

# INVENTORY

## PARTS - EDIT PART DEFINITION DETAILS

Part definition **details** may need to be **edited** after having been added and saved to the system.

Ribbon Select Inventory > Parts



- The **Part Listing** screen will be displayed.
- Select the **row** of the part definition where you wish to edit the details.
- Click on **Edit**.

PartCode	Description	Status	PartType	CatDescription	Weight	Volume	Modesto	UnitOfMeasure	ShelfLife	SoleSupplier	Taxable	TaxType	Rate	CraftCode	CraftDesc	AmendDate
WD0047-43	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
XX99140-6	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
Y94006-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
ZT0050-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AY5588-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
E29352-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
CD7752-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
DD8729-6376	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
EV1P599-6	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
D64F600-	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
EA31866-6	Toner Yellow	A	C	Retail - Office Supplies - Consumables	1	1	ea	1.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
WM-Copier - WB Mary Multi Copier		A	A	Retail - Office Supplies - Equipment	45	.645x	1001-A1	kg	3.00	No	Yes	VAT	15.00	TECH6	Technician Senior	Jan 1 1900 12:00AM
SP2020-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
SP900-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AP900-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
TT5550-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AP653-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
MY1405-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AS007-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
M800P-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
C8800-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
K3500-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
Y17371-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
A300-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
H1475P-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
P9314-5598	Wiper Blade	A	C	Retail - Office Supplies - Spares	1	1	ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	

- The **Edit Part - [ ]** screen will open.
- Make the required changes to the relevant part definition **details** fields.

Note: The Part Type field is greyed out and uneditable in this screen.

- In this example, the **Part Description** detail is to be edited.

- When you finished editing the required fields -
- Click on **Save**.

- The edited details will be **saved** and you will return to the **Part Listing** screen.

- The part definition **row** will be selected.
- The edited details will be reflected in the **column** of the selected row.
- In this example, the **Description** column reflects the change made in the **Edit Part - [ ]** screen.
- **Close** the screen when you are done.

Part Code	Description	Status	Part Type	CoDescription	Weight	Volume	Modells	UnitOfMeasure	ShelfLife	SoldSupplier	Tosable	TaxType	Rate	CraftCode	CraftDesc	AmendDate	
WM-Copier-1001	Multi Copier WM-1001	A	A	Retail - Office Supplies - Equipment	45	645x	1001A1	kg		3.00	No	Yes	VAT	15.00	TECHS	Technician Senior	Mar 8 2024 6:28PM
SP2020-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
SP900-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AP90-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
TT5550-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AS653-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
MY1405-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
AS007-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
M5000P-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
CS800-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
K2500-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
Y13721-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
A100-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
H1475P-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
F9114-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
MF6000-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
BP1470-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
CT3690-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
DR6547-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
ES2020-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
PH8200-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
GL6547-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
EC7336-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
F8828-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
GN4564-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	
HW1991-4933	Paper Pickup Roller	A	C	Retail - Office Supplies - Spares	1	1		ea	2.00	No	Yes	VAT	15.00			Jan 1 1900 12:00AM	

## Related Topics

- [Edit Part Definition Defaults](#)
- [Edit Part Definition BOM Allocation](#)
- [Edit Part Definition Part Meters](#)
- [Edit Part Definition Yield Config](#)
- [Edit Part Definition Additional Data](#)
- [Edit Part Definition User Defined](#)

MNU.026.040

