

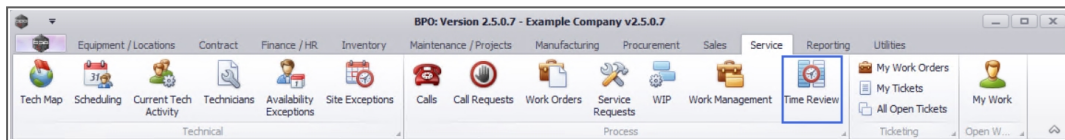
We are currently updating our site; thank you for your patience.

SERVICE

TIME REVIEW – VIEW A CALL

The Call linked to the work order can be maintained using the **View Call** function.

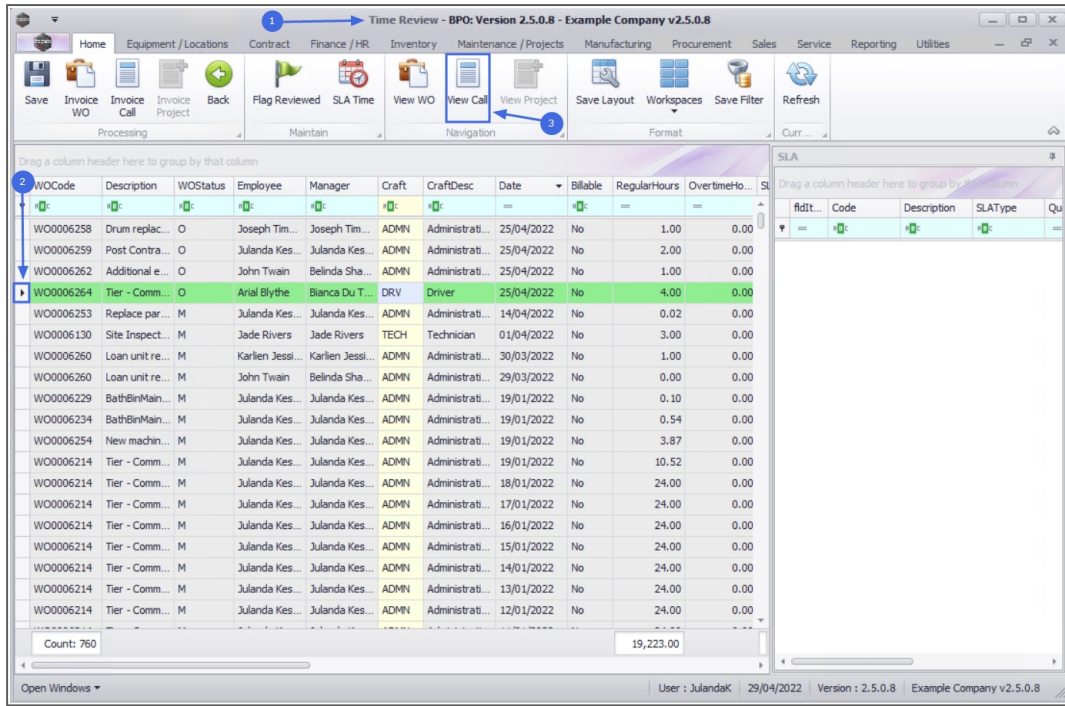
Ribbon Access: Service > Time Review



1. The **Time Review** screen will be displayed.
2. Click on the **row** of the work order you wish to view.

If the work order is linked to a **Call** then both the **View WO** and **View Call** buttons will be active.

3. Click on **View Call**.



4. "Call Details" on page 4
5. You may wish to update the Call detail. The **Functions** tiles are available to link and update the functions related to the call.
6. The Call **Process** can be applied the call.
7. Click on **Save** to save any changes made,
 - or click on **Back** to return to the Time Review screen.

Related Topics

- [Calls - Close a Call](#)
- [Calls - Complete a Call](#)
- [Calls - Assign a Call](#)
- [Calls - Place on Hold](#)
- [Calls - Move to Pending Status](#)
- [Calls - Release a Call](#)

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