

We are currently updating our site; thank you for your patience.

## MAINTENANCE

## **INSTRUCTIONS - BILL OF MATERIALS**

Linking Material Resource requirements to an instruction, gives you the ability to see which parts are required for the work to be done.

In order to link a Bill of Materials for parts required, you will need to ensure that one has been configured.

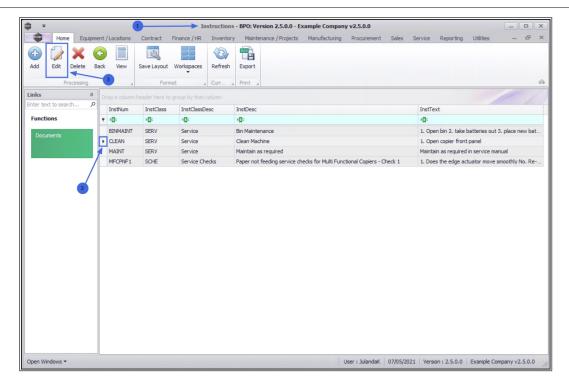
## Ribbon Access: Maintenance / Projects > Instructions



- 1. The **Instructions** listing screen will be displayed.
- 2. Click on the **row** of the instruction you wish to link a bill of materials to.
- 3. Click on Edit.

Short cut key: Right click to display the Process menu list. Click on Edit.



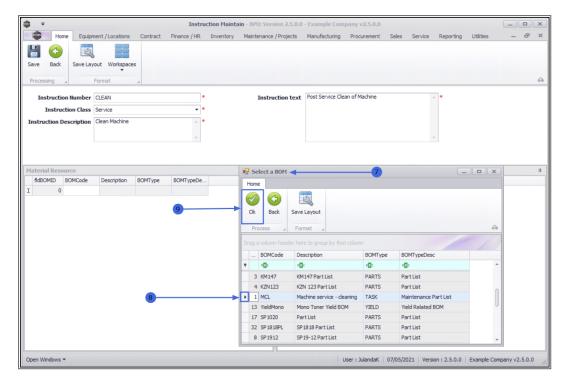


- 4. In the Material Resources docking panel,
- 5. Right click in the **BOM Code** text box to display the **Process** menu.
- 6. Click on **BOM Add New BOM**.

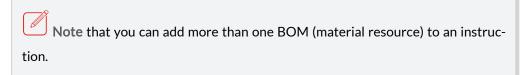
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- 7. The **Select a BOM** screen will be displayed.
- 8. Click on the **row** of the BOM that you wish to link to the instruction.
- 9. Click on OK.



 The selected BOM details will populate all the columns in the Material Resource data grid and a new row will be created.



- 11. Continue adding BOM details as required.
- When you have finished adding BOMs (material resources) click on Save.



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- 13. When you will receive the message to confirm that;
  - Instruction : [abbrev/number] saved
- 14. Click on OK.

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The BOM (material resource) details will be **saved** and you will return to the **Instructions** listing screen.

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