

We are currently updating our site; thank you for your patience.

PROCUREMENT

ADD WARRANTY DEFINITION

You can add any warranty that is placed on an item that you have received from a supplier, and link that warranty to the item. Follow the process below to add a new **warranty definition** to the system.

Ribbon Access: Procurement > Warranties



The Warranties listing screen will be displayed.



• Click on Add.

		Warranties	- BPO: Version 2.1.().50 - Example Co	ompany					\times
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Linked Items	12MSW	12 Month Supplier Warranty	Supplier Warranty	12	Months	50000	Copies made	No	A	
	1YSW	1 Year Supplier Warranty	Supplier Warranty	1	Years	56000	Copies made	Yes	A	
	3MSW	3 Months Service Warranty	Supplier Warranty	6	Months	50000	Copies made	No	A	
Warranty Claims	wct	warranty code test	Supplier Warranty	500	Months	0		No	A	
	RET3	Retest	Supplier Warranty	1	Years	10000		Yes	A	
	TES	Testing	Supplier Warranty	2	Months	5000	Copies made	No	A	
	TES1	TEST	Supplier Warranty	6	Months	0		No	A	
	F1YW	Full 1 Yr Warranty - Unit and Pa	Supplier Warranty	1	Years	50000	Copies made	No	A	
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WARRANTY DETAILS

- Warranty Code: Type in the warranty code.
- **Description:** Type in a text description for this warranty code.
- **Type:** Click on the drop-down arrow and select from the menu, the type of warranty this will be.

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Add new Customer Warranty - BPO	: Version 2.1.0.50 - E	xample Compa	ny			_		\times
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WARRANTY PERIOD DETAILS

- **Period Type:** Click on the drop-down arrow and select the period type from the menu.
- **Period:** Type in or use the directional arrows to select the period corresponding to the Period Type.
 - Note: If Meters are not required to be linked to this warranty - move on to the Site Defaults frame at this point.
- Meter Unit Type: Click on the drop-down arrow and select the Meter Unit Type
- **Meter Units** Type in or use the arrow indicators to select the total Meter Units valid for this warranty.



• Aggregate Meters Click on this check box if you wish to combine meter units for all meters on the asset to check warranty validity.

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LINK APPLICABLE METERS

If you selected **Meter Unit Types** in the previous step the **Applicable Meters** frame will populate with a list of the meters that can be linked to this war-ranty.

- **Marked:** Click on this check box in the row of the meter that you wish to associate with this warranty.
- Meter Warranty Units: In the row of the linked meter(s), type in an individual meter unit valid for this warranty.



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LINK WARRANTY SITE DEFAULTS

• When you have finished linking the required meter(s), click on the **Site Defaults** tab.



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• **Marked:** Click in the check box in front of the site(s) that must be included for this warranty type.



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Home Equip	oment and Locations	Contract	Finance and HR	Inventory	Maintenance	and Projects	Manufacturing	Procurement	t Sales	Service	Reporting	Utilities	-	Ð	×
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SAVE WARRANTY DEFINITION

• When you have finished adding the new warranty details, click on **Save**.



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						Applicable	Meters	Site Defa	ults						
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You will return to the Warranties listing screen.

VIEW WARRANTY DEFINITION

• Here you can view the newly created warranty.



Add Warranty Definition

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_		_		24MSW	24 Month Supplier Warranty	Supplier Warranty	24	Months	10000	Copies made	No	A		
Lin	ked Items			12MSW	12 Month Supplier Warranty	Supplier Warranty	12	Months	50000	Copies made	No	A		
				1YSW	1 Year Supplier Warranty	Supplier Warranty	1	Years	56000	Copies made	Yes	A		
				3MSW	3 Months Service Warranty	Supplier Warranty	6	Months	50000	Copies made	No	A		
Wa				wct	warranty code test	Supplier Warranty	500	Months	0		No	A		
				RET3	Retest	Supplier Warranty	1	Years	10000		Yes	A		
				TES	Testing	Supplier Warranty	2	Months	5000	Copies made	No	Α		
				TES1	TEST	Supplier Warranty	6	Months	0		No	A		
				F1YW	Full 1 Yr Warranty - Unit a	Supplier Warranty	1	Years	50000	Copies made	No	A		
				6MSW	Six Month Supplier Warranty	Supplier Warranty	6	Months	5000	Copies made	No	Α		
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