

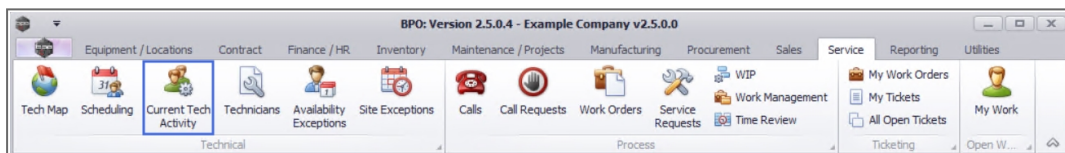
We are currently updating our site; thank you for your patience.

## SERVICE

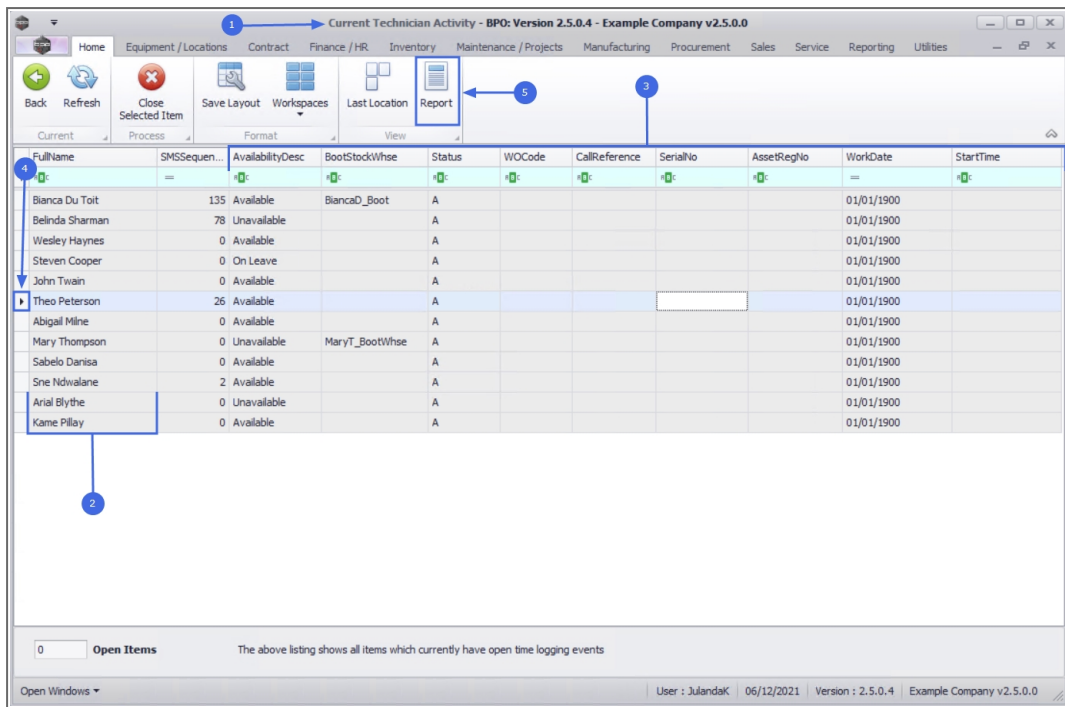
### CURRENT TECH ACTIVITY – VIEW TECHNICIAN ACTIVITY

The **Current Technician Activity** function shows what a technician is currently working on.

**Ribbon Access:** Service > Current Tech Activity



1. **Current Technician Activity** screen will be displayed.
2. All the technicians linked to items that currently have open time logging events, will be listed.
3. In the data grid you can view:
  - Whether a technician is **Available** or not.
  - Which **Boot Stock Warehouse** each technician is linked to.
  - Which **Work Order, Call, Serial Number** and / or **Asset Register Number** each technician is currently linked to, and
  - the technician **Work Date** and **Start Time**.
4. Select the **Name** of the technician you wish to view the report of.
5. Click on **Report**.



6. The Open Work Time Report will display in the **Report Preview** screen.

7. The report will contain details regarding:

- the **Work Order Code** and **Description**,
- the **Location** of the work and
- the **No. of employees** involved in carrying out the work order.

8. From this screen you can you can make cosmetic changes to the document, as well as **Save**, **Zoom**, **Add a Watermark**, **Export** or **Email** the Open Work Time Report.

9. **Close** the report screen when done.

**Open Work Time Report**  
Example Company v2.5.0.0

Street No and Road Name PO Box 1234  
Area New Town  
City Durban  
South Africa South Africa  
0000 1234  
Reg No.: 0000000asa4521 Fax No.: 031 12 4545  
VAT No.: 0000000 Tel No.: 031 123 4567

**Work Order**  
WO Code: WO0001595 WO Desc: Check installation - printer not working

Empl No.	Full Name	Dept	Location	Serial No	Work Date	Start Time
BEN	Ben Johnson			14-9652365	23/11/2017	13:20:47
						00:00:00
						<b>No. Of Employees on WO:</b>
						1.00

**Work Order**  
WO Code: WO0006214 WO Desc: Tier - Commercial Tier Test

Empl No.	Full Name	Dept	Location	Serial No	Work Date	Start Time
KES001	Julanda Kessler	Sales	Forest Hills Centre		06/12/2021	12:11:23
						00:00:00
						<b>No. Of Employees on WO:</b>
						1.00
						<b>Total No. Of Employees</b>
						2.00

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