	rocureme	nt Sales	Service	e Rep	orting	Utilities			-	Ø	
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SELECT THE PART SITE WAREHOUSE

- The Add new part screen will open.
- Once the part definition details have been <u>added</u>, move across the screen to the **Defaults** panel.
- This panel will be populated with a list of all the **site warehouses** that are linked to the part **category.** (This category was selected when <u>adding the part definition details</u>.)

Note: You can amend this category at this stage, if required. Any amendment will refresh the Defaults panel to populate with the site warehouses linked to the amended category.

- There may be more than one warehouse listed per site.
 - In this example, there are **3** warehouses linked to the Durban site.
- In the **Selection** column, select the check box in front of all the site warehouses that you wish to link to the part definition.

Note: You can select multiple part sites warehouses but <u>only one</u> primary part site default warehouse (see below).



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Note: If the selected site Warehouse Name needs to be changed - refer to Edit Part Definition Defaults.

SELECT THE PART SITE WAREHOUSE BIN

• Once the part site default warehouses have been selected, move across to the **Bin Name** column.

DEFAULT BIN

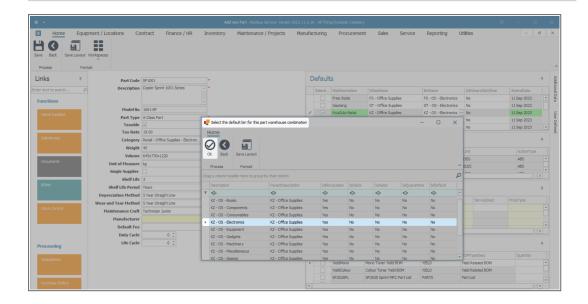
Each part site warehouse selected, must have a **default bin** allocated. This is the bin within the warehouse that will receive the part as it is <u>GRN</u>'d into store.

The **BinName** field will auto populate according to the linked part **category** that was selected when adding the part definition details.

- If the **BinName** of the selected part site warehouse needs to be changed, click in the **BinName** field to reveal an **ellipsis button**.
- Click on this button and select from the pop up screen, the **default bin** for this part site warehouse.



Note: If there is <u>only one bin</u> linked to the warehouse then the **BinName** field will auto populate with the name of that one bin and no **Select** screen will pop up.



SELECT THE PART SITE PRIMARY WAREHOUSE

Only one warehouse and bin can be selected as the **primary** site warehouse. This means that when GRN'ing this part into store, it will be received into the **primary** default site warehouse and bin set up here.

Note: There is an opportunity to select an **alternative** or secondary receiving warehouse (if there is one linked here) during the <u>GRN</u> process.

• Once the selected default bin has populated the **BinName** field, you can move across to the **IsPrimarySiteWhse** column. All the fields in this column are initially populated with 'No'.

Note: Any of the site warehouses selected in the previous steps can be chosen as the **primary** site warehouse. Ensure that the **BinName** field is populated first.



 Ensure that you are in the row of the warehouse that you wish to make the **primary** site warehouse and click in the IsPrimarySiteWhse field. An arrow button will appear. Click on this arrow button.

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- The text in the field will change to Yes. This warehouse will now be the primary site warehouse and bin when this part is <u>received</u> <u>into store</u>.
- It is important to ensure that <u>no other warehouses</u> in the same site are selected as the primary site warehouse. The system will not allow you to save the changes if there is <u>more than one</u> IsPrimarySiteWhse field within the same site marked as 'Yes'.



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INPUT VALIDATION ERROR

- If you have not selected the bins for the other selected site warehouses and you try to Save at this point, you will receive an error message:
 - The default warehouse/bin must be specified for the selected site [].
- Click on **Ok** and go back and specify the default bin for each selected site warehouse.

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SAVE PART DEFINITION DEFAULTS

- Once the default bins have been selected, at this point you can either:
- Click on Save, or,
- Move down to the <u>Add Part Definition Part Meters</u>, <u>Add Part</u> <u>Definition Yield Config</u>, and <u>Add Part Definition BOM Allocation</u> panels, if applicable.

Note: If you click on Save at this point, you will return to the Part Listing screen.

۰ -			Edit Part - CodeSP1001 - Nucleus Service: Ver	sion 2023.11.	0.10 - All	Things Example Co	mpany			a	a – a	×
Back Format		ntract Finance / HR Inv	ventory Maintenance / Projects	Manufac	turing	Procureme	nt Sales Serv	ice Reporti	ng Utilitie:	S		0 X
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Functions		v			~	Limpopo	LP - Office Supplies	LP - OS - Electroni	ics Yes		12 Mar 2024	
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Related Topics

- Add Part Definition Details
- Add Part Definition BOM Allocation
- Add Part Definition Part Meters
- Add Part Definition Yield Config
- Add Part Definition Additional Data
- Add Part Definition User Defined

MNU.026.031